

Report of Study Material Distribution by Library Committee in 2020-21

In the academic session 2020-21, the library committee took initiative to distribute study material for the 1st, 2nd and 3rd year students, especially those belonging to economically weaker section of the society, enrolled in Lakshmibai College, as they could not avail the regular library facility in college due to the COVID-19 pandemic.

It was decided by the committee to create a help desk in the college library to collect study material (in accordance with the present syllabi of current semesters being taught in college) from faculty members teaching different courses, so that the collected material then could be photocopied and distributed among the needy students for free of cost.

A google form was created and circulated to identify the students from economically weaker background. The students were asked to attach proof of their parents' income while filling the form. Students' data was compiled by the committee from the responses received, and the outstation students were identified first so that the required study material could be sent to them by post. Each student was given a phone call to verify their addresses and also the study material they have asked for to avoid any confusion at a later stage. Accordingly, arrangements were made to post the study material to 12 outstation students immediately so that they get the material on time. The students residing in Delhi and NCR were asked to start collecting the photocopied study material from library in a phased manner. (All those students, who had already received e-content uploaded laptops from college at a very nominal fees, were not been considered for study material distribution for free of cost.)

In total, 37 students were provided study material for free of cost, out of which 12 were outstation students who were sent the material through post. The number of students from Delhi to collect material was 25. Out of the total 37, we had 25 students from 1st semester, 6 students from 4th semester and 6 students from 6th Semester.

Apart from distributing study material to the students from economically weaker section, the Library Committee made arrangements to provide study material to those students also who could afford to pay and interested to come and collect material from the helpdesk. All such students were informed about this facility through the faculty members and also through notices posted in college App. Students were asked to mail their requirements to the library and one of the library staff was assigned the duty to check these requirements sent through mail. The required material was then photocopied and provided to the students.