

## **FOREIGN LANGUAGE COURSES**

**Lakshmibai College  
University of Delhi**

**The college offers Part-time Certificate and Diploma courses in the following foreign languages to female candidates who are students of University of Delhi or from general public:**

**1. Under the Department of East Asian Studies, University of Delhi:**

**One year Certificate Course in Chinese (CP-1)**

**One year Certificate Course in Japanese (JP-1)**

**One Year Certificate Course in Korean (KP-1)**

**One year Diploma Course in Chinese (CP-2)**

**One Year Diploma Course in Japanese (JP-2)**

**2. Under the Department of Germanic and Romance Studies, University of Delhi:**

**One Year Certificate Course in German**

**One Year Certificate Course in French**

**One Year Certificate course in Spanish**

**One Year Diploma Course in German**

**One Year Diploma Course in French**

**One Year Diploma Course in Spanish**

**All interested may please contact:**

**email: [foreignlanguageslbc@yahoo.com](mailto:foreignlanguageslbc@yahoo.com)**

**Note: Please check college website for updates.**

**LAKSHMIBAI COLLEGE  
ASHOK VIHAR, PHASE- III  
UNIVERSITY OF DELHI**

**APPLICATION FORM 2018-19 FOR ADD –ON COURSES IN FOREIGN LANGUAGES IN GERMAN, FRENCH AND SPANISH**

Application forms along with a Registration fee of Rs 500/- (Rs 250/- for SC/ST/PH candidates) payable to the Bank of India, LBC Branch should be submitted to Lakshmbai College latest by **16<sup>th</sup> July, 2018 from 10 a.m to 01:00 p.m, Monday to Friday.** *(Please read instructions and bank details carefully before filling the form)*

**APPLICATION FOR ADMISSION TO: Part Time Language Courses: One Year Certificate Course in German ,One Year Certificate Course in French, One Year Certificate Course in Spanish, One Year Diploma Course in German, One Year Diploma Course in French, One Year Diploma Course in Spanish.**

1. Name of the Candidate (in block letters): .....

2. Course Code

1 <sup>st</sup> Choice	
2 <sup>nd</sup> Choice	
3 <sup>rd</sup> Choice(if any)	



3. Date of Birth (in dd/mm/yyyy format): .....

4. Do you belong to SC/ST/OBC/PH? : Yes / No (If yes, attach documentary evidence)

5. Nationality: .....

6. Mother's Name ..... 7. Father's Name. ....

8. Contact Address.....

.....

Tel. No..... E-mail .ID.....

9. Permanent Address.....

.....

10. Academic Record

Name of Exam	Year of Passing	Board/University	Roll.no./ Enrollment	Max. Marks	Marks Obtained	%	Subjects

11. Knowledge of German/French/Spanish, if any: Yes/No

12. If yes, details of course / stay in Germany/France/Spain, if any:

Year	Name of the Institution	Name of the Course	Duration of Course	Total no. of class hours	Marks%	Stay in Germany, France, Spain

-----  
**Form No. /Roll No.**

**RECEIPT-CUM-ROLL NO. FOR ADMISSION TO COURSE .....**

(Candidates should bring this slip on the date of admission)

Received from Mr./ Ms.....

Application form for admission to.....

1 <sup>st</sup> Choice	
2 <sup>nd</sup> Choice	
3 <sup>rd</sup> Choice(if any)	



Signature of the candidate

Principal's Signature

13. If currently a student, name of institution and course.....

14. If employed, name of employer and designation.....  
(Attach No-objection certificate from the employer)

15. Details of the Demand Draft submitted along with the application form (if any)

Draft No.....Name of Bank..... Branch..... Date.....

.....

#### UNDERTAKING

The particulars furnished above are true and complete in all respects and I agree that my candidature may be cancelled if I have given any false information.

I submit myself to the disciplinary jurisdiction of the several authorities of the University of Delhi who may be vested with the authority to exercise disciplinary action under the Act, the Statutes, the Ordinances and the Rules framed by the University.

Signature of the candidate

.....

Note: Attested copies of the following certificates to be submitted only at the time of admission after being duly verified with the originals:

1. Certificate of the Secondary Examination for verification of date of birth.
2. Marks statement for all examinations passed by the candidate.
3. Other certificates and Degrees for all examinations passed by the candidate.
4. Students of the University of Delhi must provide a Certificate from the College Principal or Head of Department.
5. No objection certificate from the Employer, if employed.

.....

(For use by the College)

Admitted / Not Admitted

Signature of the Principal

The candidate has paid the fees of Rs .....Vide receipt no.....dated.....

Accountant

## **ADMISSION TO PART-TIME COURSE IN GERMAN, FRENCH AND SPANISH FOR 2018-19**

The college announces admission to female candidates from University of Delhi and general public for the following courses-

One year Certificate Course in German

One year Certificate Course in French

One year Certificate Course in Spanish

One year Diploma Course in German

One year Diploma Course in French

One year Diploma Course in Spanish

under the Department of Germanic and Romance Studies, University of Delhi.

The details are as follows:

### **Important Dates:**

Online Application Form: 28th June 2018 to 16<sup>th</sup> July 2018.

Last Date of Submission: 16<sup>th</sup> July 2018.

First list : 20<sup>th</sup> July 2018

Second list : 25<sup>th</sup> July 2018

Third and final list : (if any) To be declared later

Classes (tentative) : August 2018

### **Fees Structure:**

1. Application amount Rs.500  
(in the form of a bank draft as per bank details given below at the time of application)
2. Course fee Rs 17,000  
(in the form of a bank draft as per bank details given below at the time of admission) (non-refundable)
3. Examination fees as per the University rules.

**Bank Details:**

Bank of India Account No. : 601310110007951

Account Name : LBC A/C Short term Courses & Ext

Branch : Kamla Nagar, 29 A, Kamla Nehru Road,  
Sabji Mandi, Delhi, New Delhi-1100007

IFSC Code : BKID0006013

MICR Code : 110013035

**Other Details:**

S.NO.	CERTIFICATE COURSE	DIPLOMA COURSE
1	The number of seats per course are 50	The number of seats per course are 25
2	Candidates with at least 50% marks (aggregate) in class 12 <sup>th</sup> can apply.	Candidates who have successfully completed certificate course in the respective language from University of Delhi can apply.(without gap year)
3	Selection purely on the basis of merit of class 12 <sup>th</sup> marks irrespective of candidate being higher degree holder.	Selection on the basis of merit in respective certificate course from University of Delhi
4	The candidate can apply to multiple courses. However, if selected she can pursue only one of the courses as per the choice specified and availability of seats.	Candidates having a certificate course in the respective language can only apply.
5	The course would constitute 3 classes a week of 2 hrs each after 2.30pm in the college premises.	
6	The students will receive the certificate from the University of Delhi on successful completion of the course.	

7	The fees should be paid within 3 days of admission list if a candidate is selected and wants to pursue the course, after the expiry of which the candidature stands cancelled.
---	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Note:

- The college reserves the right to cancel or make changes to the courses before 1<sup>st</sup> Aug 2018.
- The fees for the course are not refundable in any case and transfer of fees or students from one course to another is not permitted.
- The students to the course are not allowed to college facilities like library, computer labs, etc as they are not regular students of the college.
- The college reserves the right to take disciplinary action against any student if required as per University rules.

**LAKSHMIBAI COLLEGE  
ASHOK VIHAR, PHASE- III  
UNIVERSITY OF DELHI**

**APPLICATION FORM 2018-19 FOR ADD –ON COURSES IN FOREIGN LANGUAGES**

Application forms along with a Registration fee of Rs 500/- (Rs 250/- for SC/ST/PH candidates) payable to the Bank of India, LBC Branch should be submitted to Lakshmibai College latest by **16<sup>th</sup> July, 2018 from 10 a.m to 01:00 p.m, Monday to Friday.** *(Please read instructions and bank details carefully before filling the form)*

**APPLICATION FOR ADMISSION TO: Part Time Language Courses: One Year Certificate Course In Chinese (CP-1), One Year Certificate Course In Japanese (JP1), One Year Certificate Course in Korean(KP-1), One Year Diploma Course in Chinese (CP-2), One Year Diploma Course in Japanese(JP-2)**

1. Name of the Candidate (in block letters): .....

2. Course Code

1 <sup>st</sup> Choice	
2 <sup>nd</sup> Choice	
3 <sup>rd</sup> Choice(if any)	

PHOTO
-------

3. Date of Birth (in dd/mm/yyyy format): .....

4. Do you belong to SC/ST/OBC/PH? : Yes / No (If yes, attach documentary evidence)

5. Nationality: .....

6. Mother's Name ..... 7. Father's Name .....

8. Contact Address.....  
.....

Tel. No..... E-mail .ID.....

9. Permanent Address.....  
.....

10. Academic Record



Name of Exam	Year of Passing	Board/University	Roll.no./ Enrollment	Max. Marks	Marks Obtained	%	Subjects

11. Knowledge of Chinese/Japanese/Korean, if any: Yes/No

12. If yes, details of course / stay in China/Japan/Korea

Year	Name of the Institution	Name of the Course	Duration of Course	Total no. Of class hours	Marks%	Stay in China/ Japan

-----  
**Form No. /Roll No.**

**RECEIPT-CUM-ROLL NO. FOR ADMISSION TO COURSE CODE.....**

(Candidates should bring this slip on the date of admission)

Received from Mr./ Ms.....

Application form for admission to.....

1 <sup>st</sup> Choice	
2 <sup>nd</sup> Choice	
3 <sup>rd</sup> Choice(if any)	



Signature of the candidate

Principal's Signature

13. If currently a student, name of institution and course.....

14. If employed, name of employer and designation.....  
(Attach No-objection certificate from the employer)

15. Details of the Demand Draft submitted along with the application form (if any)

Draft No.....Name of Bank..... Branch..... Date.....

.....

#### UNDERTAKING

The particulars furnished above are true and complete in all respects and I agree that my candidature may be cancelled if I have given any false information.

I submit myself to the disciplinary jurisdiction of the several authorities of the University of Delhi who may be vested with the authority to exercise disciplinary action under the Act, the Statutes, the Ordinances and the Rules framed by the University.

Signature of the candidate

.....

Note: Attested copies of the following certificates to be submitted only at the time of admission after being duly verified with the originals:

1. Certificate of the Secondary Examination for verification of date of birth.
2. Marks statement for all examinations passed by the candidate.
3. Other certificates and Degrees for all examinations passed by the candidate.
4. Students of the University of Delhi must provide a Certificate from the College Principal or Head of Department.
5. No objection certificate from the Employer, if employed.

.....

(For use by the College)

Admitted / Not Admitted

Signature of the Principal

The candidate has paid the fees of Rs .....Vide receipt no.....dated.....

Accountant

## **ADMISSION TO PART-TIME CERTIFICATE COURSE IN CHINESE, JAPANESE AND KOREAN FOR 2018-19**

The college announces admission to female candidates from University of Delhi and general public for the following courses-

One year Certificate Course in Chinese (CP-1)

One year Certificate Course in Japanese (JP-1)

One year Certificate Course in Korean (KP-1)

One year Diploma Course in Chinese (CP-2)

One year Diploma Course in Japanese (JP-2)

under the Department of East Asian Studies, University of Delhi.

The details are as follows:

### **Important Dates:**

Online Application Form: 28<sup>th</sup> June 2018 to 16<sup>th</sup> July 2018.

Last Date of Submission: 16<sup>th</sup> July 2018.

First list : 20<sup>th</sup> July 2018

Second list : 25<sup>th</sup> July 2018

Third and final list : (if any) To be declared later

Classes (tentative) : Aug 2018 to Mar 2019

Examination : Nov-Dec 2018 and Mar 2019

### **Fees Structure:**

4. Application amount Rs.500  
(in the form of a bank draft as per bank details given below at the time of application)
5. Course fee Rs 17,000  
(in the form of a bank draft as per bank details given below at the time of admission) (non-refundable)
6. Examination fees as per the University rules.

**Bank Details:**

Bank of India Account No. : 601310110007951

Account Name : LBC A/C Short term Courses & Ext

Branch : Kamla Nagar, 29 A, Kamla Nehru Road,  
Sabji Mandi, Delhi, New Delhi-1100007

IFSC Code : BKID0006013

MICR Code : 110013035

**Other Details:**

S.NO.	CERTIFICATE COURSE	DIPLOMA COURSE
1	The number of seats per course are 40	The number of seats per course are 40
2	Candidates with at least 50% marks (aggregate) in class 12 <sup>th</sup> can apply.	Candidates who have successfully completed certificate course in the respective language from University of Delhi can apply.
3	Selection purely on the basis of merit of class 12 <sup>th</sup> marks irrespective of candidate being higher degree holder.	Selection on the basis of merit in respective certificate course from University of Delhi
4	The candidate can apply to multiple courses. However, if selected she can pursue only one of the courses as per the choice specified and availability of seats.	Candidates having a certificate course in the respective language can only apply.
5	The course would constitute 3 classes a week of 2 hrs each after 2.30pm in the college premises.	
6	The students will receive the certificate from the University of Delhi on successful completion of the course.	

7	The fees should be paid within 3 days of admission list if a candidate is selected and wants to pursue the course, after the expiry of which the candidature stands cancelled.
---	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Note:

- The college reserves the right to cancel or make changes to the courses before 1<sup>st</sup> Aug 2018.
- The fees for the course are not refundable in any case and transfer of fees or students from one course to another is not permitted.
- The students to the course are not allowed to college facilities like library, computer labs, etc as they are not regular students of the college.
- The college reserves the right to take disciplinary action against any student if required as per University rules.

