



# दिल्ली विश्वविद्यालय UNIVERSITY OF DELHI

Ref.No. Dean(Exams)/2022/602

June 20, 2022

## **NOTIFICATION**

It is notified for information of all concerned that the facility of applying for Confidential Result for Examination Session May-June 2022 can be availed by a student of the University in the following manner:-

### **HOW TO APPLY**

Application for Confidential Result can be made by way of sending an email along with the requisite supporting documents at the following email id:-

**[confidentialresult2022@exam1.du.ac.in](mailto:confidentialresult2022@exam1.du.ac.in)**

Details of the requisite supporting documents required as attachment to the email:-

1. Scanned copy of duly filled and signed prescribed Application form in the format attached as Annexure-I.
2. Scanned copy of all the Statement of Marks issued by the University of Delhi.
3. Scanned copy of the current year/semester examination Admit Card.
4. Scanned copy of the fee payment receipt for the issue of Confidential Result.
5. Scanned copy of the Offer Letter from the University/Institution/Organisation where he/she wants to apply.
6. Scanned copy of Additional Fee paid of ₹500/- for email of Confidential Result to the University/Institution/Organisation.

### **CAUTION**

The application for Confidential Result will not be processed further if the application is incomplete and/or all the supporting documents are not attached.

Only the candidate himself/herself will submit an application for Confidential Result from his/her own registered email id. All the above documents as per attachments/originals will have to be submitted to the Results Section of the Examination Wing of the University for Verification, on demand. Appropriate action will be taken for submitting false and misleading information to the University.

No query for the issue of Confidential Results etc. will be entertained on the above stated email id. The email id [confidentialresult2022@exam1.du.ac.in](mailto:confidentialresult2022@exam1.du.ac.in) is meant exclusively for receiving the Confidential Results application.

It generally takes 2-3 months' time in the normal declaration of results. All candidates are requested to keep this in mind before applying anywhere else causing the requirement of Confidential Result.

The application fee paid for Confidential Result/email will not be refundable under any circumstances.

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## **FEE FOR CONFIDENTIAL RESULT**

The Confidential Result fee to be paid is ₹500/- per University/Institution/Organization for which the Confidential Result is sought. For instance, if a candidate applies for Confidential Results for the purpose of applying in three different University/Institution/Organization, he/she will have to pay ₹1500/- as the total fee for Confidential Result.

An additional fee of ₹500/- will be charged in cases where request for emailing the Confidential Result is made.

The above fee can be paid by visiting the online fee payment link i.e. <https://fee.du.ac.in> on the web portal of the University.

## **ISSUE OF CONFIDENTIAL RESULT IS PURELY CONDITIONAL**

Preparing Confidential Results case to case basis hinders and delays the normal declaration of results exercises, so it is discouraged and granted only in exceptional cases considering urgency in case to case basis subject to satisfaction of the Examination Wing.

Applying for Confidential Result is no guarantee that it can be issued. All such applications are subject to acceptance. Further processing will be initiated only after acceptance. Acceptance of application will be intimated to the candidate on the same email id. through which application for Confidential Result is made. No time limit is prescribed for this. No refund of fee is allowed where application is not accepted.

Receipts of awards by the Examination Wing in respect of each and every Paper/UPC attempted by a candidate is a precondition, after which preparation of Confidential Result can be initiated.

## **ISSUE OF CONFIDENTIAL RESULT**

The Confidential Result will be issued in a sealed envelop as 'CONFIDENTIAL' to be opened by the Addressee only.

The Confidential Result will be issued directly to the University/Institution/Organisation as per request of the applicant by way of email only.

The candidate himself/herself is not permitted to see the awards received in the Confidential Result, hence, it is not provided to him/her.

The student will be informed by email when Confidential Result is ready or issued to the concerned University/Institution/Organisation by email.

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## **DISCLAIMER**

Examination Wing accepts no responsibility if due to some reason the Confidential Result is delayed or not issued by the University as per the requirement of the candidate. It's mere a facilitating provision and does not create a right for an applicant to have it.

The Confidential Result issued is provisional in nature and subject to change for reasons such as further scrutiny, moderation, rectification etc. and hence not to be treated as a final result. The University takes no responsibility to convey the final result separately to the University/Institution/Organization to which Confidential Result is issued.

**O.S.D. (EXAMINATIONS)**

**DEAN (EXAMINATIONS)**

**APPLICATION FORM**

(For Confidential Result)

1. Name of Applicant : \_\_\_\_\_
2. Father's Name : \_\_\_\_\_
3. Address : \_\_\_\_\_
4. E-Mail Id. of applicant : \_\_\_\_\_
5. Contact No. : \_\_\_\_\_
6. Examination Roll No. : \_\_\_\_\_
7. Department/College : \_\_\_\_\_

8. Details of the University/Organisation/Institution for which Confidential Result is sought:

(i) Name of the University/  
Organisation/Institution:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

(ii) Address of the University/  
Organisation/Institution:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

(iii) E-Mail Id. of the University/  
Organisation/Institution:  
(Confidential Result will be  
sent to this e-Mail Id.)

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

(iv) Designated Official:  
(Confidential Result E-Mail shall  
be addressed to this official)

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

9. Checklist of supporting documents to be sent as attachment to the email requesting Confidential Result.

- |   |                          |
|---|--------------------------|
| a. Scanned copy of duly filled and signed prescribed Application form in the format attached as Annexure-I.                   | <input type="checkbox"/> |
| b. Scanned copy of all the Statement of Marks issued by the University of Delhi.  | <input type="checkbox"/> |
| c. Scanned copy of the current year/semester examination Admit Card.  | <input type="checkbox"/> |
| d. Scanned copy of the fee payment receipt for the issue of Confidential Result.  | <input type="checkbox"/> |
| e. Scanned copy of the Offer Letter from the University/Institution/Organisation where he/she wants to apply.                 | <input type="checkbox"/> |
| f. Scanned copy of Additional Fee paid of ₹500/- for email of Confidential Result to the University/Institution/Organisation. | <input type="checkbox"/> |

**NOTE:** Please tick Check Box to confirm the above attachments are provided with the request email for Confidential Result to the University.

**UNDERTAKING**

*I have read the contents of University **Notification No. Dean(Exams)/2022/602** Dated **June 20, 2022** for issue of Confidential Result and abide by it.*

*I undertake that all the above stated information furnished by me is true to the best of my knowledge and no false information is provided. I understand that furnishing false information will make me liable for appropriate action by the University.*

**Signature of the applicant**

Date : \_\_\_\_\_

Place : \_\_\_\_\_