YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	LAKSHMIBAI COLLEGE
• Name of the Head of the institution	PROF. (Dr.) PRATYUSH VATSALA TRIPATHI
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01127308598
• Mobile no	9818502739
• Registered e-mail	lakshmibaicollege@yahoo.co.in
• Alternate e-mail	lbcprincipal@yahoo.co.in
• Address	LAKSHMIBAI COLLEGE, ASHOK VIHAR, PHASE III
• City/Town	NEW DELHI
• State/UT	DELHI
• Pin Code	110052
2.Institutional status	
• Affiliated /Constituent	Constituent
• Type of Institution	Women
• Location	Urban

• Financial Status	**UGC 2f and 12(B)**
• Name of the Affiliating University	**University of Delhi**
• Name of the IQAC Coordinator	**Prof. (Dr.) Lata Sharma**
• Phone No.	**01127308598**
• Alternate phone No.	
• Mobile	**9811314855**
• IQAC e-mail address	**iqac@lb.du.ac.in**
• Alternate Email address	**latasharma@lb.du.ac.in**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://lakshmibaicollege.in/Secure-admin/webroot/upload/customfiles/07032020080537SSR%20Report.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	http://lakshmibaicollege.in/index.php/home/calendar

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Nil	**B++**	**2.9**	**2022**	**05/04/2022**	**04/04/2027**

6.Date of Establishment of IQAC	**18/07/2015**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Lakshmibai College	Salary	UGC	2021-22	22,24,37,451
Lakshmibai College	Pension	UGC	2021-22	13,02,29,821
Lakshmibai College	Non-salary	UGC	2021-22	35,95,769
Lakshmibai College	Seminar	UGC	2021-22	1,52,550
Lakshmibai College	Salary	Delhi Government	2021-22	40,00,000
Lakshmibai College	Others	Delhi Government	2021-22	10,000

8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
• Upload latest notification of formation of IQAC	View File	
9.No. of IQAC meetings held during the year	7	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Enhancement of teaching-learning process through Academic Audit and

ICT Capacity Building of Faculty
Knowledge Eco System
National and International Collaborations
Health and Wellness including Mental Health
Infrastructure Development

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Preparations for NAAC Peer Team Visit	NAAC Grade B++ Score 2.9
Enhancing teaching learning process through Internal Academic Audit	The Academic Audit of the teaching-learning processes is conducted. The audit committee checks and ensures the fulfilment of parameters in teaching-learning such as lesson planning, timely course completion, internal assessment and moderation of marks, mentor-mentee meetings, result analysis, etc.Pre-Assessment of students, question bank and CO-PO mapping and analysis was also done.
ICT-based teaching & learning; and other Digital Initiatives	Some of the key initiatives undertaken this year included partnership with edX, an American open online course provider created by Harvard and MIT. More than 100 courses are being offered free for the students and faculty of Lakshmibai College. Lakshmibai College has taken a web server from Bluehost for developing in-house college webapp. E-APAR has been hosted on this E- APAR - Annual Performance Appraisal Report (APAR) developed in-house under the aegis of Computer

	Science department. A webinar and a workshop was organized on Cyber Security and an E-safai Initiative was undertaken. The College has procured a single number to act as a virtual helpline number for the students.
Knowledge Eco System	Knowledge Eco System has been created to empower Bharatiya Knowledge Systems through a series of webinars, which cater to the philosophy that underpin the traditional concept of the "Gurukulam." This Gurukulam consists of a panel of 21 esteemed experts to mentor the mentors for academic and research initiatives. Conceived as a mini compendium of the core values that define Indian culture, the College Calendar was launched and it places the College's motto-'Satyam GyanamAnantam' at the centre of its inspiration. Each page is marked with institutional highlights of the College as well as an acknowledgement of the power of language and multilingualism. Not only do several Indian languages appear in the calendar, it also encapsulates the tenets upon which the College has built its academic credentials like Human values, institutional social responsibility, national pride, inclusiveness, digitization and sustainable development.
Increasing national and International Collaborations	The college has signed several MoUs at national and international level
Experiential Learning	Creativity, innovation and

	entrepreneurship are the seminal cornerstones upon which the College has launched several initiatives like Parampara, the Goodwill Store and the establishment of the Enactus chapter. In a bid to augment creative capacities through innovation, unique organic and bio-degradable products are being made for the marketplace and incubation centres are being nurtured to mentor budding start-ups.
Go Green Initiatives	Initiatives like creating a pond ecosystem to recharge ground water, enrich the aquatic biodiversity and thereby bring about a change in the microclimate of the campus, creating a new space like the Gokul, also read as 'Go-cool' by the students, a sustainable village model with bio-gas plant, rain water harvesting and solar energy that promotes traditional practices that work upon the principle of 3Rs.
Psychology Resource Centre	Saarthi- A psychosocial support helpline was started, for female students of University of Delhi Webinars through MANODARPAN- Initiative of Ministry of Education for psychological support and mental well being of students. Institute Lecture Series
Infrastructure Development	Construction of New Academic Block has started.

13.Whether the AQAR was placed before statutory body?	No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	13/02/2023

15. Multidisciplinary / interdisciplinary

Lakshmibai College is a constituent college of the University of Delhi. We believe in imbibing and perpetuating morals, values, culture, and skills in our students, diligently following our motto, "Satyam Gyanam Anantam" (true knowledge is endless and can be gained perpetually). The aforementioned approach aligns with the NEP's vision to impart value based education. We have a rigorous plan of action to imbue a holistic multidisciplinary ethos in the institution. We offer courses such as BBE, a unique programme culled out from the discipline of Economics and Commerce. In addition, to cater the interests of students from various backgrounds, we offer B.A. (Prog.) in multiple disciplines, which allow the students to have an interdisciplinary learning experience. The institution also offers Generic Elective courses which are from a disciple other than the core discipline opted by the students. Further, we make consistent efforts to inculcate a cross-disciplinary understanding of key ideas via a series of webinars, talks, events etc. Such an integrated structure of knowledge becomes a harbinger of inclusivity and celebrates diversity.

In the view of NEP 2020, good practice/s of the institution to promote multidisciplinary/ interdisciplinary approach is as follows: Young Researchers' Forum and *Bhartiya Bhasha Kendra.*

We believe in creating an apparatus for a research oriented multidisciplinary environment, our Young Researchers' Forum is one such step to spearhead innovation and research, focusing on different areas, catering to a plethora of significant topics, engaging students from different disciplines. Through *Bhartiya Bhasha Kendra* we have made dedicated efforts to develop and promote a culture of linguistic diversity on campus. In order to do so, we have designed course modules for different regional languages of India. This helps the students to enhance their knowledge and familiarity with the rich diversity of our country. The course is

expected to connect learners from different states through learning modules and promote the concept of *Ek Bharat Shrestha Bharat*. These two practices align with NEP 2020, and in a larger sense, outline the core values of our institution viz. creativity, social responsibility, diversity and inclusion, harnessing technology, holistic development, integrity and sustainability.

We strictly follow curriculum prescribed by the University; in regard to the same UGCF guidelines will be followed wherein various 'Value Addition Courses' will be offered to create knowledge pool for social, ethical, traditional values embedded in roots of Indian heritage and culture. Furthermore, the institutional plans to engage in more multidisciplinary research endeavours through the medium of Young Researchers' Forum where students under the guidance of teachers research to find solutions to society's most pressing issues and challenges.

16. Academic bank of credits (ABC):

Lakshmibai College is a constituent college of the University of Delhi. All initiatives will be made as per University guidelines and directives.

17. Skill development:

LBC promotes a dynamic teaching-learning environment where our students become beneficiaries of the latest vocational education and soft skills required to ace in various industries and sectors. The NSS unit of Lakshmibai College comprises of a team of socially driven students who work in synergy to bring about necessary changes in the society. The NSS unit has different projects and volunteers who work selflessly on projects such as Red Dot Project, Saksham, Samarpan, Shiksha Cell, Umang, Urvar etc. Similarly, Enactus-LBC, is a student-run and student-operated, not-for-profit entity. Under the aegis of Enactus-India, Enactus-LBC is running a social enterprise project by the name 'Stitching the Change'. With head for business and heart for the society, the project is aimed at creating social enterprise options for females of Sawan Park Basti, belonging to financially deprived sections of the society; promoting female empowerment through sustainable living. The project is based on the 4R model of reduce, reform, replace and renew.

In the view of NEP 2020, good practice/s of the institution pertaining to the Skill development is as follows: Creativity, Innovation and Entrepreneurship Cell

We believe in marching forward in tandem with cultural values

embedded in our core and traditions. The CIE Cell of Lakshmibai College operates under the mandate of the Atmanirbhar Bharat Abhiyaan is the vision of a new India envisaged by the Prime Minister Narendra Modi. With CIE Cell we aim to promote a culture of innovation and creativity and help in growth of budding entrepreneurs. Our objective is to impart entrepreneurship skills, experiential learning, out-of-the-box thinking that leads to innovation, soft skills training, and stimulate creativity among the students. The purpose of the Cell is to empower students by providing the experiences of an entrepreneurial journey through various projects. The College is registered with the Institution Innovation Council (IIC) under the Ministry of Education, for systematically fostering a culture of innovation along with other Higher Educational Institutions(HEIs) registered with the IIC.

The three main initiatives of CIE cell are: Launch of Goodwill Store and establishment of the Enactus at College. Another major initiative was the development of in-house brand Parampara under Udhyamita Vikas Kendra. The product division of brand Parampara includes Dhoop Batti, Sambrani Hawan Cups, Vermicompost, Pure Honey, Bio-enzymes, Mushroom cultivation, Nutri Bite, and Red Dot which are running successfully.

The Cell collaborated with various organisations for successful running of various projects. Under the Dhoop Batti and Sambrani Havan Cups projects, the cell collaborated with Aryavart Vaidic Chikitsalaya Pvt. Ltd. There was an MOU signed with the non-profit organization Sewa Bharti for eco-friendly packaging of the Vermi-compost. For this, the college organised a Donation Drive for collection of used cloth for raw material. Bio-enzymes are prepared with orange peel, jaggery and water in plastic bottles which are collected through donation drives and hence the Cell makes efforts to reduce the carbon footprint. Nutri-Bite, another product under the Parampara brand, focuses on food healthy intake. Under the Red Dot Project, reusable cloth sanitary napkins are prepared by the students. Mushroom cultivation and Honey Bee farming are other two projects which are underway.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Under the tutelage of Lakshmibai College, students grow into socially responsible and culturally integrated individuals. Our campus is a perfect blend of traditional and modern values. Our 'Knowledge Eco-system' (KES) caters to nature, philosophy and character of 'Gurukulam' to provide our students knowledge beyond

traditional classroom set-up. Our Gurukulam includes a panel of experts for mentoring and promoting academic and research initiatives. It comprises of three significant units: the Knowledge Creation Cell hosts series of webinars to nurture larger discussions of Bharatiya Knowledge Systems for holistic understanding and interpretation, the Knowledge Production Cell works on Transcriptions and Reports to build a repository of knowledge and the Knowledge Management Cell caters to the effective and strategic distribution and dissemination of knowledge across spectrums.Gurukulam encourages and fosters research-oriented mindset to dwell deeper into the pool of path-breaking knowledge. It aims to create, manage and produce varying discourses of research and to open a knowledge sharing network. KES actively empowers the dialogue of Bharatiya Knowledge Systems through its Webinar Series.

We make sincere and dedicated efforts in preserving and promoting Indian languages, culture, tradition and art forms. In order to promote linguistic diversity, Bhartiya Bhasha Kendra has launched its first ever well designed course modules on different regional languages of India in March 2022. Initially, the college is planned to offer 8 regional languages but plans to add other regional languages in future. The course is expected to connect the learners from different states through learning modules and promote the concept of Ek Bharat Shrestha Bharat. Moreover, our students learn the traditional art forms such as Indian Classical music and dance, under the aegis of the Department of Music. The ancient Indian education philosophy of 'Guru Shishya parampara' governs the process of learning.

Moreover, Departments such as Sanskrit and Punjabi teach in Indian languages and students of B.A. (Prog.) are taught bilingually. This helps in catering the diverse needs and interests of students while promoting an ethos of inclusivity in the institution.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Lakshmibai College is a constituent college of the University of Delhi; accordingly we follow the curriculum guidelines and framework laid down by the University. At the institutional level, all the departments are instructed to strictly follow the latest curriculum.

One good practice of the institution pertaining to the Outcome based education (OBE) in view of NEP 2020 is as follows:

The Academic Improvement and Initiatives Committee (AIIC) encourages the faculty members to ensure well planned and documented process for curriculum delivery, identifies and promotes courses that include experiential learning and include cross-cutting issues relevant to professional ethics, gender values, human values, environment and sustainability. The AIIC also measures the level of attainment of POs (program outcomes), PSOs (program specific outcome), COs (course outcomes) for all courses and performs an analysis on institutional level. It also stimulates a regulated process of assessment of learning levels of students and organizes special programs for advanced and slow learners, as per their respective requirements. The AIIC also encourages the faculty to chalk out a teaching plan and assessment schedule (course-wise) in the beginning of each semester, followed by a report of teaching outcomes and assessment results, at the end of each semester. In addition, pre-assessment is taken for all first semester students so as to understand their learning levels and accordingly provide them with suitable help and suggestions.

20.Distance education/online education:

Our College is a premier institution and one of the constituent colleges of the University of Delhi. Accordingly, the University guidelines are followed to offer various courses. We also provide education in distant mode with our on campus IGNOU Study Centre (29040). The IGNOU Centre started working from July 2014 and is running the following Master Degree courses: Political Science (MPS), Hindi (MHD), History (MAH), Economics (MEC), Commerce (MCOM), English (MEG), Social work (MSW), Sanskrit (MSK).

It has been our constant endeavor to incorporate new technologies into our pedagogical practices and also optimize on the factors that make an educational institution more than an information-dispensing tool. Lakshmibai College was one of the first colleges to suggest and start online classes for students. We have registered an exclusive domain on G- Suite and Google Classrooms were created for the sharing study material and class tests/assignments. Also, online classes were held on Google Meet, following Covid protocols. We created email ids for our staff and students in order to connect with students through WhatsApp, personal calls, Facebook, LBC mobile App and more. We aim to continue making such motivated efforts in future with more enthusiasm so as to provide our students with

latest and state of the art facilities.

In the view of NEP 2020, good practice/s of the institution pertaining to the Distance education/online education is as follows:

Distribution of study material

The college took initiative to distribute study material to the students during the COVID pandemic; the material was distributed among the needy students, free of cost. The outstation students were sent study material by post. The study material is now made available to the students through the college website.

Distribution of laptops

To help out the needy and academically sound students carry on with online lectures, the college decided to take the steps forward to initiate the program of Content Uploading and Laptop Distribution for students coming from economically compromised background. The program unfurled in 3 phases of Content Uploading and Laptop Distribution.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**536**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**3794**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State	**1033**

Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 **1128**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 **165**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 **194**

Number of sanctioned posts during the year

File Description	Documents
Data Template	View File

4.Institution

4.1 **86**

Total number of Classrooms and Seminar halls

4.2 **145.69328**

Total expenditure excluding salary during the year (INR in lakhs)

4.3 **1144**

Total number of computers on campus for academic purposes

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Lakshmibai College is a constituent college of the University of Delhi, and follows syllabus prescribed by the University and adheres to its guidelines regarding number of lectures and tutorials allocated to different courses and follows its schedule of teaching, learning and evaluation. The teaching workload is distributed to yield optimum results. The timetable for a given academic session is prepared well in advance and displayed outside classrooms, on College Website/ college mobile app for students and at other prominent places in the college to ensure transparency and accountability. The students register their preferences for optional papers with the concerned department, and papers to be taught are finalized accordingly. Timely, continuous and careful evaluation of student assignments is done. The academic audit is done by IQAC to ensure timely completion of syllabi as per Academic Calendar. Online platforms were used for classes during this year due to the pandemic.

File Description	Documents
Upload relevant supporting document	**No File Uploaded**
Link for Additional information	https://lakshmibaicollege.in/index.php/academics/timetable

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college strictly follows the University academic calendar. Before the end of semester, every year, the staff council of the college under Ordinance XVIII, constitutes and assigns responsibilities to the teaching staff members under the various academic and extra-curricular activity committees. Each committee plans its activities for the year. Before the commencement of each semester, a meeting of the Principal, time table committee convener and department teachers' in-charge is held to examine the requirements of various departments regarding course allocation and teaching schedule. The evaluation schedule as notified by the university is followed well in time for each semester. The college strictly follows all the components of internal assessment: assignments, class tests, projects, presentations, group discussions, project work and attendance. Written assignments and oral presentations are taken which improve theoretical and written

skills of the students. Students are encouraged to discuss and debate the various aspects of a topic in detail during the lectures and tutorials. The schedule of internal assessment is prepared by every faculty member and submitted to department incharge as part of internal academic audit.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://lakshmibaicollege.in/index.php/home/calendar

1.1.3 - Teachers of the Institution participate in A. All of the above **following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

18

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	[View File](#)
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

10

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	[View File](#)
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

218

File Description	Documents
Any additional information	[View File](#)
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Our Institution addresses issues related to Gender, environment and sustainability, human values and professional ethics through papers being taught in different courses as part of the curriculum. Environmental science is taught to all students along with hands-on experiences like training on compost formation, E-waste awareness programme, bio-diversity evaluation of the college campus and

development of an on-campus Eco park. History Department has papers on the environment. Political Science, Philosophy Departments, Hindi and English Departments have subject paper on feminism/women studies and literature. Human Values and Professional Ethics are being taught in courses like Philosophy, Commerce, and Music. The college goes beyond rigid boundaries of a discipline and integrates activities with curriculum through societies and clubs, for example, Women's Development Cell, Film Club, add-on course on, 'Women and Legal literacy',Nutribite Venture, Self Defense, Yoga and Meditation camps. The students of ApparelDesigniare involved in training process about the development of sustainable and reusable fabric sanitary napkins, by training women from Wazirpur village. A finely developed social consciousness is sought to be ingrained in the students as pedagogy works in conjunction with larger life of the institution.

Number of Courses addressing Professional Ethics : 36; Human Values : 38; Gender : 23; Environment and Sustainability : 18

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

36

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	<u>View File</u>

1.3.3 - Number of students undertaking project work/field work/ internships

53

File Description	Documents
Any additional information	<u>View File</u>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<u>View File</u>

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	**Nil**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	<u>View File</u>

1.4.2 - Feedback process of the Institution may   **C. Feedback collected and**

be classified as follows   **analyzed**

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1386

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC,   ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

631

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Learning aptitude and level of students are identified on the basis of continuous internal evaluation throughout semester, end semester examination results and day-to-day interaction withfaculty inside and outside the class through tutorials and other arrangements.Pre-assessment was conducted for the students who took admission in

Honours and BA Progm in 2021 in order to identify their learning level in the beginning, organize various programmes accordingly and map their progression during their entire period of graduation.

For advanced learners:

l Motivated to explore their potential through extra-curriculum activities like interdisciplinary Innovation Project, seminar, group discussion, quizfor developing analytical, problem solvingand presentation skills.

l Access online journals and reference materialswith institutional email id.

l Audio-visual aids like PowerPoint, Charts and Models for effective presentation.

l Participation in paper presentations, contests, seminarsand project exhibitions.

l Organizing inter-collegiate and state-level cultural, literaryand sports competitions.

l Certificate courses.

l Career planning and discussions on growth prospects.

l Student representatives appointed at department level committees.

l Extra study material.

l Scholarships and prizes.

For slow learners:

l Tutorials

l Multiple class tests, assignments and question banks

l Motivating and addressing social/language issues acting as obstacle to learning in Mentor Mentee Program

l Remedial/special classes and revision sessions

l Group discussions, presentations and peer learning

l PTMs

File Description	Documents
Paste link for additional information	Link of timetable showing tutorials: http://timetable.lakshmibaicollege.in/ Link of annual report for prizes list (Principal's Report 2021-22): https://lakshmibaicollege.in/index.php/aboutus/annualreport Student projects: https://lakshmibaicollege.in/index.php/home/youngresearchforum Mentor Mentee Programme https://lakshmibaicollege.in/index.php/home/readnews/572 Study materials and question banks https://lakshmibaicollege.in/index.php/home/studentzone/StudyMaterial College e magazine Qalam https://lakshmibaicollege.in/index.php/home/magazine
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3794	165

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

In order to enhance learning experience, the faculty use various student-centric methods such as experiential learning, participative learning, problem solving methodology, social and emotional learning and E Resources.

Interactive Approach:participation in class discussions and interaction with teachers and peers.

Collaborative Learning through Paper and PowerPoint presentations.

Student Projects: Nutribite, Design Studio, Earn while You Learn,

Sustainable Initiatives during Covid and Beyond

Department Newsletter by students and articles in magazine (e.g., English, Economics), Class discussions, quiz, debates, and essay-writing competitions.

Lectures, seminars/workshops and interaction with eminent experts by Departmental societies.

Academic tours:Organized for students in the form of excursions, educational tours or field trips accompanied by faculty. The academic tours were in virtual mode this year due to the pandemic.

Add-on Courses: VariousAdd-on courses in diverse fields are offered to students to enhance their experiential learning.

Internships through Placement Cell

Student participation in various initiatives by college: Red Dot Project, Udyamita Vikas Kendra (Waste Management Shed), Parampara Ahaar Seva, Dhoop Batti project

File Description:

Add-on courses offered in 2021-22:

https://lakshmibaicollege.in/index.php/home/skillindia

Student projects and Udyamita Vikas Kendra:

https://lakshmibaicollege.in/index.php/home/projects

Red Dot Project:

https://lakshmibaicollege.in/Secure-admin/webroot/upload/customfiles/30032021054110%20RED%20DOT%20Project%20%20.pdf

Students societies:

https://lakshmibaicollege.in/index.php/home/socities

Webinars and workshops:

https://lakshmibaicollege.in/index.php/academics/seminarandworkshop

Parampara Ahaar Seva:

https://lakshmibaicollege.in/index.php/home/atmnirbharbharat

College e magazine Qalam

https://lakshmibaicollege.in/index.php/home/magazine

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Lakshmibai College strives to keep its students and faculty abreast with the latest technology available to streamline day-to-day tasks for overall efficiency of the organization. During the pandemic, entire faculty conducted lectures and tutorials on the Google Classroom. In fact, Lakshmibai College was one of the first colleges to suggest and start online classes for the students during Covid times. The college organized faculty development workshops on Google Classroom and Microsoft Teams.

l Several classrooms well equipped with projectors and smart boards to create more effective teaching-learning environment.

l Free Wi-Fi enabled campus for students and faculty.

l College library upgraded with an electronic database of books. It provides OPAC facility, subscribesto NLIST & DELNET and can be accessed from anywhere.

l Well equipped state of the art Computer labs and VH lab.

l Online Timetables can be accessed in a customized way.

l Google Classroom, Google Meet and Microsoft Teams used for virtual interaction, teaching and assignments.

l Students given RFID cards, which also serve as SMART CARDS to access and avail various facilities in college.

l Lakshmibai College mobile App, well integrated with the college website, helps in streamlining student related queries and acts as

direct interface for students with the College Principal and Staff.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	*View File*

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

156

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	*View File*
Mentor/mentee ratio	*View File*

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

165

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	*View File*
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	*View File*

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

103

File Description	Documents
Any additional information	[View File]
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	[View File]

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1855

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File]

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

As per the university norms, evaluation is done in two parts. In theory papers, 25% of total marks constitutes Internal Assessment, assessed by attendance (5%), Assignments/Projects (10%) and Test/Presentation (10%). Rest of the 75% marks is assessed through student's performance in external examination conducted by the university.In practical papers, 50% of total marks is allotted to student's performance during the course of teaching and another 50% isassessed by external examiner (appointed by the university) and internal examiner jointly. Distribution of 25 marks (continuous evaluation) is based on Test/Assignment/project report of 10 marks, Lab/practical records of 10 marks and Attendance of 5 marks. During the pandemic, the university directed all the colleges to have internal assessment of 25 marks solely on the basis of assignment or presentation of their students without considering attendance as one time measure.

The college adheres to the university norms and conducts internal

assessment transparently and effectively. Faculty share internal assessment result with comments and suggestions for improvement with their students. Internal assessment in consolidated form is displayed on thewebsite which ensuresdouble-check.Internal assessment is conducted efficiently and every department has a moderation committee (having current, previous and incoming in-charges) for moderation purposes.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	https://lakshmibaicollege.in/index.php/home/readnews/590

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has a well-developed system to address grievances related to internal examination.Internal assessment marks are communicated by the faculty to students through virtual classroom during the pandemic.Grievances are handled by the concerned faculty and department moderation committee in a specified period of time. Final copy of internal assessment is verified and signed by the faculty before it is sent to the university examination branch. The latter also addresses such grievances on receiving them and forwards them to the college. The college rechecks its records and the outcomes are informed to students.

During the pandemic, the college devised the mechanism to resolve the grievances online by providing a platform on Google Classroom enabling the faculty to provide classwork/assignments/projects/openbook class tests. Students can submit their answer sheets and assignments or projects on the same platform online. This provides an opportunity to resolve grievances in real-time by allowing students to express their grievances in the comment box- private between student, college administration and concerned faculty. Students are provided an email id (examquery@lb.du.ac.in) dedicated solely to deal with any kind of exam related problems. Agoogle link (https://meet.google.com/pbu-udyg-uiw)has been generated to solve such problemsof students on the spot.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Course Outcomes (COs) for all the courses have been prepared and uploaded on the website of the college. The college disseminates the COs right from the day of admission and students are informed, more specifically, through the Student Induction Programme (SIP) before the beginning of new academic session. The faculty members elaborate and explain the COs (connecting them with CLOs, POs and PSOs in the wider framework) in their respective classes with an aim to promote outcome-based learning. Throughout the discussion in a semester, there is frequent reference to COs. Finally at the end of semester, faculty members check along with their respective students the nature of delivery of the COs.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://lakshmibaicollege.in/index.php/academics/syllabus
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

College introduced indirect method (student feedback collected through course exit survey and program exit survey) for CO PO assessment in the session 2021-22.

First, CO attainment levels are based on internal assessment and external examination conducted by the university:

Level 3: 85% of students score more than 40% marks out of overall internal and external marks

Level 2: 75-85% students score more than 40% marks

Level 1: 65-75% students score more than 40% marks

CO assessment in percentage is calculated for each course in a semester using a combination of direct method (external evaluation) and indirect method (course exit survey) carrying 80% and 20% weightage respectively.

PO attainment is calculated through the formula: (Avg. of COs of a PO / 3) × final CO attainment for subject. Overall PO attainment is average of all PO attainments in percentage. PSO attainment is calculated through the formula: (Avg. of COs of a PSO / 3) × final CO attainment for subject. Overall PSO attainment is average of all PSO attainments in percentage.

CLOs are measured using Bloom's Revised Taxonomy- remember, understand, apply (lower levels), analyze, evaluate, and create (higher levels). CLOs are measured coursewise and semesterwise in percentage through instructor's class observations.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://lakshmibaicollege.in/index.php/academics/syllabus

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1075

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://drive.google.com/drive/folders/10ghyivcDJ34ypOnAohi8KIlIEYgahrKP?usp=share_link

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

34.28560

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

10

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	View File
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Young Researchers' Forum, a unique initiative of Lakshmibai College, was launched in December 2020 to cement the mutually invigorating relationship between teaching and research by probing, exploring and analysing that class interactions and independent readings might have fanned. The forum recommends a faculty mentor to guide the young learners through this research journey. For this, abstract proposals were invited from mentors and interested students. 13 Application and Abstracts on relevant multidisciplinary research topics were approved. These projects started in February 2021 and submitted by September 2021. A Gurukulam consisting of 21 eminent experts from different disciplines and universities has been created to help and mentor us in all such endeavours.

As a logical progression, a research/knowledge eco system was created in October 2021with an aim to build a dedicated research centre which will organise research webinars with eminent thinkers and scholars, would preserve the verbal content in the form of

transcriptions and will upload/publish them in college website, therefore creating an accessible reservoir of supportive material for students and faculty members alike. The first webinar held was on 12th November, 2021, Topic- NEP 2020, Aatmanirbhar Bharat and Multidisciplinary Research, Speaker- Prof. Nirajan Kumar, Department of Hindi, Faculty of Arts, Delhi University

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://lakshmibaicollege.in/index.php/home/knowledgeecosystem

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

7

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1.6

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	[View File](#)
Any additional information	[View File](#)

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

30

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

4

File Description	Documents
Any additional information	[View File](#)
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

NCC and NSS participated in various extension activities of LBC including COVID Vaccination Drive for DU fraternity. NCC cadets participated in Puneet Sagar Abhiyan; Anti-pollution Awareness

Drive; Clean India Green India Campaign, Waste Segregation Campaign; Statue Cleaning; Pulse Polio Immunisation Program; Tree Plantation Drive; Unity Run Awareness Campaign; Atmanirbhar Bharat Awareness Campaign; commemorated Kargil Vijay Diwas; paid Homage to Late CDS General Bipin Rawat and 11 other brave soldiers; Panel discussion on National Integration in collaboration with Veerta NGO.

NCC and NSS participated in Fit India Freedom Run and Fit India challenge; visited Yamuna Mission Foundation, Vrindavan; Self Défense Training Camp; Road Safety Training; celebrated Malaviya Jayanti; webinar on International Women's Day; organised one week lecture series on health, yoga & Ayurveda and Yog shivir.

NSS regularly visited Wazirpur and Timarpur village for teaching and awareness campaigns, donation drives, mime acts, nukkad natak on social issues, awareness through movie screening, posters competitions, eco-friendly planter making, extempore on world bicycle day, world environment day. Organised activities under Azadi ka Amrit Mahotsav, unity day, Swachchta Pakhwada, Vigilance Awareness week, Selfie with daughter campaign. Webinars on battling Anxiety and depression, Indian Army Day, Gandhi Jayanti, e-waste handling, "Cryptocurrency Boom", standing up against street harassment. Wellness initiatives during mental health week; Breast cancer awareness, life Beyond cancer, menstrual health awareness, awareness on blood donation, voter awareness campaigns.

File Description	Documents
Paste link for additional information	https://lakshmibaicollege.in/Secure-admin/webroot/upload/customfiles/09102021094019LBC%20COVID%20Report%20-%202021.pdf, https://lakshmibaicollege.in/Secure-admin/webroot/upload/customfiles/21062020015541Sustainable%20Initiatives%20during%20Covid-19%20and%20Beyond%20edited.pdf
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	*View File*
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

86

File Description	Documents
Reports of the event organized	*View File*
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	**No File Uploaded**

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

3380

File Description	Documents
Report of the event	*View File*
Any additional information	*View File*
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	*View File*

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

13

File Description	Documents
e-copies of related Document	View File
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

18

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Teaching-Learning Infrastructure: Both physical and online mode are used for teaching learning.

Class Rooms: There are total 82 Wi-Fi enabled class rooms and 5 seminar halls.

Laboratories:Computer Labs: 7, Home Science: (Food Technology Lab)-1 and (Apparel Design Lab)-1, Psychology Labs: 2, Language Lab: 1, Lab for Visually Challenged: 1

The college has 1127 laptops and 63 desktops.

Library: The library is wi-fi enabled, has 280 seating capacity Reading Room and the second floor of the Library boasts of a fully equipped, ICT enabled Seminar Hall with a sitting capacity of around 80 people. 2 large size Compactors are installed in the library's ground and 1st floor. Each Compactor has the storage strength of 3600 books (approx.). Library uses KOHA software Library also provides access to e-journals and thousands of E books through a host of high-quality Electronic Databases subscribed by Delhi University Library System (DULS) to its users. DULS has provided in house remote access to E resources. It is an IP based in house access to E resources. Library has an institutional membership of Developing Library Network (DELNET) and its DATABASES are accessible through worldwide web using address http://delnet.nic.in

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

SPORTS - Playground, Indoor Gym , Open Gym , Basketball court, Boxing Hall, Judo Hall/Wrestling/Taekwondo/Yoga, Cricket ground/Soft ball/Baseball ground, Volleyball court, Long Jump Pit, High Jump Pit, Kho-Kho court , Ball-Badminton Ground, Archery Ground, Netball court, Kabaddi court, Hand ball court, Cricket pitch, Storerooms, Washrooms and changing rooms for sports students - (Male (2) /Female (6), Sports Office.

SHOOTING RANGE- Jhalkari Bai Shooting Range (10 meters).

LALIT KALA PRANGAN: An Open Courtyard with capacity of 300+ students for various cultural and other activities. A big size white board is placed on the wall for notices and presentation purpose.

KALA MANCH: An open stage with open area having capacity of about 1000 students is for programs for large gatherings.

HEALTH AND WELLNESS CENTRE – Medical Room (AAROGYAM), a Meditation Room (TATVAMASI) and a Counsellor Room. Meditation Room is an octagonal Pyramid shape like structure, looks like a Dome.

MULTIPURPOSE HALL: The institution has 5 seminar rooms for conducting seminars and workshops with installation of an audio-visual system.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

86

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

98873213

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Lakshmibai College has well-stocked, computerized library with internet facility, Wi-Fi Connectivity and a spacious reading room from 9.00am to 5.30pm (Except Sundays and Gazetted holidays).

Books in General and Textbook sections are issued for one week. Books in Reserve Section are issued with advance reservation and prior permission of Librarian. Reference books and periodicals are available for consultation only.

Library is fully automated and uses Koha Software from 2019, Version 21.05.05.003. Before Koha, libsys software was used since 2008.

Approximately 98000 books have been put into automation process. Library subscribes 45 newspapers, journals and magazines and has rich collection of various reference sources such as encyclopaedias, dictionaries, atlas and yearbooks etc. Library also provides access to about 500 e-journals and 75000 e-books through a host of high-quality electronic databases subscribed by Delhi University System (DULS); and through N-List programme of INFLIBNET and DELNET. Library has one air-conditioned e-resourceroom having 22 computers; reference reading hall to access referencebooks and another reading hall on top floor with 120 seating capacity. For visually impaired students, 225 Braille books & other facilities are available. Library Tickets and Identity Cards are computer generated for staff and students. OPAC(On-Line Public Access Catalogue) facility is provided for users. RFID Technology is used for smooth functioning of day-to-day work.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources   **A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.37318

File Description	Documents
Any additional information	View File
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

93

File Description	Documents
Any additional information	[View File](#)
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The IT facilities including wifi are:

Ø College website and other related facilities including

· Online admissions

· Students' internal assessment

· Display of college timetable

· Dissemination of information to the students through student zone

· Dedicated links for short- term courses

· Students' and parents' feedback

· Alumni registration

· Dedicated student zone to access their attendance, assessment marks and other related matters.

Ø Many classrooms well equipped with projectors and smart boards.

Ø Free Wi-Fi zone/Wi-Fi enabled campus.

Ø Library having electronic database of books. OPAC facility is available for users. The library is subscribed with NLIST & Delnet, accessed from anywhere.

Ø Well-equipped Computer labs and VH lab.

Ø Digital display boards all around the academic block for displaying important information and notices.

Ø Students ID cards also serving as SMART CARDS powered by Master Card to access and avail various facilities in college, e.g., at

Library for issuing books, Canteen for payment of food, fee payment and various examination related transactions. It can be used for making payment outside the college as well.

· Lakshmibai College App to address student related queries, latest notices, their timetables, various activities and programs in college. The app is well integrated with college website also.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://lakshmibaicollege.in/

4.3.2 - Number of Computers

1144

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution   A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

43,64,399

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	<u>View File</u>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Institution has established systems and policies for maintaining and utilizing all academic and support facilities. The Dos and Don'ts are displayed in college campus, library, computer lab, food technology lab, ADC & (Dying and Printing Lab), canteen, lawns & sports ground and washrooms.

There are annual maintenance contracts for maintenance of various facilities

For classrooms: The housekeeping staff ensures cleanliness and hygiene of classrooms.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

49

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

70

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://drive.google.com/drive/folders/1qcyq W1ZTo5qQT5DIPvr1R-AuecXBgm2M?usp=share_link
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

689

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

689

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

21

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

113

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

15

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

12

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Although Lakshmibai college has an active Students' Union which is elected annually through a fair and democratic process, due to the pandemic that emerged in March 2020, student union elections were not held in 2021-22. In college, many Departments conducted elections and selected Student Office bearers for the 2021 -22 Academic Session.

Thus, the elected office bearers of Department Student Societies like IMPETUS Business Economics Society, COMSPECT Commerce Society, Mathematics Society, Economics Society, continued and organized activities on the virtual platform and physically wherever possible.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

850

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

In its attempt to keep the bond between the College and alumni strong, the Alumni Association held several programmes through the year. An online Alumni Meet was held on 31st January 2021in which students presented their performances. Felicitation of alumni and senior citizen fancy dress competition was organized on Independence Day. On the festival of Teej, a "Solah Singaar" competition was held. The Association also organized on-line Yoga classes on Sundays. An online workshop on "Capacity Building through Yoga" was organized on 24th November 2021.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)   **E. <1Lakhs**

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of Lakshmibai College is stated in its motto of "Satyam Gyanam Anantam" meaning, true knowledge is endless and can be gained perpetually. Taittireya Upanishad (11.1). The mission is: - To inculcate the spirit of integrity, self-awareness and self-reliance among youth; - To impart transversal skills relevant for 21st century life and sustainable development; - To nurture the eternal quest for truth and inquiry, creativity and love for knowledge.

The Governing Body (GB) provides guidance for all activities as per the mission of the college. The Principal provides academic leadership and evolves strategies for academic growth in association with various faculties. The faculty is actively involved in decision-making process through Staff Council. The matters related with admissions of students, workload, new posts/ vacancies, timetable and cocurricular/extracurricular etc. are discussed and decisions are carried out through its various committees subject to Delhi University provisions and ordinances.

The institute encourages modern approach to teaching-learning process using ICT resources. FDPs and workshops to impart skills are conducted. Students' projects, research activities, and extension activities are an important part of campus life. The vision inspires management, teachers and students to make LBC, a centre of excellence in academics, sports and other cultural activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Institution practices decentralization and participative management through Staff Council, a statutory body with Principal as chair and entire teaching faculty as its members.

Case study-Workload Committee

Workload committee, formed in Staff Council, works consistently in close coordination with all Teacher in charges(TICs), Academic Improvement Initiatives Committee(AIIC) and Student Information Management System(SIMS).

The strategic planning by workload committee starts about 2 months ahead of beginning of each academic year. Workload for each semester of each department is collected from respective TICs. Based on actual students intake and CBCS guidelines, number of sections are decided. This data is passed on to SIMS and AIIC who collect and compile data for Generic Electives(GE) and Skill Enhancement Courses(SEC) options. This helps in forming required sections for GE and SEC and information is shared with workload committee. Workload is finalized according to upper cap of sanctioned strength of teachers of each department. The committee also recommends need for appointment of ad-hoc and guest faculty when teachers proceed on leave. TICs act and interact with their departments with guidance from Workload Committee. Vacancies arising and their exact numbers are then decided in consultation with Principal for which the Governing Body's approval is sought. These vacancies get advertised at beginning of session to facilitate timely and smooth functioning of classes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Academic Improvement Initiatives Committee (AIIC) discusses, plans and executes various initiatives relating to streamlining and strengthening of curriculum delivery and quality enhancement in teaching learning process in

consultation with the Internal Quality Assurance Cell (IQAC) through monthly meetings with the Department Teacher In-charges (TICs) as ex officio members.

AIIC has facilitated annual academic audit of the Departments, prepared and displayed mentor-mentee lists on the college website and maintained records of the interactions of faculty with their allocated mentees. AIIC initiated first-ever pre-assessment for

first semester students for mapping their progression during entire graduation together with student progression records for second year and third year students. Besides this, CO (Course Objective) - PO (Program Objective) mapping, CO-PO-CLO (Course Learning Objective) analysis, and question banks (course wise and semester wise) have been prepared. Additionally, on 9th March 2022, AIIC in collaboration with Computer Science Department of the college began an in-house interdisciplinary free workshop series on "Data Science" of the duration of three months for the faculty and students of Lakshmibai College as well as its Vidya Vistar partner colleges.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Institution gets 95% funding from UGC and 5% from Delhi Government. Governing Body(GB) is executive authority for general supervision and control of college affairs like appointments, annual accounts and finance, infrastructure expansion, purchases, new courses, fees and granting leave to staff according to university rules. GB has elected Chairman and Treasurer; members from Delhi Government, two nominees usually Professors from University and two college faculty members(one >10 years, other <10 years teaching experience). Principal is member secretary of GB and heads college. Treasurer is custodian of funds and advises GB on financial policy.

Principal is chief executive and coordinates college activities. Principal is chairperson of Staff Council. Academic decisions like workload, timetables, admission etc. are taken by Staff Council committees, subject to Delhi University provisions. Staff Council Secretary acts as liaison between Principal and faculty. Vice Principal assists Principal in discharge of her functions and manages routine administrative matters in her absence. Bursar, faculty member, is appointed by GB on Principal's recommendation.

Administrative Officer(AO) is head of administration and leads Senior PA; Section Officer (Accounts) and Section Officer (Administration) with team of Senior Assistant, Assistant, Junior

Assistant and MTS(Office). Caretaker looks after building maintenance and supervises sanitation staff. Librarian reports to Principal and manages library through Professional Assistant, Semi-professional Assistant and MTS(Library). Senior Technical Assistant reports directly to AO.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	https://drive.google.com/file/d/1Lv9bneqeRfMrPu2Gl9d50G7f3i46TWhl/view?usp=share_link
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college uses ample welfare measures to provide various services, facilities and amenities to its teaching and non-teaching staff.

- **World University Scheme (WUS), Medical reimbursement provision as per CGHS rates,**
- **Provision of LTA and Home Travel benefits for the staff members as per rules of central government**
- **Medical and casual leave, Maternity and paternity leave, childcare leave**

- **Grievance redressal cell to redress the grievances of staff members**
- **Group Insurance Scheme, Children education allowance reimbursement.**
- **Creche facility**
- **Health and wellness center - The newly built building has Medical Room, Bank, and Meditation Hall**
- **Women's Development Cell**
- **Study-leave/Sabbatical leave for Ph.D., higher education and leave for FDPs / training programs for professional development of the faculty.**
- **Addition of increment to the faculty members after obtaining Ph.D. degrees.**
- **Reimbursement of claims for attending conferences, FDPs, STTP Workshops and present papers in national and international conferences**
- **Employee's contribution towards PF for staff members, Loan facility available for staff members from their PF contribution.**
- **Immediate payment of gratuity amount to the retired staff.**
- **Staff rooms, pantry for staff members, laptops, Internet and Wi-Fi Facility**
- **Annual lunch (could not be done this year due to covid pandemic)**
- **Gym, and open gym, Yoga and judo classes for staff, students and community**
- **Psycho-sis (psychological counseling)**
- **COVID related protocol followed in the campus**
- **Vaccination Centre**
- **RTPCR facility**
- **Mother Dairy Booth and Coffee Counter**
- **Sports facility**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

2

File Description	Documents
Upload any additional information	[View File](#)
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

22

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	[View File](#)
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	[View File](#)

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

85

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	<u>View File</u>
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Assessment and promotion of faculty under CAS 2018 through APAR and PBAS:

The IQAC became instrumental in the process of screening and forwarding the PBAS, APARS with necessary grading in accordance with the University of Delhi standard operating procedure for promotion. The promotions of faculty members to Assistant Professor Stage II, Associate Professors and Professors has been processed as per CAS 2018/various other promotion schemes. The APAR form, developed in-house, can be filled by all the teachers online.

Appraisal of Non-teaching Staff

The appraisal of non-teaching staff is done through the Performance Appraisal Report (APAR) which provides the basic and vital inputs for further development of an officer. The Reporting Authority and Reviewing Authority have the responsibility of filling up the form and report the strengths and weaknesses of the employee. The reporting is done on a numerical scale of 1 -10.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit

objections within a maximum of 200 words

Regular audits are performed by the college to obtain objective insights. The college abides by the rules and regulations of its funding bodies. The Public Financial Management System (PFMS) is being used by the college for financial transactions. As sub-Abs of UGC, we are now covered under the Treasury Single Account (TSA), having account with Reserve Bank of India.

Three types of audits are being performed. Internal audit is carried out by a chartered Accountant duly appointed by the college with approval of the competent authority. Delhi Government and CAG also audit (external audit) us from time to time.

Whenever an audit is conducted, ledgers and books are provided to the auditors. If there are some observations/objections by auditors, the college officers provide relevant documents to clarify. If objections still persist, for example, recovery of some dues, then relevant action is taken and documents are shown to the audit party. Others are clarified with suitable explanations.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1,00,000

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	<u>View File</u>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<u>View File</u>

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college mobilizes funds through sources like tuition fees, examination fee, laboratory fee and Students Union fee annually from students. For Add on courses, registration fee and course fee are collected. Grants are often raised for research projects and organizing national seminars, workshops, events through Government sources such as Delhi University, UGC, ICSSR, ICPR, Hindi Academy, Sanskrit Academy and sponsorships from corporate bodies. A part of tuition and examination fee is forwarded to university as per rules. The sports fee is utilized for training of sports students. Laboratory fee is used for purchase and maintenance of laboratory equipment. A segment of Students Union fund is allocated among college societies which organize extracurricular activities and events. From Add on course fee, payments are made to collaborating training partners. Registration fee takes care of honorarium paid to support staff and for meeting other miscellaneous expenses of the course. Donations are received from retired faculty members for fee concessions for needy students.

For optimum use of infrastructure, college premises are used on holidays and Sundays for Noncollegiate Women's Education Board(NCWEB) and Indira Gandhi National Open University(IGNOU) classes. During 2nd phase of lockdown 2021, covid care facilities were provided to utilize the college resources.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. IQAC coordinated faculty promotions for various stages by screening and forwarding the PBAS, APARS with necessary grading in accordance with the University of Delhi Standard Operating Procedure for Promotion. Till date around 133 teachers have been promoted as per CAS 2018/ various other promotion schemes.
2. Significant collaborations include:

International institutions like Trinity College London, extension of edX courses and joining Indo- American Green University Network

through Green Mentors

With two colleges fromNagaland and Assam, under Vidya Vistar Scheme, University of Delhi and with three other colleges from Uttarakhand, UP and West Bengal for promoting education and research.

With Telugu Ruchiru Spicee South to make available immunity booster food, for students, staff and neighboring community.

With Dr. Sunil Kumar "Arya", M/s Aryavart Vaidic Chikitsalaya, for health services to College's employees and students and to promote preventive and indigenous curative methods among people in community.

With VEDMURTY CENTRE FOR INNOVATIVE RESEARCH ON VEDIC SCIENCES collaborated to bring benefits of this amazing Science to all.

With ICFAI Business School(IBS),, Metropolitan Stock Exchange (MSE), NSDL. MANODARPAN(NIIT Foundation and National Skill Council of India for skilling and training of students and faculty.

With SEWA BHARTI for environment protection to reduce plastics, provide job opportunities to women from weaker sections, who could use their stitching skills for their earnings.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Incremental improvements made from the preceding year with regard to teaching learning processes:

1. Pre-Assessment of students, question bank and CO-PO mapping and analysis was implemented through Academic Improvement Initiatives Committee (AIIC). The academic audit was conducted for 2020-2021.

IQAC focuses on academic audit, every department presents a result analysis of all the semesters. Comparisons are made with previous years results to identify slow learners and provide additional

academic support to them. Faculty members are encouraged to adapt and use academic and administrative audits to enhance quality in all areas of teaching, learning and administration.

- Teaching Plans
- Assessment Schedule
- Departmental Activities' Records
- Minutes of Departmental Meetings
- Result Analysis Data
- Records of Course Completion
- Mentorship Records
- Internal Assessment moderation meeting records

2. Under the aegis of IQAC, the Knowledge Ecosystem unit of Bhartiya Bhasha Kendra (BBK)launched add on courses on Eight Regional Languages of India (Assamese, Bangla, Urdu, Sanskrit, Odia, Marathi, Punjabi and Tamil). Another new add on course offered was one month course on Guidance and Counselling. These were offered in addition to the add-on courses being offered earlier like foreign languages, harmonium, vedic maths, media, commerce and data analysis.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://lakshmibaicollege.in/index.php/about us/annualreport
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Institution addresses gender issues through several papers being taught in different courses as part of curriculum of Hindi, English, History, Philosophy, Political Science and Sociology Departments etc. The college also runs add-on course on Women and Legal Literacy.

- **Provision of CCTV camera and Monitoring: CCTV are installed at all arterial points of college. Monitors are installed in Principal office and in caretaker's office and regularly observed.**

Particulars

Quantity

5 MP Dome Camera

33

5 MP Bullet Camera

22

2 MP PTZ Camera

2

- Presence of all-women PCR vehicle: near main gate on all days.
- Security guards: both male and female. Thorough checking of Identity cards is done before allowing entry.
- Proctorial Committee: takes regular rounds within campus to maintain discipline. Committee is vigilant to avoid any untoward incident in campus.
- Well -furnished Girls Common Room:
- Health & Wellness Centre having Meditation Hall, Counselling Room: A trained counsellor and a trained nurse available on all days.
- Regular Self Defence training in association with Delhi Police.
- Internal Complaints Committee: to handle complaints/grievances regarding gender violence, sexual harassment.
- Women's Development Centre: Organizes various events like health check up camp, poster making, debates, movie screening, nukkad nataks, workshops and seminars on Gender centric issues.
- Play area and crèche: Day Care center Parvarish is dedicated space for children of staff.

File Description	Documents
Annual gender sensitization action plan	https://lakshmibaicollege.in/index.php/about us/annualreport
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://drive.google.com/file/d/1BttH3SLlTBv NjUP2O4jK7IsrgkapUobd/view?usp=share_link

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

For Solid waste management, E-waste Management and Waste recycling system, there is 'Natural Ecosystems' themed "Eco Park (waste to wonder)" Project, developed through recycle system, to spread awareness about waste management and educate students about natural systems. Waste segregation is a regular practice. One compost pit and dedicated repositories for waste in the form of coded dustbins – green for biodegradable, blue for paper waste, yellow for plastic & metals and red for hazardous waste are installed. To sensitize students and teachers to reduce use of plastics, "Bring your own bottle and Cutlery" campaign was launched. Plastic bottle crusher and paper shredder machine are also installed in campus. The college has E-waste management system. Contract for E-waste disposal is under process. Comprehensive wastepaper recycling arrangement is in place. Students are conveyed message of "Reduce, Reuse and Recycle" in their daily life.

Liquid Waste Management: The institution has well-constructed drainage system leading to closed collection tanks. The tanks are cleaned on a regular basis to avoid stagnation of water. The cleaning workforce has been outsourced.

Biomedical waste management: There is no biomedical waste generated in the college except sanitary napkins and disposal units and incinerators are installed in girls' toilets for disposal of sanitary napkins.

Hazardous chemicals and radioactive waste managements are not required as institution does not have any such waste production.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the

A. Any 4 or all of the above

following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college has its own unique way of inclusive environment

creation. In the campus all the festivals like Diwali, Gowardhan Puja, Eid etc are celebrated along with all non-teaching, teaching staff. Various such events are organized on the particular occasions for students as well. Some of such programs organized were eco-friendly rakhi making competition, Dandiya celebration, world sparrow day, E-waste management awareness session in collaboration with SWAYAM, world Ozone day celebration, World Environment Day celebration, cleanliness drives, best out of waste, paper pulp products formation, wall and tree graffities, nukkad nataks by NSS and NCC teams on importantsocial, environmental and cultural topics.

Apart from it, a uniquefeature of our institution is to do musical exercises at breaktime on different religious, patriotic and regionalsongs. Teachers, non-teaching staff or students can come and join the dance exercise together. This makes such a beautiful environment that the whole college family enjoys.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File]()
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

In lieu of sensitization of students and employees of the Institution to the constitutional obligations like values, rights, duties and responsibilities of citizens there were many programs organized regularly in year 2021-22.

To generate responsible, rightful, dutiful and value oriented students and staff various activities were organized eg National Unity Day Oath ceremony, National Unity Run, Celebration of Shahid Diwas, Constitution day, best out of waste, Independence day, Yamuna visit, Nadi samvad, voting awareness, awareness session on blood day, Indian army day, stand against street harassment, awereness about animal adoption, group discussion on medicinal plants, making paper bags and envelops, self-defence camp etc. Apart from these a whole fortnight was celebrated as swachhata Pakhwada to inculcate the values, responsibilities and dutifulness in students and staff both. These events were videos on waste segregation, pledge taking on cleanliness, meme making activity on clean India, poster and

slogan writing on clean and healthy India, cleanliness drive and nukkad natak. Some programs were on the personality development and improving mental and physical health of college family. Some of such events were mind management, man ki Shakti mental health week, self-defence training etc.

https://drive.google.com/file/d/1RRAo4DD29mrxwiR7M89W5e8zQLcnHs8B/view

https://drive.google.com/file/d/1S5G3p3e60WOTtiu8UYHjjmY68PcZ1k8u/view

https://drive.google.com/file/d/1RRAo4DD29mrxwiR7M89W5e8zQLcnHs8B/view

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://drive.google.com/file/d/1RRAo4DD29mrxwiR7M89W5e8zQLcnHs8B/view https://drive.google.com/file/d/1S5G3p3e60WOTtiu8UYHjjmY68PcZ1k8u/view https://drive.google.com/file/d/1RRAo4DD29mrxwiR7M89W5e8zQLcnHs8B/view
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

College is committedto generate enthusiasm in students and staff to dedicate themselves for the greater causes related to nation, environment,weakersections of the society and public by celebrating national and international commemorative days, festivals and events.

Some examples of such events are Gandhi Jayanti, Birth anniversary of Rani Lakshmibai, Birth anniversary of Pt. Madan Mohan Malviya, Independenceday, Indian Army Day, homage to Late Gen. CDS Bipin Rawat, International Women's day, Republic Day, Shahidi Diwas, Kargil Vijay Diwas, etc.

https://lakshmibaicollege.in/index.php/home/nationalcadetcorps

https://drive.google.com/file/d/1RRAo4DD29mrxwiR7M89W5e8zQLcnHs8B/view

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format

provided in the Manual.

CLEAN & GREEN MISSION

To make College, an institution with zero waste generation, to convert waste materials into wonderful and useful items and to create revenue from waste generated, college has proper waste segregation and conversion units such as Aerobin for wet waste conversion into liquid and solid fertilizer, PET bottle crusher for Plastic disposal and making Ecobricks, Different types of dustbins are put at various places in campus. Awareness programs are run regularly.

Ecopark and Gokul 'MeraGavn' are two major green initiatives taken for making campus green. Campus has rabbits, cow and more than 150 species of plants and many bird species such as peacock, parrot, myna, eagle. Mushroom (Oyester& Button) cultivation from crops residue and two units of Bee farming for Italian bees are also setup in campus to enrich biodiversisty naturally.

ENVIRONMENTAL ENTERPRENURESHIP

College created some wonderful things from waste and other materials present in the campus under Parampara brand name. Some of these are very successful and appreciated in and outside the campus such as ecofriendly Sambhrani cup and herbal dhoop (made of cow dung and some medicinal herbs) to purify air and kill bacteria, bioenzyme floor cleaner (made of orange peels and jaggery). Vermi-compost made in the campus during solid waste management is also sold by Creativity and Entrepreneur(C&E) Cell of college.

File Description	Documents
Best practices in the Institutional website	https://lakshmibaicollege.in/index.php/home/greeninitiative,https://lakshmibaicollege.in/index.php/home/atmnirbharbharat
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within

200 words

To acknowledge power of language and multilingualism under Knowledge Ecosystem, Bharatiya Bhasha Mandal(BBM) took birth in the institution. Once the mandal started to work it didn't look back. Series of activities, programs and achievements added up gradually and BBM got the feature of institutional distinctiveness.

Orientation programme of BBM under IQAC was organized on December 3, 2021. Another orientation was conducted with DHSK College, Assam and Patkai Christian College, Nagaland under Vidya Vistar Scheme on December 1,2021.Inter-college folk song singing competition was held in October 2021, entries were received from Delhi University, DHSK College, Assam and Patkai Christian College, Nagaland.

BBM in collaboration with IQAC and partner colleges, under Vidya Vistar Scheme of University of Delhi, celebrated National Youth Day on January 12,2022. On 21 February 2022, Swami Vivekananda Jayanti. BBM, IQAC and partner college SGRR P.G College, Dehradun celebrated International Mother Language Day- Matribhasha Diwas. Activities included skit in different regional languages, regional songs, idiom quiz, address by Prof. Jaiwanti Dimri, Former Head, Department of English, Himachal Pradesh University, Shimla. International students from Nepal and Afghanistan spoke of shared civilizational ties in terms of language and culture.

BBM also launched ADD-ON courses on eight regional languages- Marathi, Odia, Urdu, Sanskrit, Punjabi, Tamil, Assamese and Bengali on 10-3-2022. All partner colleges were invited virtually for launch.

https://lakshmibaicollege.in/index.php/home/bhartiyabhashakendra

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Lakshmibai College is a constituent college of the University of Delhi, and follows syllabus prescribed by the University and adheres to its guidelines regarding number of lectures and tutorials allocated to different courses and follows its schedule of teaching, learning and evaluation. The teaching workload is distributed to yield optimum results. The timetable for a given academic session is prepared well in advance and displayed outside classrooms, on College Website/ college mobile app for students and at other prominent places in the college to ensure transparency and accountability. The students register their preferences for optional papers with the concerned department, and papers to be taught are finalized accordingly. Timely, continuous and careful evaluation of student assignments is done. The academic audit is done by IQAC to ensure timely completion of syllabi as per Academic Calendar. Online platforms were used for classes during this year due to the pandemic.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://lakshmibaicollege.in/index.php/academics/timetable

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college strictly follows the University academic calendar. Before the end of semester, every year, the staff council of the college under Ordinance XVIII, constitutes and assigns responsibilities to the teaching staff members under the various academic and extra-curricular activity committees. Each committee plans its activities for the year. Before the commencement of each semester, a meeting of the Principal, time table committee convener and department teachers' in-charge is held to examine the requirements of various departments regarding course allocation and teaching schedule. The evaluation schedule as

notified by the university is followed well in time for each semester. The college strictly follows all the components of internal assessment: assignments, class tests, projects, presentations, group discussions, project work and attendance. Written assignments and oral presentations are taken which improve theoretical and written skills of the students. Students are encouraged to discuss and debate the various aspects of a topic in detail during the lectures and tutorials. The schedule of internal assessment is prepared by every faculty member and submitted to department incharge as part of internal academic audit.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://lakshmibaicollege.in/index.php/home/calendar

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

18

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

10

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

218

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Our Institution addresses issues related to Gender, environment and sustainability, human values and professional ethics through papers being taught in different courses as part of the curriculum. Environmental science is taught to all students along

with hands-on experiences like training on compost formation, E-waste awareness programme, bio-diversity evaluation of the college campus and development of an on-campus Eco park. History Department has papers on the environment. Political Science, Philosophy Departments, Hindi and English Departments have subject paper on feminism/women studies and literature. Human Values and Professional Ethics are being taught in courses like Philosophy, Commerce, and Music. The college goes beyond rigid boundaries of a discipline and integrates activities with curriculum through societies and clubs, for example, Women's Development Cell, Film Club, add-on course on, 'Women and Legal literacy',Nutribite Venture, Self Defense, Yoga and Meditation camps. The students of ApparelDesigniare involved in training process about the development of sustainable and reusable fabric sanitary napkins, by training women from Wazirpur village. A finely developed social consciousness is sought to be ingrained in the students as pedagogy works in conjunction with larger life of the institution.

Number of Courses addressing Professional Ethics : 36; Human Values : 38; Gender : 23; Environment and Sustainability : 18

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

36

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	<u>View File</u>

1.3.3 - Number of students undertaking project work/field work/ internships

53

File Description	Documents
Any additional information	<u>View File</u>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<u>View File</u>

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	**Nil**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	<u>View File</u>

1.4.2 - Feedback process of the Institution may be classified as follows	**C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	View File
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1386

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

631

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Learning aptitude and level of students are identified on the basis of continuous internal evaluation throughout semester, end semester examination results and day-to-day interaction withfaculty inside and outside the class through tutorials and

other arrangements.Pre-assessment was conducted for the students who took admission in Honours and BA Progm in 2021 in order to identify their learning level in the beginning, organize various programmes accordingly and map their progression during their entire period of graduation.

For advanced learners:

l Motivated to explore their potential through extra-curriculum activities like interdisciplinary Innovation Project, seminar, group discussion, quizfor developing analytical, problem solvingand presentation skills.

l Access online journals and reference materialswith institutional email id.

l Audio-visual aids like PowerPoint, Charts and Models for effective presentation.

l Participation in paper presentations, contests, seminarsand project exhibitions.

l Organizing inter-collegiate and state-level cultural, literaryand sports competitions.

l Certificate courses.

l Career planning and discussions on growth prospects.

l Student representatives appointed at department level committees.

l Extra study material.

l Scholarships and prizes.

For slow learners:

l Tutorials

l Multiple class tests, assignments and question banks

l Motivating and addressing social/language issues acting as obstacle to learning in Mentor Mentee Program

l Remedial/special classes and revision sessions

l **Group discussions, presentations and peer learning**

l **PTMs**

File Description	Documents
Paste link for additional information	Link of timetable showing tutorials: http://timetable.lakshmibaicollege.in/ Link of annual report for prizes list (Principal's Report 2021-22): https://lakshmibaicollege.in/index.php/aboutus/annualreport Student projects: https://lakshmibaicollege.in/index.php/home/youngresearchforum Mentor Mentee Programme https://lakshmibaicollege.in/index.php/home/readnews/572 Study materials and question banks https://lakshmibaicollege.in/index.php/home/studentzone/StudyMaterial College e magazine Qalam https://lakshmibaicollege.in/index.php/home/magazine
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3794	165

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

In order to enhance learning experience, the faculty use various student-centric methods such as experiential learning, participative learning, problem solving methodology, social and emotional learning and E Resources.

Interactive Approach:participation in class discussions and interaction with teachers and peers.

Collaborative Learning through Paper and PowerPoint presentations.

Student Projects: Nutribite, Design Studio, Earn while You Learn, Sustainable Initiatives during Covid and Beyond

Department Newsletter by students and articles in magazine (e.g., English, Economics), Class discussions, quiz, debates, and essay-writing competitions.

Lectures, seminars/workshops and interaction with eminent experts by Departmental societies.

Academic tours:Organized for students in the form of excursions, educational tours or field trips accompanied by faculty. The academic tours were in virtual mode this year due to the pandemic.

Add-on Courses: VariousAdd-on courses in diverse fields are offered to students to enhance their experiential learning.

Internships through Placement Cell

Student participation in various initiatives by college: Red Dot Project, Udyamita Vikas Kendra (Waste Management Shed), Parampara Ahaar Seva, Dhoop Batti project

File Description:

Add-on courses offered in 2021-22:

https://lakshmibaicollege.in/index.php/home/skillindia

Student projects and Udyamita Vikas Kendra:

https://lakshmibaicollege.in/index.php/home/projects

Red Dot Project:

https://lakshmibaicollege.in/Secure-admin/webroot/upload/customfiles/30032021054110%20RED%20DOT%20Project%20%20.pdf

Students societies:

https://lakshmibaicollege.in/index.php/home/socities

Webinars and workshops:

https://lakshmibaicollege.in/index.php/academics/seminarandworkshop

Parampara Ahaar Seva:

https://lakshmibaicollege.in/index.php/home/atmnirbharbharat

College e magazine Qalam

https://lakshmibaicollege.in/index.php/home/magazine

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Lakshmibai College strives to keep its students and faculty abreast with the latest technology available to streamline day-to-day tasks for overall efficiency of the organization. During the pandemic, entire faculty conducted lectures and tutorials on the Google Classroom. In fact, Lakshmibai College was one of the first colleges to suggest and start online classes for the students during Covid times. The college organized faculty development workshops on Google Classroom and Microsoft Teams.

l Several classrooms well equipped with projectors and smart boards to create more effective teaching-learning environment.

l Free Wi-Fi enabled campus for students and faculty.

l College library upgraded with an electronic database of books. It provides OPAC facility, subscribesto NLIST & DELNET and can be accessed from anywhere.

l Well equipped state of the art Computer labs and VH lab.

l Online Timetables can be accessed in a customized way.

l Google Classroom, Google Meet and Microsoft Teams used for

virtual interaction, teaching and assignments.

l Students given RFID cards, which also serve as SMART CARDS to access and avail various facilities in college.

l Lakshmibai College mobile App, well integrated with the college website, helps in streamlining student related queries and acts as direct interface for students with the College Principal and Staff.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

156

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

165

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

103

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1855

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

As per the university norms, evaluation is done in two parts. In theory papers, 25% of total marks constitutes Internal Assessment, assessed by attendance (5%), Assignments/Projects (10%) and Test/Presentation (10%). Rest of the 75% marks is assessed through student's performance in external examination conducted by the university.In practical papers, 50% of total marks is allotted to student's performance during the course of teaching and another 50% isassessed by external examiner (appointed by the university) and internal examiner jointly. Distribution of 25 marks (continuous evaluation) is based on Test/Assignment/project report of 10 marks, Lab/practical records of 10 marks and Attendance of 5 marks. During the pandemic, the university directed all the colleges to have internal assessment of 25 marks solely on the basis of assignment or presentation of their students without considering attendance as one time measure.

The college adheres to the university norms and conducts internal assessment transparently and effectively. Faculty share internal assessment result with comments and suggestions for improvement with their students. Internal assessment in consolidated form is displayed on thewebsite which ensuresdouble-check.Internal assessment is conducted efficiently and every department has a moderation committee (having current, previous and incoming in-charges) for moderation purposes.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	https://lakshmibaicollege.in/index.php/home/readnews/590

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has a well-developed system to address grievances related to internal examination.Internal assessment marks are communicated by the faculty to students through virtual classroom during the pandemic.Grievances are handled by the concerned faculty and department moderation committee in a specified period of time. Final copy of internal assessment is verified and signed by the faculty before it is sent to the university examination branch. The latter also addresses such grievances on receiving them and forwards them to the college. The college rechecks its records and the outcomes are informed to students.

During the pandemic, the college devised the mechanism to resolve the grievances online by providing a platform on Google Classroom enabling the faculty to provide classwork/assignments/projects/openbook class tests. Students can submit their answer sheets and assignments or projects on the same platform online. This provides an opportunity to resolve grievances in real-time by allowing students to express their grievances in the comment box- private between student, college administration and concerned faculty. Students are provided an email id (examquery@lb.du.ac.in) dedicated solely to deal with any kind of exam related problems. Agoogle link (https://meet.google.com/pbu-udyg-uiw)has been generated to solve such problemsof students on the spot.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Course Outcomes (COs) for all the courses have been prepared and uploaded on the website of the college. The college disseminates the COs right from the day of admission and students are informed, more specifically, through the Student Induction Programme (SIP) before the beginning of new academic session. The faculty members elaborate and explain the COs (connecting them with CLOs, POs and PSOs in the wider framework) in their respective classes with an aim to promote outcome-based learning. Throughout the discussion in a semester, there is frequent reference to COs. Finally at the end of semester, faculty members check along with their respective students the nature of delivery of the COs.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://lakshmibaicollege.in/index.php/academics/syllabus
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

College introduced indirect method (student feedback collected through course exit survey and program exit survey) for CO PO assessment in the session 2021-22.

First, CO attainment levels are based on internal assessment and external examination conducted by the university:

Level 3: 85% of students score more than 40% marks out of overall internal and external marks

Level 2: 75-85% students score more than 40% marks

Level 1: 65-75% students score more than 40% marks

CO assessment in percentage is calculated for each course in a semester using a combination of direct method (external evaluation) and indirect method (course exit survey) carrying 80% and 20% weightage respectively.

PO attainment is calculated through the formula: (Avg. of COs of a PO / 3) × final CO attainment for subject. Overall PO attainment is average of all PO attainments in percentage. PSO attainment is calculated through the formula: (Avg. of COs of a PSO / 3) × final CO attainment for subject. Overall PSO attainment is average of all PSO attainments in percentage.

CLOs are measured using Bloom's Revised Taxonomy- remember, understand, apply (lower levels), analyze, evaluate, and create (higher levels). CLOs are measured coursewise and semesterwise in percentage through instructor's class observations.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://lakshmibaicollege.in/index.php/academics/syllabus

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1075

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://drive.google.com/drive/folders/10ghyivcDJ34ypOnAohi8KIlIEYgahrKP?usp=share_link

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

34.28560

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

10

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	View File
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Young Researchers' Forum, a unique initiative of Lakshmibai College, was launched in December 2020 to cement the mutually

invigorating relationship between teaching and research by probing, exploring and analysing that class interactions and independent readings might have fanned. The forum recommends a faculty mentor to guide the young learners through this research journey. For this, abstract proposals were invited from mentors and interested students. 13 Application and Abstracts on relevant multidisciplinary research topics were approved. These projects started in February 2021 and submitted by September 2021. A Gurukulam consisting of 21 eminent experts from different disciplines and universities has been created to help and mentor us in all such endeavours.

As a logical progression, a research/knowledge eco system was created in October 2021with an aim to build a dedicated research centre which will organise research webinars with eminent thinkers and scholars, would preserve the verbal content in the form of transcriptions and will upload/publish them in college website, therefore creating an accessible reservoir of supportive material for students and faculty members alike. The first webinar held was on 12th November, 2021, Topic- NEP 2020, Aatmanirbhar Bharat and Multidisciplinary Research, Speaker- Prof. Nirajan Kumar, Department of Hindi, Faculty of Arts, Delhi University

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://lakshmibaicollege.in/index.php/home/knowledgeecosystem

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

7

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

`1.6`

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

`30`

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

4

File Description	Documents
Any additional information	[View File](#)
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

NCC and NSS participated in various extension activities of LBC including COVID Vaccination Drive for DU fraternity. NCC cadets participated in Puneet Sagar Abhiyan; Anti-pollution Awareness Drive; Clean India Green India Campaign, Waste Segregation Campaign; Statue Cleaning; Pulse Polio Immunisation Program; Tree Plantation Drive; Unity Run Awareness Campaign; Atmanirbhar Bharat Awareness Campaign; commemorated Kargil Vijay Diwas; paid Homage to Late CDS General Bipin Rawat and 11 other brave soldiers; Panel discussion on National Integration in collaboration with Veerta NGO.

NCC and NSS participated in Fit India Freedom Run and Fit India challenge; visited Yamuna Mission Foundation, Vrindavan; Self Défense Training Camp; Road Safety Training; celebrated Malaviya Jayanti; webinar on International Women's Day; organised one week lecture series on health, yoga & Ayurveda and Yog shivir.

NSS regularly visited Wazirpur and Timarpur village for teaching and awareness campaigns, donation drives, mime acts, nukkad natak on social issues, awareness through movie screening, posters competitions, eco-friendly planter making, extempore on world bicycle day, world environment day. Organised activities under Azadi ka Amrit Mahotsav, unity day, Swachchta Pakhwada, Vigilance Awareness week, Selfie with daughter campaign. Webinars on battling Anxiety and depression, Indian Army Day, Gandhi Jayanti, e-waste handling, "Cryptocurrency Boom", standing up against street harassment. Wellness initiatives during mental health week; Breast cancer awareness, life Beyond cancer, menstrual health awareness, awareness on blood donation, voter awareness campaigns.

File Description	Documents
Paste link for additional information	https://lakshmibaicollege.in/Secure-admin/webroot/upload/customfiles/09102021094019LBC%20COVID%20Report%20-%202021.pdf, https://lakshmibaicollege.in/Secure-admin/webroot/upload/customfiles/21062020015541Sustainable%20Initiatives%20during%20Covid-19%20and%20Beyond%20edited.pdf
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

86

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	No File Uploaded

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

3380

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

13

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate

houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

18

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Teaching-Learning Infrastructure: Both physical and online mode are used for teaching learning.

Class Rooms: There are total 82 Wi-Fi enabled class rooms and 5 seminar halls.

Laboratories:Computer Labs: 7, Home Science: (Food Technology Lab)-1 and (Apparel Design Lab)-1, Psychology Labs: 2, Language Lab: 1, Lab for Visually Challenged: 1

The college has 1127 laptops and 63 desktops.

Library: The library is wi-fi enabled, has 280 seating capacity Reading Room and the second floor of the Library boasts of a fully equipped, ICT enabled Seminar Hall with a sitting capacity of around 80 people. 2 large size Compactors are installed in the library's ground and 1st floor. Each Compactor has the storage strength of 3600 books (approx.). Library uses KOHA software Library also provides access to e-journals and thousands of E books through a host of high-quality Electronic Databases subscribed by Delhi University Library System (DULS) to its users. DULS has provided in house remote access to E resources. It is an IP based in house access to E resources. Library has an

institutional membership of Developing Library Network (DELNET) and its DATABASES are accessible through worldwide web using address http://delnet.nic.in

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

SPORTS - Playground, Indoor Gym , Open Gym , Basketball court, Boxing Hall, Judo Hall/Wrestling/Taekwondo/Yoga, Cricket ground/Soft ball/Baseball ground, Volleyball court, Long Jump Pit, High Jump Pit, Kho-Kho court , Ball-Badminton Ground, Archery Ground, Netball court, Kabaddi court, Hand ball court, Cricket pitch, Storerooms, Washrooms and changing rooms for sports students - (Male (2) /Female (6), Sports Office.

SHOOTING RANGE- Jhalkari Bai Shooting Range (10 meters).

LALIT KALA PRANGAN: An Open Courtyard with capacity of 300+ students for various cultural and other activities. A big size white board is placed on the wall for notices and presentation purpose.

KALA MANCH: An open stage with open area having capacity of about 1000 students is for programs for large gatherings.

HEALTH AND WELLNESS CENTRE - Medical Room (AAROGYAM), a Meditation Room (TATVAMASI) and a Counsellor Room. Meditation Room is an octagonal Pyramid shape like structure, looks like a Dome.

MULTIPURPOSE HALL: The institution has 5 seminar rooms for conducting seminars and workshops with installation of an audio-visual system.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

86

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

98873213

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	<u>View File</u>
Upload Details of budget allocation, excluding salary during the year (Data Template	<u>View File</u>

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Lakshmibai College has well-stocked, computerized library with internet facility, Wi-Fi Connectivity and a spacious reading room

from 9.00am to 5.30pm (Except Sundays and Gazetted holidays).

Books in General and Textbook sections are issued for one week. Books in Reserve Section are issued with advance reservation and prior permission of Librarian. Reference books and periodicals are available for consultation only.

Library is fully automated and uses Koha Software from 2019, Version 21.05.05.003. Before Koha, libsys software was used since 2008.

Approximately 98000 books have been put into automation process. Library subscribes 45 newspapers, journals and magazines and has rich collection of various reference sources such as encyclopaedias, dictionaries, atlas and yearbooks etc. Library also provides access to about 500 e-journals and 75000 e-books through a host of high-quality electronic databases subscribed by Delhi University System (DULS); and through N-List programme of INFLIBNET and DELNET. Library has one air-conditioned e-resourceroom having 22 computers; reference reading hall to access referencebooks and another reading hall on top floor with 120 seating capacity. For visually impaired students, 225 Braille books & other facilities are available. Library Tickets and Identity Cards are computer generated for staff and students. OPAC(On-Line Public Access Catalogue) facility is provided for users. RFID Technology is used for smooth functioning of day-to-day work.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.37318

File Description	Documents
Any additional information	View File
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

93

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The IT facilities including wifi are:

Ø College website and other related facilities including

· Online admissions

- Students' internal assessment

- Display of college timetable

- Dissemination of information to the students through student zone

- Dedicated links for short- term courses

- Students' and parents' feedback

- Alumni registration

- Dedicated student zone to access their attendance, assessment marks and other related matters.

Ø Many classrooms well equipped with projectors and smart boards.

Ø Free Wi-Fi zone/Wi-Fi enabled campus.

Ø Library having electronic database of books. OPAC facility is available for users. The library is subscribed with NLIST & Delnet, accessed from anywhere.

Ø Well-equipped Computer labs and VH lab.

Ø Digital display boards all around the academic block for displaying important information and notices.

Ø Students ID cards also serving as SMART CARDS powered by Master Card to access and avail various facilities in college, e.g., at Library for issuing books, Canteen for payment of food, fee payment and various examination related transactions. It can be used for making payment outside the college as well.

- Lakshmibai College App to address student related queries, latest notices, their timetables, various activities and programs in college. The app is well integrated with college website also.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://lakshmibaicollege.in/

4.3.2 - Number of Computers

1144

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

43,64,399

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

```
Institution has established systems and policies for maintaining
and utilizing all academic and support facilities. The Dos and
Don'ts are displayed in college campus, library, computer lab,
food technology lab, ADC & (Dying and Printing Lab), canteen,
lawns & sports ground and washrooms.

There are annual maintenance contracts for maintenance of various
facilities

For classrooms: The housekeeping staff ensures cleanliness and
hygiene of classrooms.
```

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

49

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

70

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	https://drive.google.com/drive/folders/1qcyqW1ZTo5qQT5DIPvr1R-AuecXBgm2M?usp=share_link
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

689

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

689

File Description	Documents
Any additional information	[View File](#)
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View File](#)
Upload any additional information	[View File](#)
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

21

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	[View File](#)
Details of student placement during the year (Data Template)	[View File](#)

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

113

File Description	Documents
Upload supporting data for student/alumni	[View File](#)
Any additional information	**No File Uploaded**
Details of student progression to higher education	[View File](#)

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

15

File Description	Documents
Upload supporting data for the same	[View File](#)
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	[View File](#)

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as

one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

12

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Although Lakshmibai college has an active Students' Union which is elected annually through a fair and democratic process, due to the pandemic that emerged in March 2020, student union elections were not held in 2021-22. In college, many Departments conducted elections and selected Student Office bearers for the 2021 -22 Academic Session.

Thus, the elected office bearers of Department Student Societies like IMPETUS Business Economics Society, COMSPECT Commerce Society, Mathematics Society, Economics Society, continued and organized activities on the virtual platform and physically wherever possible.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

850

File Description	Documents
Report of the event	View File
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

In its attempt to keep the bond between the College and alumni strong, the Alumni Association held several programmes through the year. An online Alumni Meet was held on 31st January 2021in which students presented their performances. Felicitation of alumni and senior citizen fancy dress competition was organized on Independence Day. On the festival of Teej, a "Solah Singaar" competition was held. The Association also organized on-line Yoga classes on Sundays. An online workshop on "Capacity Building through Yoga" was organized on 24th November 2021.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of Lakshmibai College is stated in its motto of "Satyam Gyanam Anantam" meaning, true knowledge is endless and can be gained perpetually. Taittireya Upanishad (11.1). The mission is: - To inculcate the spirit of integrity, self-awareness and self-reliance among youth; - To impart transversal skills relevant for 21st century life and sustainable development; - To nurture the eternal quest for truth and inquiry, creativity and love for knowledge.

The Governing Body (GB) provides guidance for all activities as per the mission of the college. The Principal provides academic leadership and evolves strategies for academic growth in association with various faculties. The faculty is actively involved in decision-making process through Staff Council. The matters related with admissions of students, workload, new posts/ vacancies, timetable and cocurricular/extracurricular etc. are discussed and decisions are carried out through its various committees subject to Delhi University provisions and ordinances.

The institute encourages modern approach to teaching-learning process using ICT resources. FDPs and workshops to impart skills are conducted. Students' projects, research activities, and extension activities are an important part of campus life. The vision inspires management, teachers and students to make LBC, a centre of excellence in academics, sports and other cultural activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Institution practices decentralization and participative management through Staff Council, a statutory body with Principal as chair and entire teaching faculty as its members.

Case study-Workload Committee

Workload committee, formed in Staff Council, works consistently in close coordination with all Teacher in charges(TICs), Academic Improvement Initiatives Committee(AIIC) and Student Information Management System(SIMS).

The strategic planning by workload committee starts about 2 months ahead of beginning of each academic year. Workload for each semester of each department is collected from respective TICs. Based on actual students intake and CBCS guidelines, number of sections are decided. This data is passed on to SIMS and AIIC who collect and compile data for Generic Electives(GE) and Skill Enhancement Courses(SEC) options. This helps in forming required sections for GE and SEC and information is shared with workload committee. Workload is finalized according to upper cap of sanctioned strength of teachers of each department. The committee also recommends need for appointment of ad-hoc and guest faculty when teachers proceed on leave. TICs act and interact with their departments with guidance from Workload Committee. Vacancies arising and their exact numbers are then decided in consultation with Principal for which the Governing Body's approval is sought. These vacancies get advertised at beginning of session to facilitate timely and smooth functioning of classes.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Academic Improvement Initiatives Committee (AIIC) discusses, plans and executes various initiatives relating to streamlining and strengthening of curriculum delivery and quality enhancement in teaching learning process in

consultation with the Internal Quality Assurance Cell (IQAC) through monthly meetings with the Department Teacher In-charges (TICs) as ex officio members.

AIIC has facilitated annual academic audit of the Departments, prepared and displayed mentor-mentee lists on the college website

and maintained records of the interactions of faculty with their allocated mentees. AIIC initiated first-ever pre-assessment for first semester students for mapping their progression during entire graduation together with student progression records for second year and third year students. Besides this, CO (Course Objective) - PO (Program Objective) mapping, CO-PO-CLO (Course Learning Objective) analysis, and question banks (course wise and semester wise) have been prepared. Additionally, on 9th March 2022, AIIC in collaboration with Computer Science Department of the college began an in-house interdisciplinary free workshop series on "Data Science" of the duration of three months for the faculty and students of Lakshmibai College as well as its Vidya Vistar partner colleges.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Institution gets 95% funding from UGC and 5% from Delhi Government. Governing Body(GB) is executive authority for general supervision and control of college affairs like appointments, annual accounts and finance, infrastructure expansion, purchases, new courses, fees and granting leave to staff according to university rules. GB has elected Chairman and Treasurer; members from Delhi Government, two nominees usually Professors from University and two college faculty members(one >10 years, other <10 years teaching experience). Principal is member secretary of GB and heads college. Treasurer is custodian of funds and advises GB on financial policy.

Principal is chief executive and coordinates college activities. Principal is chairperson of Staff Council. Academic decisions like workload, timetables, admission etc. are taken by Staff Council committees, subject to Delhi University provisions. Staff Council Secretary acts as liaison between Principal and faculty. Vice Principal assists Principal in discharge of her functions and manages routine administrative matters in her absence. Bursar, faculty member, is appointed by GB on Principal's

recommendation.

Administrative Officer(AO) is head of administration and leads Senior PA; Section Officer (Accounts) and Section Officer (Administration) with team of Senior Assistant, Assistant, Junior Assistant and MTS(Office). Caretaker looks after building maintenance and supervises sanitation staff. Librarian reports to Principal and manages library through Professional Assistant, Semi-professional Assistant and MTS(Library). Senior Technical Assistant reports directly to AO.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://drive.google.com/file/d/1Lv9bneqeRfMrPu2Gl9d50G7f3i46TWhl/view?usp=share_link
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college uses ample welfare measures to provide various services, facilities and amenities to its teaching and non-teaching staff.

- **World University Scheme (WUS), Medical reimbursement provision as per CGHS rates,**
- **Provision of LTA and Home Travel benefits for the staff members as per rules of central government**
- **Medical and casual leave, Maternity and paternity leave, childcare leave**
- **Grievance redressal cell to redress the grievances of staff members**
- **Group Insurance Scheme, Children education allowance reimbursement.**
- **Creche facility**
- **Health and wellness center - The newly built building has Medical Room, Bank, and Meditation Hall**
- **Women's Development Cell**
- **Study-leave/Sabbatical leave for Ph.D., higher education and leave for FDPs / training programs for professional development of the faculty.**
- **Addition of increment to the faculty members after obtaining Ph.D. degrees.**
- **Reimbursement of claims for attending conferences, FDPs, STTP Workshops and present papers in national and international conferences**
- **Employee's contribution towards PF for staff members, Loan facility available for staff members from their PF contribution.**
- **Immediate payment of gratuity amount to the retired staff.**
- **Staff rooms, pantry for staff members, laptops, Internet and Wi-Fi Facility**
- **Annual lunch (could not be done this year due to covid pandemic)**
- **Gym, and open gym, Yoga and judo classes for staff, students and community**
- **Psycho-sis (psychological counseling)**
- **COVID related protocol followed in the campus**
- **Vaccination Centre**
- **RTPCR facility**
- **Mother Dairy Booth and Coffee Counter**
- **Sports facility**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

2

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

22

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

85

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	<u>View File</u>
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Assessment and promotion of faculty under CAS 2018 through APAR and PBAS:

The IQAC became instrumental in the process of screening and forwarding the PBAS, APARS with necessary grading in accordance with the University of Delhi standard operating procedure for promotion. The promotions of faculty members to Assistant Professor Stage II, Associate Professors and Professors has been processed as per CAS 2018/various other promotion schemes. The APAR form, developed in-house, can be filled by all the teachers online.

Appraisal of Non-teaching Staff

The appraisal of non-teaching staff is done through the Performance Appraisal Report (APAR) which provides the basic and vital inputs for further development of an officer. The Reporting Authority and Reviewing Authority have the responsibility of filling up the form and report the strengths and weaknesses of the employee. The reporting is done on a numerical scale of 1 -10.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Regular audits are performed by the college to obtain objective insights. The college abides by the rules and regulations of its funding bodies. The Public Financial Management System (PFMS) is being used by the college for financial transactions. As sub-Abs of UGC, we are now covered under the Treasury Single Account (TSA), having account with Reserve Bank of India.

Three types of audits are being performed. Internal audit is carried out by a chartered Accountant duly appointed by the college with approval of the competent authority. Delhi Government and CAG also audit (external audit) us from time to time.

Whenever an audit is conducted, ledgers and books are provided to the auditors. If there are some observations/objections by auditors, the college officers provide relevant documents to clarify. If objections still persist, for example, recovery of some dues, then relevant action is taken and documents are shown to the audit party. Others are clarified with suitable explanations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1,00,000

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	<u>View File</u>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<u>View File</u>

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college mobilizes funds through sources like tuition fees, examination fee, laboratory fee and Students Union fee annually from students. For Add on courses, registration fee and course fee are collected. Grants are often raised for research projects and organizing national seminars, workshops, events through Government sources such as Delhi University, UGC, ICSSR, ICPR, Hindi Academy, Sanskrit Academy and sponsorships from corporate bodies. A part of tuition and examination fee is forwarded to university as per rules. The sports fee is utilized for training of sports students. Laboratory fee is used for purchase and maintenance of laboratory equipment. A segment of Students Union fund is allocated among college societies which organize extracurricular activities and events. From Add on course fee, payments are made to collaborating training partners. Registration fee takes care of honorarium paid to support staff and for meeting other miscellaneous expenses of the course. Donations are received from retired faculty members for fee concessions for needy students.

For optimum use of infrastructure, college premises are used on holidays and Sundays for Noncollegiate Women's Education Board(NCWEB) and Indira Gandhi National Open University(IGNOU) classes. During 2nd phase of lockdown 2021, covid care facilities were provided to utilize the college resources.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. IQAC coordinated faculty promotions for various stages by screening and forwarding the PBAS, APARS with necessary grading in accordance with the University of Delhi Standard Operating Procedure for Promotion. Till date around 133 teachers have been promoted as per CAS 2018/ various other promotion schemes.

2. Significant collaborations include:

International institutions like Trinity College London, extension of edX courses and joining Indo- American Green University Network through Green Mentors

With two colleges fromNagaland and Assam, under Vidya Vistar Scheme, University of Delhi and with three other colleges from Uttarakhand, UP and West Bengal for promoting education and research.

With Telugu Ruchiru Spicee South to make available immunity booster food, for students, staff and neighboring community.

With Dr. Sunil Kumar "Arya", M/s Aryavart Vaidic Chikitsalaya, for health services to College's employees and students and to promote preventive and indigenous curative methods among people in community.

With VEDMURTY CENTRE FOR INNOVATIVE RESEARCH ON VEDIC SCIENCES collaborated to bring benefits of this amazing Science to all.

With ICFAI Business School(IBS),, Metropolitan Stock Exchange (MSE), NSDL. MANODARPAN(NIIT Foundation and National Skill Council of India for skilling and training of students and faculty.

With SEWA BHARTI for environment protection to reduce plastics, provide job opportunities to women from weaker sections, who could use their stitching skills for their earnings.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Incremental improvements made from the preceding year with regard to teaching learning processes:

1. Pre-Assessment of students, question bank and CO-PO mapping and analysis was implemented through Academic Improvement Initiatives Committee (AIIC). The academic audit was conducted for 2020-2021.

IQAC focuses on academic audit, every department presents a result analysis of all the semesters. Comparisons are made with previous years results to identify slow learners and provide additional academic support to them. Faculty members are encouraged to adapt and use academic and administrative audits to enhance quality in all areas of teaching, learning and administration.

- Teaching Plans
- Assessment Schedule
- Departmental Activities' Records
- Minutes of Departmental Meetings
- Result Analysis Data
- Records of Course Completion
- Mentorship Records
- Internal Assessment moderation meeting records

2. Under the aegis of IQAC, the Knowledge Ecosystem unit of Bhartiya Bhasha Kendra (BBK)launched add on courses on Eight Regional Languages of India (Assamese, Bangla, Urdu, Sanskrit, Odia, Marathi, Punjabi and Tamil). Another new add on course offered was one month course on Guidance and Counselling. These were offered in addition to the add-on courses being offered earlier like foreign languages, harmonium, vedic maths, media, commerce and data analysis.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the	A. All of the above

institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	https://lakshmibaicollege.in/index.php/aboutus/annualreport
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Institution addresses gender issues through several papers being taught in different courses as part of curriculum of Hindi, English, History, Philosophy, Political Science and Sociology Departments etc. The college also runs add-on course on Women and Legal Literacy.

- **Provision of CCTV camera and Monitoring: CCTV are installed at all arterial points of college. Monitors are installed in Principal office and in caretaker's office and regularly observed.**

Particulars

Quantity

5 MP Dome Camera

33

5 MP Bullet Camera

22

2 MP PTZ Camera

2

- Presence of all-women PCR vehicle: near main gate on all days.
- Security guards: both male and female. Thorough checking of Identity cards is done before allowing entry.
- Proctorial Committee: takes regular rounds within campus to maintain discipline. Committee is vigilant to avoid any untoward incident in campus.
- Well -furnished Girls Common Room:
- Health & Wellness Centre having Meditation Hall, Counselling Room: A trained counsellor and a trained nurse available on all days.
- Regular Self Defence training in association with Delhi Police.
- Internal Complaints Committee: to handle complaints/grievances regarding gender violence, sexual harassment.
- Women's Development Centre: Organizes various events like health check up camp, poster making, debates, movie screening, nukkad nataks, workshops and seminars on Gender centric issues.
- Play area and crèche: Day Care center Parvarish is dedicated space for children of staff.

File Description	Documents
Annual gender sensitization action plan	https://lakshmibaicollege.in/index.php/aboutus/annualreport
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://drive.google.com/file/d/1BttH3SLlTBvNjUP2O4jK7IsrgkapUobd/view?usp=share_link

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

For Solid waste management, E-waste Management and Waste recycling system, there is 'Natural Ecosystems' themed "Eco Park (waste to wonder)" Project, developed through recycle system, to spread awareness about waste management and educate students about natural systems. Waste segregation is a regular practice. One compost pit and dedicated repositories for waste in the form of coded dustbins - green for biodegradable, blue for paper waste, yellow for plastic & metals and red for hazardous waste are installed. To sensitize students and teachers to reduce use of plastics, "Bring your own bottle and Cutlery" campaign was launched. Plastic bottle crusher and paper shredder machine are also installed in campus. The college has E-waste management system. Contract for E-waste disposal is under process. Comprehensive wastepaper recycling arrangement is in place. Students are conveyed message of "Reduce, Reuse and Recycle" in their daily life.

Liquid Waste Management: The institution has well-constructed drainage system leading to closed collection tanks. The tanks are cleaned on a regular basis to avoid stagnation of water. The cleaning workforce has been outsourced.

Biomedical waste management: There is no biomedical waste generated in the college except sanitary napkins and disposal units and incinerators are installed in girls' toilets for disposal of sanitary napkins.

Hazardous chemicals and radioactive waste managements are not required as institution does not have any such waste production.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic

5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	[View File](#)
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college has its own unique way of inclusive environment creation. In the campus all the festivals like Diwali, Gowardhan Puja, Eid etc are celebrated along with all non-teaching, teaching staff. Various such events are organized on the particular occasions for students as well. Some of such programs organized were eco-friendly rakhi making competition, Dandiya celebration, world sparrow day, E-waste management awareness session in collaboration with SWAYAM, world Ozone day celebration, World Environment Day celebration, cleanliness drives, best out of waste, paper pulp products formation, wall and tree graffities, nukkad nataks by NSS and NCC teams on importantsocial, environmental and cultural topics.

Apart from it, a uniquefeature of our institution is to do musical exercises at breaktime on different religious, patriotic and regionalsongs. Teachers, non-teaching staff or students can come and join the dance exercise together. This makes such a beautiful environment that the whole college family enjoys.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations:

values, rights, duties and responsibilities of citizens

In lieu of sensitization of students and employees of the Institution to the constitutional obligations like values, rights, duties and responsibilities of citizens there were many programs organized regularly in year 2021-22.

To generate responsible, rightful, dutiful and value oriented students and staff various activities were organized eg National Unity Day Oath ceremony, National Unity Run, Celebration of Shahid Diwas, Constitution day, best out of waste, Independence day, Yamuna visit, Nadi samvad, voting awareness, awareness session on blood day, Indian army day, stand against street harassment, awereness about animal adoption, group discussion on medicinal plants, making paper bags and envelops, self-defence camp etc. Apart from these a whole fortnight was celebrated as swachhata Pakhwada to inculcate the values, responsibilities and dutifulness in students and staff both. These events were videos on waste segregation, pledge taking on cleanliness, meme making activity on clean India, poster and slogan writing on clean and healthy India, cleanliness drive and nukkad natak. Some programs were on the personality development and improving mental and physical health of college family. Some of such events were mind management, man ki Shakti mental health week, self-defence training etc.

https://drive.google.com/file/d/1RRAo4DD29mrxwiR7M89W5e8zQLcnHs8B/view

https://drive.google.com/file/d/1S5G3p3e60WOTtiu8UYHjjmY68PcZ1k8u/view

https://drive.google.com/file/d/1RRAo4DD29mrxwiR7M89W5e8zQLcnHs8B/view

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://drive.google.com/file/d/1RRAo4DD29mrxwiR7M89W5e8zQLcnHs8B/view https://drive.google.com/file/d/1S5G3p3e60WOTtiu8UYHjjmY68PcZ1k8u/view https://drive.google.com/file/d/1RRAo4DD29mrxwiR7M89W5e8zQLcnHs8B/view
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

College is committedto generate enthusiasm in students and staff to dedicate themselves for the greater causes related to nation, environment,weakersections of the society and public by celebrating national and international commemorative days, festivals and events.

Some examples of such events are Gandhi Jayanti, Birth anniversary of Rani Lakshmibai, Birth anniversary of Pt. Madan Mohan Malviya, Independenceday, Indian Army Day, homage to Late Gen. CDS Bipin Rawat, International Women's day, Republic Day, Shahidi Diwas, Kargil Vijay Diwas, etc.

https://lakshmibaicollege.in/index.php/home/nationalcadetcorps

https://drive.google.com/file/d/1RRAo4DD29mrxwiR7M89W5e8zQLcnHs8B/view

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

CLEAN & GREEN MISSION

To make College, an institution with zero waste generation, to convert waste materials into wonderful and useful items and to create revenue from waste generated, college has proper waste segregation and conversion units such as Aerobin for wet waste conversion into liquid and solid fertilizer, PET bottle crusher for Plastic disposal and making Ecobricks, Different types of dustbins are put at various places in campus. Awareness programs are run regularly.

Ecopark and Gokul 'MeraGavn' are two major green initiatives taken for making campus green. Campus has rabbits, cow and more than 150 species of plants and many bird species such as peacock, parrot, myna, eagle. Mushroom (Oyester& Button) cultivation from crops residue and two units of Bee farming for Italian bees are also setup in campus to enrich biodiversisty naturally.

ENVIRONMENTAL ENTERPRENURESHIP

College created some wonderful things from waste and other materials present in the campus under Parampara brand name. Some of these are very successful and appreciated in and outside the campus such as ecofriendly Sambhrani cup and herbal dhoop (made of cow dung and some medicinal herbs) to purify air and kill bacteria, bioenzyme floor cleaner (made of orange peels and jaggery). Vermi-compost made in the campus during solid waste management is also sold by Creativity and Entrepreneur(C&E) Cell of college.

File Description	Documents
Best practices in the Institutional website	https://lakshmibaicollege.in/index.php/home/greeninitiative,https://lakshmibaicollege.in/index.php/home/atmnirbharbharat
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

To acknowledge power of language and multilingualism under Knowledge Ecosystem, Bharatiya Bhasha Mandal(BBM) took birth in the institution. Once the mandal started to work it didn't look back. Series of activities, programs and achievements added up gradually and BBM got the feature of institutional distinctiveness.

Orientation programme of BBM under IQAC was organized on December 3, 2021. Another orientation was conducted with DHSK College, Assam and Patkai Christian College, Nagaland under Vidya Vistar Scheme on December 1,2021.Inter-college folk song singing competition was held in October 2021, entries were received from Delhi University, DHSK College, Assam and Patkai Christian College, Nagaland.

BBM in collaboration with IQAC and partner colleges, under Vidya Vistar Scheme of University of Delhi, celebrated National Youth Day on January 12,2022. On 21 February 2022, Swami Vivekananda Jayanti. BBM, IQAC and partner college SGRR P.G College, Dehradun celebrated International Mother Language Day- Matribhasha Diwas. Activities included skit in different regional languages, regional songs, idiom quiz, address by Prof. Jaiwanti Dimri, Former Head, Department of English, Himachal Pradesh University, Shimla. International students from Nepal and Afghanistan spoke of shared civilizational ties in terms of language and culture.

BBM also launched ADD-ON courses on eight regional languages- Marathi, Odia, Urdu, Sanskrit, Punjabi, Tamil, Assamese and Bengali on 10-3-2022. All partner colleges were invited virtually for launch.

https://lakshmibaicollege.in/index.php/home/bhartiyabhashakendra

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The college is aligning itself to NEP. The college has envisioned its growth strategy through Institutional Quality Framework. Knowledge creation unit with a panel of distinguished experts will facilitate research and knowledge sharing. Young Research Forum plans to start one-year theme-based research projects by students.

Quality initiatives for staff training, promotions and monitoring would be strengthened through Internal Quality Assurance Cell(IQAC). Learner centric needs would be addressed and facilitated through efficient planning and resource sharing through Academic Improvement Initiatives Committee(AIIC). Academic and Administrative Audit through internal and external agencies would be carried out in next academic year. Creativity, Innovation and Entrepreneurship Cell would be further strengthened. Focus would also be on another core value of college - Social responsibility, which is becoming distinctive feature of institute through optimal utilization of Health and Wellness Centre, Parampara Ahaar Sewa, and Mera-Gaon - Gokul. In line with Indian Knowledge system, college will be promoting immunity boosting traditional Indian food in the campus. The focus on holistic health through yoga, meditation, and Panchgavya would be strengthened. There is a plan to build Hostel in campus for students. The process for approvals from various authorities has already been started.