

लक्ष्मीबाई महाविद्यालय LAKSHMIBAI COLLEGE



(दिल्ली विश्वविद्यालय University of Delhi)

अशोक विहार Ashok Vihar-III

दिल्ली Delhi-110052

कार्यालय Office : 011-27308598, 27304076 टेलीफैक्स Telefax : 27304076

28/12/2021

NOTICE

All the staff members (Teaching and Non-teaching) (Group A & B Employee) are requested to submit their Immovable Property Return every year by 31st January of the year.

You are requested to submit your property return immediately till 31.01.2022 positively. The form is available on college website.

(Dr. Pratyush Vatsala)

Principal

(University of Delhi)

ANNUAL IMMOVABLE PROPERTY RETURN

STATEMENT OF IMMOVABLE PROPERTY RETURN FOR THE YEAR ENDING AS ON 31.1.2022

1. Name of Officer (in full) _____ 3. Present Post held: _____ Department _____
2. Service to which the Officer belongs _____ 4. Present Pay: _____ Grade Pay _____

Name of District, Sub-Division, Taluk & Village in which property is situated	Name & Details of Property		Present Value*	If not in own name, state in whose name held & his/her relationship to the Government Servant	How acquired, whether by purchase, lease**, mortgage, inheritance, gift or otherwise with date of acquisition & name with details of person(s) from whom acquired.	Annual Income from property	Remarks
	Housing and Other Buildings	Lands					

Date _____

Signature _____

Inapplicable clause to be struck out.

- 1) * In case where is not possible to assess the value accurately, the approximate value in relation to present conditions may be indicated.
 - 2) ** Includes short term leases also.
 - 3) The wording '**No change or No addition or as in previous year**' may be avoided and all details filed up.
- Note - The declaration form is required to be filled in and submitted by every member under rule 15(3) of the Central Civil Services (Conduct) Rules 1955 (now Rule 18(1) of the CCS (Conduct) rules, 1964, on the first appointment to the Service and thereafter, at the interval of every twelve months, giving particulars of all immovable property owned, acquired or inherited by him or held by him on lease or mortgage, either in his own name or in the name of any member of his family or in the name of any other person.