



LAKSHMIBAI COLLEGE

(University of Delhi)

ASHOK VIHAR-III, DELHI-110052

17th November, 2017

NOTICE

(For BBE and MA Admit card)

All the students are informed to download their attendance from the college website (www.lakshmibaicollege.in) and submit it when you are called for collection of your Admit Cards for I, III and Vth Semester Examinations to be held in Nov/Dec 2017. You have to check your attendance online latest by 19th November, 2017.

Note: ADMIT CARDS WILL BE GIVEN ONLY TO THOSE STUDENTS WHO HAVE MORE THAN 67% ATTENDANCE

COURSE	DATE (10AM ONWARDS)	ROOM NO.
BBE (ALL YEAR)	24.11.2017; Friday	COLLEGE OFFICE

Schedule for distribution of Admit cards for MA students:-

COURSE	DATE (10AM ONWARDS)	ROOM NO.
MA (EXCEPT PHILOSOPHY)	20.11.2017; Monday	COLLEGE OFFICE


Section Officer (Admin)

CC: STUDENT NOTICE BOARD

*Kindly go through the instructions given on the next page



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INSTRUCTIONS FOR ADMIT CARD AND EXAMINATION HALL

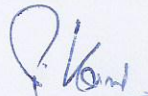
- All the students need to show their **ID card** while collecting their Admit cards (All those 1st year students who haven't got their ID cards need to show their fees slip).
- All the 2nd and 3rd year students need to tell their **PREVIOUS EXAM ROLL NUMBER** while collecting their Admit card.
- **ADMIT CARDS WILL BE GIVEN ONLY TO THOSE STUDENTS WHO HAVE MORE THAN 67% ATTENDANCE.**
- In case of any discrepancy in the Admit card please contact the following dealing Assistants in the LBC office immediately:-

*B.A(P)- Mr. Kishan kumar

*All Hons courses- Mr. Dharubpal

*BBE, B.Com (H/P), B.Sc (Math), M.A- Mr. Narender

- No student will be allowed to enter examination hall without their **Admit card** and **ID card**. (All those 1st year students who haven't got their ID cards need to show their fees slip).
- **Mobile Phone and bags are not allowed in Exam Hall.**


Section Officer (Admin)