



लक्ष्मीबाई महाविद्यालय LAKSHMIBAI COLLEGE

(दिल्ली विश्वविद्यालय University of Delhi)

अशोक विहार Ashok Vihar-III

दिल्ली Delhi-110052

कार्यालय Office : 011-27308598, 27304076 टेलीफैक्स Telefax : 27304076

09/03/2018

NOTICE

EXAMINATION FORM MAY/JUNE 2018 (REGULAR STUDENTS)

Student of I/II/III year are requested to generate the hard copy of their examination form from the college website: <https://lakshmibaicollege.in/> (Login> Student Login> College Roll No.> Students Name> Examination Form> Print Form) for II/IV/VI Semester Examinations, 2018 and submit the hard copy along with required documents (Given in instructions) to the following Admin staff members w.e.f 13/03/2018 till 28/03/2018 on all working days from 10 am to 1 pm:-

1. Mr. Mohammad Kaish
2. Mr. Neeraj
3. Mr. Himanshu
4. Mr. Vishnu

Note:

- *Students are advised to submit their Exam forms as soon as possible to avoid last moment chaos.*
- *No Exam forms will be accepted after 28/03/2018.*
- *Kindly go through the instructions for Exam form submission given on the next page.*

PRINCIPAL

Copy To:

- Student's Notice Board
- College Website



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INSTRUCTIONS FOR EXAMINATION FORMS (REGULAR STUDENTS)

1. Students need to write their Name, Course, College Roll No., Year (I/II/III) at the top right side of the exam form.
2. The following documents need to be attached with the Exam form:-
 - One passport size photograph pasted on the examination form (Where specified)
 - One passport size photograph stapled with the form.
 - Copy of Fee Acknowledgement.
 - Copy of previous marksheet.
3. Students opting subjects of ADC, FT, COMPUTER, PHYSICAL EDUCATION, MUSIC, MASS COM, THEATRE AND DRAMA need to mention it at the top of the Exam form.
4. Students having ER in II/IV/VI th semester must write their Back Paper Name and Code clearly in the space provided in the Exam form.
5. Students must crosscheck their Paper code and subject mentioned in their Exam form with the datesheet provided on DU website otherwise college will not be responsible for any discrepancy in the subjects printed in the Admit card.
6. In case of any discrepancy in the previous Admit card, students immediately need to bring to the notice of the following Dealing Assistant's in the Admin office along with the copy of their Admit card and Class Xth certificate:-
 - * B.A(P)- Mr. Kishan kumar Sharma
 - * All Hons courses- Mr. Dharubpal
 - * BBE, B.Com (H/P), B.Sc (Math), M.A- Mr. Narender
7. No Exam forms will be accepted after the assigned date for each Year.


PRINCIPAL

CC: Students Notice Board