



**PROSPECTUS  
&  
INFORMATION BULLETIN  
2018-2019**



**Lakshmi Bai College, University of Delhi  
Ashok Vihar III, New Delhi-110052**

## FROM PRINCIPAL'S DESK

Education has been a key component in the freedom struggles of many oppressed groups. It is an empowering tool that can unshackle the prisons of the mind. It has the radical potential to transform the self and society. It must not be understood as merely book learning or acquiring a degree but lead to the opening up of the possibilities of the self and therein may reside the seeds of social change.

College life marks a moment of transition from the protective environs of the world of the school to the challenges posed by the world out there. Especially for girls it holds the promise of a fuller freedom. As someone who has newly assumed charge as the Principal of this college, I wish to see each student of Lakshmibai College tap her potential to the full. The College must give her the space to discover her own voice and hitherto hidden capabilities as well as a place for herself under the sun. The student's individual growth will ensure that the College evolves as an institution.

I hope to see each student soar heights and the College must be the wind beneath her wings, buoying her flight to the outermost horizons of knowledge.

**Dr. Pratyush Vatsala**  
**Principal**

## DISCLAIMER

Though care has been taken to verify the authenticity of the contents of this Prospectus & Information Bulletin, the data contained herein is only indicative and must not be used for legal purpose. The information given pertains only to the courses offered by Lakshmibai College. For detailed information, the applicants are advised to refer to Delhi University Information Bulletin or may the office of the Dean, Students' Welfare, University of Delhi. The information contained- in relevant Rules, Regulations, Ordinances and statutes of the University of Delhi will be final. For any further changes and clarification, students are advised to check the College website [lakshmibaicollege.in](http://lakshmibaicollege.in) and notice board.

**GOVERNING BODY**  
**LAKSHMIBAI COLLEGE, DELHI UNIVERSITY**  
**w.e.f 08/03/2018**

| S. No.                          | Name  | Profession          | Affiliation                                      |
|---------------------------------|---|---------------------|--|
| <b>Delhi Government Nominee</b> |   |                     |  |
| 1                               | Mr. Anmol Panwar                                      | Advocate            | Bar Council                                      |
| 2                               | Mr. Narendra  | Social Worker       | Former Assistant Commandant, CRPF                |
| 3                               | Mr. Alok Gupta  | Social Worker       | None   |
| 4                               | Mr. Sarvesh Kumar                                     | Journalist          | Dainik Jagran                                    |
| 5                               | Mr. Amit Koli   | Educationist        | Saajha   |
| <b>Delhi University Panel</b>   |   |                     |  |
| 1                               | Mr. B.P. Singh  | IAS (Retd.)         | Former Governor of Sikkim & Union Home Secretary |
| 2                               | Mr. Jagdeep Dhankar                                   | Senior Advocate     |  |
| 3                               | Prof. Usha Rao  | Educationist        | Retired DU                                       |
| 4                               | Ms. Lira Goswami                                      | Advocate            | Goswami Associates, Associated Law Advisers      |
| 5                               | Prof. Parvin Sinclair                                 | Mathematician       | Former NCERT Director                            |
| <b>College</b>                  |   |                     |  |
| 1                               | Dr. Pratyush Vatsala<br>(Member Secretary)            | Principal           | Lakshmibai College, University of Delhi          |
| 2                               | Dr. Raj Nangia<br>(Teacher Representative)            | Associate Professor | Lakshmibai College, University of Delhi          |
| 3                               | Dr Kamlesh Lal Srivastava<br>(Teacher Representative) | Assistant Professor | Lakshmibai College, University of Delhi          |

## ADMISSION COMMITTEE 2018-2019

|  |                |   |
|--|----------------|---|
| <b>Principal</b>                                       |                | Dr. Pratyush Vatsala                              |
| <b>Online Admission Coordinators</b>                   |                | Mr. Ambuja Kr. Tripathi                           |
|  |                | Dr. Santoshi                                      |
| <b>Conveners</b>                                       |                | Ms. Pramila                                       |
|  |                | Dr. Amrita Shilpi                                 |
| <b>Admission<br/>Grievance<br/>&amp;<br/>Help Desk</b> | <b>General</b> | Dr. Vibha   |
|  |                | Ms. Anu Jain                                      |
|  |                | Dr. Anu Chhabra                                   |
|  | <b>SC / ST</b> | Dr. Rashmita Behera                               |
|  |                | Dr. Vrishti Kanojia                               |
|  |                | Dr. Poonam Sarohe                                 |
|  | <b>PWD</b>     | Dr. Sonia Dabas                                   |
| <b>Nodal Officer for Online Grievances</b>             |                | Dr Vanita Agarwal                                 |
| <b>Courses</b>   |                | <b>Teacher in-charge</b>                          |
| Commerce   |                | Ms. Hemlata                                       |
| Economics  |                | Dr. Ritu Suri                                     |
| English  |                | Dr. Anju Dahiya (Dr. Ruchi Mundeja from Sep 2018) |
| Hindi  |                | Dr. Manisha Shankhwar                             |
| History  |                | Ms. Gobina  |
| Mathematics  |                | Ms. Laxmi   |
| Philosophy   |                | Dr. Jaya Ray                                      |
| Political Science                                      |                | Ms. Seema Singh                                   |
| Sanskrit   |                | Dr. Anita Sharma                                  |
| <b>ECA</b>   |                | Dr. Madhu Jha                                     |
|  |                | Dr. Rajshri                                       |
|  |                | Dr. Renu  |
| <b>Women's Helpline</b>                                |                | <b>181, 132, 1091</b>                             |

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## ABOUT THE COLLEGE

Lakshmibai College, one of the premier institutions of higher education for women, was founded in 1965 as Women's College. Later, it was named Lakshmibai College in memory of Rani Lakshmibai of Jhansi, the great warrior, patriot and freedom fighter whose majestic and life-like statue adorns the lawns of the college. It is a constituent college of University of Delhi. The college has its own well-equipped building, sprawling lawns, sports ground and staff quarters. It has a locational advantage as it is in the close proximity to the University of Delhi. The lush Ashoka Gardens, right in front of the college add to the ecological environment of the college.

The solar indoor light luminaries, wireless Internet access under the University Wide Networking Programme, separate vast Internet connectivity and supplementary audio-video gadgets, two air conditioned Lecture Theatres, a beautifully furnished seminar room, a modern computerized library, two well-equipped computer labs, an active placement cell and many other facilities put the college in league with the most up-to-date institutions of the University of Delhi.

Lakshmibai college is proud of the academic commitment of its faculty, which has several achievements to its credit and has made valuable contribution to the creation of congenial academic ethos. We are proud to announce that the **National Institutional Ranking Framework (NIRF, MHRD) has ranked our college Lakshmibai on the 80<sup>th</sup> position (AIR) amongst all colleges in an all India survey.** Our students are deeply conscious of the leadership potential of women and they are constantly inspired to build a community devoid of discrimination and oppression. Student's creativity is evident in wide ranging co-curricular and extra-curricular activities organized by the various societies and associations working under the guidance of the staff advisors.

The college has taken a great leap forward in the technological advancements in higher education with the introduction of RFID cards for all transactions inside the premises, making it the first college in Delhi University and perhaps in India to go cashless prior to demonetization. These cards give an identity to all students and also allow them to do cashless transactions within college. The college boasts of its own mobile app, digital display boards, interactive smart boards, information Kiosk strengthening its asset base in different areas.

In the growth of the institution, the backbone is its infrastructure. This year college is on a run to enhance its infrastructural capacity for the students, faculty and non-faculty staffs. **From the building of eight classrooms (Porta Cabins) to the development of Creche; executing electrical in the campus; installing Solar Panel of 76.8W to the opening of Open Gym are among the major developments.** Apart from this, the foremost progresses for the year in infrastructure include fully furnished Waiting Shed near parking, construction of Admin Block (SPS), ground plus two Storey structure coming up behind Library, development of Outdoor Canteen Area with boundary and pavement, construction of boundary wall of the Sports Ground and a Toilet Block, construction of Open Stage and



pavements for Cultural Programmes, aluminum partition in Courtyard area and at other places creating Medical Room, Girls Common Room and five other rooms to be used for different purposes, installation of RFID Entry Recording System at the Library Gate, whitewash of the College Building, aluminum Partition for the Library Acquisition Office Space, purchase of new furniture for the Classrooms, Girls Common Room and Library, construction work initiated to cover the Courtyard with transparent roof and installation of Rain Water Harvesting System.

The dynamic sports wing of our college has brought many laurels to the college at various levels of competition. The vibrant and vivacious National Cadet Corps (NCC) wing is equally scaling new heights every year. The National Service Scheme (NSS) of the college has won tremendous acclaim through dedicated community service by trying to reach out to the under-privileged physically and visually challenged sections of the society. The Academic results of our college have also improved remarkably. The college is moving ahead in the direction of Women Empowerment in the true sense.

As we look back into the history of 53 years, we feel a sense of pride and satisfaction that the college has carved a niche for itself in the field of education in liberal arts and social sciences for women. The college is an extended college with about 3700 student on rolls. The college utilizes its resources to the optimum. On Sundays and other holidays, it is a teaching center for the Non-Collegiate Women's Education Board.

Lakshmibai College is committed to academic excellence and the values of humanism. We train our students towards self-governance and encourage the overall development of their personality. Energy and vitality for college activities comes from a collective sense of purpose, comradeship and social solidarity. It is a matter of great satisfaction and pride for all of us associated with Lakshmibai College that we have grown not only size, but also in the right direction, widening our horizons to achieve new heights.

**DEPARTMENT / COURSES-WISE STUDENT STRENGTH INTAKE FOR  
THE ACADEMIC YEAR 2018-19**

**Intake Capacity of Students**

| <b>Course Name</b>           | <b>New Sanctioned 2010</b> | <b>UR</b> | <b>SC</b> | <b>ST</b> | <b>OBC</b> | <b>PwD</b> | <b>ECA</b> | <b>SPORTS</b> | <b>J&amp;K</b> |
|------------------------------|----------------------------|-----------|-----------|-----------|------------|------------|------------|---------------|----------------|
| <b>B.A.(Prog.)</b>           | 425                        | 213       | 64        | 32        | 115        | 21         | 6          | 15            | 2              |
| <b>B.A.(H) Economics</b>     | 46                         | 23        | 7         | 3         | 12         | 2          | 1          | 2             | -              |
| <b>B.A.(H) English</b>       | 46                         | 23        | 7         | 3         | 12         | 2          | 1          | 2             | -              |
| <b>B.A.(H) Hindi</b>         | 46                         | 23        | 7         | 3         | 12         | 2          | 1          | 2             | -              |
| <b>B.A.(H) History</b>       | 46                         | 23        | 7         | 3         | 12         | 2          | 1          | 2             | -              |
| <b>B. Sc.(H) Mathematics</b> | 46                         | 23        | 7         | 3         | 12         | 2          | 1          | 2             | 2              |
| <b>B.A.(H) Philosophy</b>    | 46                         | 23        | 7         | 3         | 12         | 2          | 1          | 2             | -              |
| <b>B.A.(H) Pol. Science</b>  | 92                         | 46        | 14        | 7         | 25         | 4          | 1          | 3             | -              |
| <b>B.A.(H) Sanskrit</b>      | 46                         | 23        | 7         | 3         | 12         | 2          | -          | 1             | 2              |
| <b>B. Com.(Prog.)</b>        | 185                        | 93        | 28        | 14        | 50         | 9          | 3          | 6             | 2              |
| <b>B. Com.(H)</b>            | 92                         | 46        | 14        | 7         | 24         | 4          | 1          | 3             | 2              |
| <b>BA (H) Business Eco.</b>  | 30                         | 15        | 5         | 1         | 8          | 1          | -          | -             | -              |

# Students should consult/ visit the website of Delhi University for opting required course of study.

\*Sports and ECA - 5% (Sports 3.5+ ECA-1.5)

\*Foreign Students - 5%

\*Armed forces/Kashmiri Migrants, seats available in each course- 5%

\* Differently - Abled students - 5%

## ADMISSION GUIDELINES AND SCHEDULE OF VARIOUS UNDER-GRADUATE COURSES FOR THE ACADEMIC SESSION 2018-2019

### Guidelines

The following guidelines and Schedule of admission to various undergraduate courses in the college of the University for the academic session 2018-2019 shall be followed by all concerned:

The candidates seeking admission to the **UG merit based** programmes/courses & **UG entrance test** based in different colleges of the University of Delhi (DU), are required to register online during 15.05.2018 (Tuesday) 6 PM onwards to 07.06.2018 (Thursday) Till 6 PM at the following UG admission portal. <http://admission.du.ac.in> or [www.du.ac.in](http://www.du.ac.in)

1. Applicants seeking admission under Foreign Students' category have to apply separately on Foreign Students' Registry website <http://fsr.du.ac.in> and should refer to Section 9.9 for more details.

**Note: for this candidate needs a valid e-mail id and mobile number.**

| <b>Dates at a Glance</b>  |                                      |
|---|--------------------------------------|
| Starting Date for Online Registration   | 15.05.2018 (Tuesday) 6 PM            |
| Closing Date for Online Registration  | 07.06.2018 (Thursday) Till 6 PM      |
| Notification of First Admission List  | 19 <sup>th</sup> June, 2018          |
| Commencement of Classes   | 20 <sup>th</sup> July, 2018          |
| Closing date of Admission   | 16 <sup>th</sup> August, 2018        |
| <b>Online Registration Fee for Admission to Undergraduate Courses (2018-2019) (Merit Based)</b>           |                                      |
| Registration fee for UR/OBC:  | Rs. 150 (Non-refundable)             |
| Registration fee for SC/ST/PwD :  | Rs. 75 (Non-refundable)              |
| Registration fee for Sports/ECA :   | Rs. 100 (Additional, Non-refundable) |
| <b>Application fee for admission to Undergraduate courses (2018-2019) (Entrance Based)</b>                |                                      |
| For UR/OBC/CW/Minorities:   | Rs. 500 (Non-refundable)             |
| For SC/ST/PwD:  | Rs. 250 (Non-refundable)             |
| A separate Application Fee would be charged for each entrance test for which the application is submitted |                                      |

2. The registration to SC/ST/OBC categories is as follows:

(i)  $22\frac{1}{2}$  % of the total numbers of seats is reserved for candidates belonging to Scheduled Caste Scheduled Tribes (15% for Scheduled Caste and 7% for Scheduled Tribes, interchangeable, if necessary).

The detailed guidelines are attached in **Annexure-I**.

(ii) There will be 27% reservation of seats for the Backward Classes (OBC) Non-Creamy layer (Central List).

The detailed guidelines are attached in **Annexure-II**.

3. The registration to various supernumerary categories will be as follows:

(i)

a) The registration of candidates under Sports and/or ECA categories shall also be done online. The charges for registration will be Rs. 100/- separately for sports and ECA in addition to charges for (UR/OBC/SC/ST/PwD) registration. The applicants are required to upload only the highest certificate issued after May 22, 2014 to May 21, 2017 in each sport/game/ECA category they wish to apply.

b) For Sports /ECA quota only the highest level certificate will be uploaded for each sport /ECA category. The Sports/ECA certificates will be evaluated and marks will be updated on the University web portal.

c) The data of all applicants under Sports/ECA will be available with the colleges. All the constituent colleges will follow the Sports /ECA guidelines (**Annexure III & IV**) for admission to various undergraduate Programmes.

d) For the list of game/sports/ECA activities in each college kindly refer to the website [www.du.ac.in](http://www.du.ac.in)

(ii)

a) The registration of candidates under CW (Children/Wards of the Officers and Men of the Armed Forces including Para-Military Personnel) and Kashmiri Migrants will also be done online. The registration charges will be as per clause-1. The procedure for their admission is outlined in **Annexure-V**.

b) The applicants selected under Prime Minister's Special Scholarship Scheme for J&K students will be admitted directly to colleges.

c) Guidelines for PwD Applicants: As per the provisions of Rights of **Persons with Disabilities Act, 2016**, not less than five percent [5%] seats are reserved for Persons with Benchmark Disabilities, where "person with benchmark disability" means a person with not less than forty percent (40%)

of a specified disability where specified disability has not been defined in measurable terms and includes a person with disability where specified disability has been defined in measurable terms, as certified by the certifying authority. It may be noted that the erstwhile Persons with Disability Act, 1995, under which reservation for Persons with Disabilities in admissions was provided earlier has now been repealed.

The detailed guidelines for PwD applicants are outlined in **Annexure-VI**.

- (iii) Candidates seeking admission under the **ward quota** must also apply online. There will be no additional charges for this category. The candidate will enter details of guardian, i.e. name, designation and place of work (employer) in the online form. The colleges will have to strictly follow the guidelines attached as **Annexure VII** (AC resolution 206 dated 27.07.1996).
4. The Online registration of candidates will start from 15.05.2018 (Tuesday) 6 PM to 07.06.2018 (Thursday) Till 6 PM The schedule of the admission process is attached as **Annexure-VIII**.
  5. Open Days will be conducted from May 21,2018 to May 29, 2018 (except Sunday) for disseminating information related to UG admissions. The colleges are free to organize open days at their end. The colleges will setup Helpdesk to provide assistance to applicants for completing online registration process.
  6. There shall be no limit on the number of courses for which a candidate can apply in a single undergraduate admission registration form.
  7. The procedure and schedule for admission to Non-Collegiate Women's Education Board (NCWEB) will be as per **Annexure IX**.
  8. The announcement of cut-off lists for all programmes/categories (UR/OBC/SC/ST/PwD/KM) will be made through University website only.
  9. The colleges shall admit all the applicants who meet the announced cut-off criteria. There will not be any "first come first served" policy.

#### 10. Admission Process

- i) The applicants must check the centralized Admission Web Portal and respective college website for cut-offs for different Programmes.
- ii) The applicants who meet the requisite cut-off should login to the UG admission portal into their registration account and select college/programme where the applicant wishes to take admission and meets the desired cut-off criterion.

- iii) The applicant shall take the print out of the admission form and together with the list of documents/certificates, and proceed to the respective college for verification of mark-sheet/certificates, calculation of cut-off percentage depending on the programme/course. The schedule for verification of documents in the colleges is also given in **Annexure-VIII**.
- iv) The college will retain the certificates of approved applicant in order to avoid multiple admissions. The certificates will remain with the colleges during the admission process. However, the colleges shall promptly return the documents in case student withdraws/cancels the admission or student wishes to appear in counseling of any other university/ institute.
- v) After this, the college will approve the admission on the UG admission portal. The applicant will then be required to log-on to the UG admission portal to make the online Admission Fee payment through the available online payment options. The approved applicant is permitted to make online admission fee payment till 12 noon of the next day of the given admission list deadline.
11. Further information also stands important.
- i) The applicants who could not take admission in a given cut-off list may be considered for admission on the last day of admission in the immediate next cut-off list only, subject to availability of seats.
- ii) For Boards, like International Baccalaureate and others, whose results are declared late, applicants may be considered in whichever cut-off list their results are declared, subject to availability of seats and provided the applicant had completed the online registration process.
12. The colleges will admit the students as per the cut-off schedule attached as **Annexure-VIII**, wherein the admissions will continue till six cut-off lists (as per the vacant seats) and **the further cut-off lists may be declared, depending on the vacant seats in the colleges.**
13. There shall be **no 'Additional Eligibility criterion'** for any category in any college/course.
14. The colleges shall strictly follow the University guidelines with respect to gap year policy. The applicants with gap year(s) will not be at any disadvantage for the purpose of admission to the undergraduate programmes.
15. The colleges shall promptly return the documents in case the student cancels his/her admission or has to appear in counseling of any other university/ institute.

16. The basis of selection with the following changes/corrections are given in details in **Annexure X**.

- i) The admission to B.Sc. (H)Computer Science which will be based on Mathematics,one language and two other subjects listed as academic subjects (List A). The applicant should have secured (a) 60% or more marks in Mathematics, (b) 60% or more marks in aggregate of four subjects including Mathematics, one language and two other subjects listed as academic subjects (List A).  
Selection will be made on the basis of best four academic subjects including one language, Mathematics and two subjects out of Physics, Chemistry and ComputerScience/Informatics Practices. The students of other streams: one Language,Mathematics with two Academic Subjects (List A) with a deduction of 2%.
- ii) The admission to B.Sc. (Hons.) Food Technology. which will be based on physics. Chernistry. Mathematics/Biology/Biotechnology, i.e. PCM or PCB/Biotechnology. The applicant should have secured 55% or more rmarks in the aggregate of 3 subjects as mentioned(Practical & Theory together) and 50% in English as a compulsory language.  
Selection will be made on the basis of marks in the aggregate of 3 science subjects),PCM or PCB/Biotechnology.
- iii) Applicants having studied both Mathematics and Biology. i.e. PCMB at qualifying exam will be given 3% relaxation
- iv) Biology/ Biotechnology, Computer Science/informatics Practices, Accountancy and Commerce/Business Studies will be considered as academic subjects and are included in the List-A (Attached).
- v) **Criteria for Admission to B. Com. (Honours)/B.Com.:**one Language from part 1 of List C1 + three best subjects out of part 2 of List C1.  
OR  
One Language from Part L of List C1 + any combination of subjects out of Part 2 of List C1, List C2 or any other subject (not listed either in List C1 or List C2). In such a case, the deduction of marks from aggregate percentage of 'Best Four' shall be as follows:
  - For every subject included from List C2, a deduction of one percent in aggregate percentage of 'Best Four';
  - For every other subject (not listed either in List C1 or List C2). a deduction of 2.50/o per subject in aggregate percentage of 'Best Four.

**Note:**



- All subjects to be included in the calculation of 'Best Four' must have at least 70% theory component of examination. In case the subject to be considered does not have at least 70% theory component, then the marks obtained in theory and practical shall be converted to 70% and 30% respectively, on prorata basis. The marks so arrived at will then be considered for calculation of 'Best Four'.
- The applicant must have studied and passed Mathematics/Business Mathematics at the qualifying examination for admission to B. Com. (Hons.).
- The computation of 'best four' subjects in the above framework should lead to an effective and unique 'best four' which would be higher than any other combination of 'best four' subjects.

17. In case a student wishes to withdraw/cancel the admission in a programme/college, one should approach the college where the admission is taken, Only after the college cancels the admission, the applicant can proceed to take admission in other programme/college. Admission fee will be adjusted automatically and student will pay the balance fee, if the fee is more in the new college/programme in which the admission is taken. In case the fee is less in the new college/programme in which the admission is taken, the balance would be refunded to the applicant's account as per the College/University rules after the admissions are closed as per **Annexure-X**.

18. Applicant may also contact colleges/ Helpdesk committee for any specific college related information or/and for any query related to admissions.

For PwD candidate a special Helpdesk has been setup at North Campus  
**Equal Opportunity Cell, Arts Faculty Tutorial Building, North Campus,  
 University of Delhi, Delhi - 110007.  
 Phone: 011-27662602**

19. The last date of admission for undergraduate courses will **August 16, 2018**.

**Note:**

For further details and notifications please go to the university website:-  
<http://admission.du.ac.in> or [www.du.ac.in](http://www.du.ac.in)

For any general queries related with the overall online registration or/and admission process, an applicant may write an email to the following email address: [du.ug.help.2018@gmail.com](mailto:du.ug.help.2018@gmail.com)

Applicant may also contact colleges for any specific college related information.



## COURSES OFFERED

### Under-Graduate Courses

- B.A. (H) Economics
- B.A. (H) English
- B.A. (H) Hindi
- B.A. (H) History
- B.Sc. (H) Mathematics
- B.A. (H) Philosophy
- B.A. (H) Political Science
- B.A. (H) Sanskrit
- B. Com. (H)
- B.Com. (Programme)
- B.A.(Programme)

### Post Graduate Courses

- M.A. Philosophy
- M.A. Political Science
- M.A. Sanskrit

### Self-Financing Courses

- B.A. (H) Business Economics

### Add-on / Short Term Courses

- Women and Legal Literacy,
- Certificate and Diploma courses in Foreign Languages( Chinese, Japanese, Spanish, German & French),
- English Language and Personality Development course,
- Certificate course in MS Office and Advanced Excel,
- 2D & 3D and Stop Motion,
- Online Learning Portal with AZIKSA.com (upcoming)

### Upcoming Programmes

- Civil Services guidance programme from August onwards.(weekend classes-Saturday/Sunday)

## CHOICE BASED CREDIT SYSTEM (CBCS)

The CBCS provides an opportunity for the students to choose courses from the prescribed courses comprising core, elective/minor or skill based courses. The courses can be evaluated following the grading system, which is considered to be better than the conventional marks system. Therefore, it is necessary to introduce uniform grading system in the entire higher education in India. This will benefit the students to move across institutions within India to begin with and across countries. The uniform grading system will also enable potential employers in assessing the performance of the candidates. In order to bring uniformity in evaluation system and computation of the Cumulative Grade Point Average (CGPA) based on student's performance in examinations, the UGC has formulated the guidelines to be followed.

### Outline of Choice Based Credit System:

**1. Core Course:** A course, which should compulsorily be studied by a candidate as a core requirement is termed as a Core course.

**2. Elective Course:** Generally a course which can be chosen from a pool of courses and which may be very specific or specialized or advanced or supportive to the discipline/ subject of study or which provides an extended scope or which enables an exposure to some other discipline/subject/domain or nurtures the candidate's proficiency/skill is called an Elective Course.

**2.1 Discipline Specific Elective (DSE) Course:** Elective courses may be offered by the main discipline/subject of study is referred to as Discipline Specific Elective. The University/Institute may also offer discipline related Elective courses of interdisciplinary nature (to be offered by main discipline/subject of study).

**2.2 Dissertation/Project:** An elective course designed to acquire special/advanced knowledge, such as supplement study/support study to a project work, and a candidate studies such a course on his own with an advisory support by a teacher/faculty member is called dissertation/project.

**2.3 Generic Elective (GE) Course:** An elective course chosen generally from an unrelated discipline/subject, with an intention to seek exposure is called a Generic Elective. P.S.: A core course offered in a discipline/subject may be treated as an elective by other discipline/subject and vice versa and such electives may also be referred to as Generic Elective.

**3. Ability Enhancement Courses (AEC)/Competency Improvement Courses/Skill Development Courses/Foundation Course:** The Ability Enhancement (AE) Courses may be of two kinds: AE Compulsory Course (AECC) and AE Elective Course (AEEC). "AECC" courses are the courses based upon the content that leads to Knowledge enhancement. They ((i) Environmental Science, (ii) English/MIL Communication) are mandatory for all

disciplines. AEEC courses are value-based and/or skill-based and are aimed at providing hands-on-training, competencies, skills, etc.

**3.1 AE Compulsory Course (AECC):** Environmental Science, English Communication/MIL Communication.

**3.2 AE Elective Course (AEEC):** These courses may be chosen from a pool of courses designed to provide value-based and/or skill-based instruction. Project work/Dissertation is considered as a special course involving application of knowledge in solving / analyzing /exploring a real life situation / difficult problem.

A Project/Dissertation work would be of 6 credits. A Project/Dissertation work may be given in lieu of a discipline specific elective paper.

Refer to the following link on the University of Delhi website for information related to structure, names of papers and other details of various undergraduate courses under Choice Based Credit System. <http://www.du.ac.in/du/index.php?page=undergraduate>

## **DISCIPLINE COURSES (DSC)**

The following discipline courses in B.A.(Prog.) are offered at Lakshmibai College.

- Advertising Sales Management and Sales Promotion (ASMSP),
- Apparel Design and Construction (ADC)
- Economics
- English Discipline
- Food Technology (FT)
- History I, History II
- Hindi Discipline
- Mathematics
- Music
- Philosophy
- Political Science
- Punjabi Discipline
- Sociology
- Sanskrit Discipline

The combination in which these discipline courses can be chosen is given hereunder.

## Subject Combinations

| DISCIPLINE 1   | DISCIPLINE 2          |
|--|-----------------------|
| Political Science  | Food Technology       |
| English  | Physical Education    |
| Mathematics  | Philosophy            |
| Advertising Sales Management and Sales Promotion (ASMSP) | History               |
| Hindi  | Sanskrit              |
| Sociology  | Economics             |
| Apparel Design and Construction                          | Punjabi               |
| Music  | Computer Applications |

**NOTE: Students have to choose one subject each from Discipline 1 and 2.  
Two Disciplines with practical content cannot be opted together.**

## POST-ADMISSION

### Important Information

- Once a candidate is selected and takes admission after payment of fees and completing other procedures, she becomes a student of the college subject to the approval of her enrollment by the University;
- No migration from this College to another College of Delhi University is permitted in the 2<sup>nd</sup> and 3<sup>rd</sup> years. Students will have to sign a declaration form attached with the prospectus accepting this rule at the time of admission; and
- Any student, submitting false/forged/fake certificates, will be debarred from admission to any course, and would be liable to legal action. Admission can also be cancelled. Such cases will be notified to all colleges and to the police.
- Every student has to attend a minimum of 66% of the classes in a semester to be eligible to sit for the exam. Anyone below 66% is not allowed to take the exam.

### Orientation Day for New Entrants

The College welcomes its new student members by organizing an Orientation Programme. Students are familiarized with the college environment, acquainted with the rules and regulations of the college and also informed about the facilities available and other extra-curricular activities held in the college. This helps them in making their stay in college comfortable and fruitful. The first term is scheduled to commence on 20<sup>th</sup> July 2018. The Orientation Day will be on 20<sup>th</sup> July 2018 at 10.00 a.m.

All the new students are advised to carry their admissions slip with them.

### **Self Defence Training**

It will be compulsory for New comers/freshers to undergo training for self-defence.

### **Identity Card**

Every student is given an Identity Card, which she must bring to the College every day. This card must be produced as and when required. Disciplinary action may be taken on failure to do so. If the Identity card is lost, a duplicate must be obtained on payment of Rs. 200/-.

### **Notice Boards**

All important notices—concerning various activities—are put up on the Notice Board. Students are required to read the Notice Board every day. Notices are now uploaded on website also.

The College—in association with an NGO called V.I.S.V.A.S.—has put up web-based noticeboards. The aim of the system is to provide an effective channel of communication between students, student organizations, administration and faculty.

## **RULES AND REGULATIONS**

### **Prohibition of Ragging and Gender Sensitization**

- Ragging in any form is strictly prohibited within the college premises or any other part of Delhi University as well as on public transport.
- Any individual, or collective act, or practice of ragging constitutes gross indiscipline and shall be dealt with under Ordinance XV (C) of the University.
- Ragging—for the purpose of this Ordinance—ordinarily means any act, conduct or practice by which dominant power or status of senior students is brought to bear on students freshly enrolled, or students who are in any way considered junior, or inferior by other students. It includes individual or collective acts or practices which:
  - ❖ involve physical assault or threat and/or use of physical force.
  - ❖ violate the status, dignity and honor of women and honor of students belonging to the Scheduled Castes and Tribes or other backward classes.
  - ❖ expose students to ridicule and contempt and affect their self-esteem.
  - ❖ entail verbal abuse and aggression, indecent gestures and obscene behavior.
- In case of any student(s), who may have obtained a degree of Delhi University, is found under this Ordinance committing an act or practice of ragging, he/she may be subjected, under Ordinance XV, to appropriate action for withdrawal of degrees conferred by the University.
- For the purpose of Ordinance XV, abetment of ragging will also amount to ragging.

- As per Ordinance XV (D) of the University of Delhi, the College has set up a Committee to redress complaints related to sexual harassment.
- The college is committed to the implementation of the Right to Information Act 2005. As per the act, students can avail information from the CPIO (Chief Public Information Officer), Dr. Pratyush Vatsala ; PIO, Dr. Lata Sharma (RTI officer) and the Assistant PIO, Ms. Monica Kapoor.

### Discipline

- Students are required to maintain discipline in College. In case of violation of any rule of discipline under Ordinance XV-B, disciplinary action will be taken as per the said Ordinance of the University.
- Ragging is strictly prohibited. Ragging, in any form, will be considered as gross indiscipline and shall be dealt with under Ordinance XV-C of the University. Willful destruction of institutional property and causing disruption of academic functioning will be considered as gross misconduct and shall be dealt with under Ordinance XV-B.
- All powers—relating to discipline and disciplinary action—are vested in the Vice-Chancellor or his/her nominee. The Vice-Chancellor may, in the exercise of his/her powers, order or direct :
  - ❖ that any student or students be expelled; or
  - ❖ any student or students, for a stated period, be rusticated; or
  - ❖ for a stated period, be not admitted to a course or courses of study in a College, Department, or Institution of the University; or
  - ❖ be fined with a sum of rupees that may be specified; or
  - ❖ be debarred from taking a University, or College, or Departmental Examination, or Examinations for one or more years; or
  - ❖ that the result of the concerned student or students in the Examination or Examinations in which she or they have appeared be cancelled.
- The Principal of the College, assisted by Proctors and the Librarian, shall have the authority to exercise all such disciplinary powers over students in the College, as may be necessary for the proper functioning of the Institution. Without prejudice to the powers of the Vice-Chancellor and the Proctor, University of Delhi, rules of discipline and proper conduct shall be implemented. These rules may be supplemented whenever necessary.
- **Playing Holi and Celebrating Diwali inside the College premises is strictly prohibited. Disciplinary action will be taken against any student found guilty of violating this rule.**

### Proctorial Board

A Proctorial Board, consisting of members of the teaching staff and student representatives, will be jointly responsible for the maintenance of discipline in the College. The Convenor(s) of the Proctorial Board can be contacted for the purpose. The following code of conduct is expected from the students:

- To carry Identity and Library cards to College every day;

- To maintain silence in the ‘SILENCE ZONE’ i.e. corridors, inside and outside the classrooms;
- To attend all lectures, tutorials and extra-curricular activities regularly;
- To keep mobile phones switched off during the classes and not to carry mobile phones during Examinations;
- To switch off lights and fans before vacating the classroom;
- To read Notice Boards every day;
- To use Library, Common Room, or Canteen during free time to avoid disturbing classes;
- To desist from tearing pages of library books;
- To assist College authorities in maintaining the garden;
- To report all cases of impropriety and misbehavior to the College authorities;
- To observe self-discipline, cleanliness and punctuality; and
- Not to use unfair means during Examinations.

## FACILITIES

### Tours/Picnics

Students are required to note that whenever the College arranges official tours, picnics etc., a ‘No Objection Certificate’ from the parents of students will be taken and teachers will accompany them. A notice to this effect, duly signed by the College authorities, will also be put up on the Notice Board. ***In case the students go for hiking/tours/picnics organized by private groups, or unofficially on their own, the College will not bear responsibility for any mishap and students will go at their own risk.***

### Library & Reading Room

The College has a well-stocked, computerized library with internet facility, Wi-Fi Connectivity and a spacious reading room which remain open to students throughout the year from 9.00 a.m. to 5.30 p.m. (except Sundays and Gazetted holidays). The college Library committee has been actively involved in improving the library and building its book collection. Access to the library is now available to students and teachers through their smart I-cards. The library committee organizes a Book Fair also where various publishers and book distributors participate. It is an enriching experience for students and teachers. The fair aims at inculcating the culture of reading among students.

Books—in the General and Text Book sections—are issued for one week only. Books—in the Reserve Section—are issued with advance reservation and prior permission of the Librarian. Reference books and periodicals are available for consultation only. The



College library has been fully automate and uses Libsys Software. Approximately 87,134 books have been put into the Automation process. The Library subscribes to a total of 45 newspapers and magazine and has a rich collection of various reference sources such as encyclopedias, dictionaries, atlas and yearbooks etc. The Library also provides access to about 500 e-journals and 75000 e-books through a host of high quality electronic databases subscribed by Delhi University System (DULS) to its users. The Library has one air-conditioned reading hall and it also houses 20 computers for the users. For visually impaired students, 225 Braille books & other facilities are available in the library. Library Tickets and Library-I Cards have been computer generated for staff and students. OPAC (On-Line Public Access Catalogue) facility has also been provided for users. The Library also has a Scanner Gun for greater efficiency on the Issue/Return counter. The Library is also in process to provide the E-resources through N-List programme of INFLIBNET.

In January 2018 the process of weeding was initiated and the old books were offered to students and faculty for a nominal fee. On 2<sup>nd</sup> February 2018 the Annual Book Fair was organized in the college lawns. More than 25 book stalls offered the latest books to the students and faculty. For any suggestion and queries one may contact the respective convener(s).

### **Rules**

- College identity card is to be produced every day at all service points, i.e. the entrance, the issue counter, the reference section etc.;
- Three books—for Honours (II and III Year) students and two for B.A. (Prog. II and III Yr) —can be issued on showing college identity card.
- Students will be required to bring one passport size photograph for the library form.
- Students will be fined at the rate of Re 1.00 per day for late return of books & Rs. 2.00 for late return of reference books.
- Students will be fined for damage of library books and may even be deprived of library facilities.
- Loss of books must be immediately reported to the Librarian in writing, failing which the student will be liable to pay a heavy fine including one and a half times the cost of the book. Tearing pages from any library book/magazine will be fined heavily.
- Students are required to look up the Library notice-board from time to time for library rules and regulations and any other information concerning the Library.

### **Seminar Room**

The College has an air conditioned seminar room with state-of-the-art infrastructure. This is used for lectures, seminars and workshops.

### **Canteen**

The College Canteen, with a new ambience, provides a variety of snacks and beverages at reasonable prices. In case of any problems/suggestions the canteen committee can be contacted.



## Laboratories

The College has spacious, well-lit and well equipped labs:

- Food Technology Lab;
- Apparel Design Lab;
- Air Conditioned Computer Labs.
- Up-coming Media Lab.

## Bank

Bank of India has an Extension Counter in College. It offers all banking facilities to the staff and the students. The Bank has become an integral part of college life by sponsoring seminars and various college activities regularly.

## Photostat

The College has a Photostat cabin to provide Photostat facility on payment basis.

## Transport

The routes—serving Lakshmibai College—are 166, 181A, 912 and Metro Stations (Kanhaiya Nagar, Inderlok, Shastri Nagar).

## Crèche

The College will be the first college in the University of Delhi to set up a crèche facility in August for the children of the college staff. The teaching and non-teaching staff will be able to bring their children to work, the timings for which are 9 a.m. to 5 p.m.

The crèche will consist of two rooms, a play room, and a pantry. It will have recreational facilities for children, including toys and material for painting and clay moulding.

## Medical Care and First-Aid

There is a trained and qualified nurse to look after the first-aid needs of students. They can avail of medical help in Medical Room whenever necessary. Students can avail of medical consultation and treatment at W.U.S. Health Centre located at Chhatra Marg, University of Delhi. For this students have to fill up WUS membership form and submit it to dealing (**Membership is optional**). In case of any problems/suggestions the Medical committee teachers can be contacted.

## Facilities for Students with Special Needs

The College provides a sensitive and friendly atmosphere to visually challenged students. It has a fairly large number of such students in all the courses. The College set up a Disability Unit in 2006-07 with the help of a UGC grant in the X plan period under the HEPSN Programme. This unit caters to the needs of students with visual disability. The College is also committed to make them computer literate and to improve their English language skills so that they too construct a universe for themselves that is bright and normal as possible.

Counselling and guidance is provided to the differently abled students seeking admissions in our college. The students are helped and guided to apply for scholarship/fellowship and other activities of organized and unorganized sector. Students with visual disabilities are provided laptops with software such as JAWS, NVDA and SAFA' to help them in their studies and other works. A special computer lab known as 'Enabling unit computer lab' was reopened on 3rd October 2016 for them. A computer instructor for skill development is also appointed for visually challenged students.

### **Computerized Administrative and Accounts Departments**

The wave of computerization started in the year 2011-12. Paper work has been completely replaced by computerized information in the Accounts and Student Information reports. Wi-Fi connectivity has been provided by Delhi University in the Accounts and Administration Wings.

### **Creative Board**

Creativity is humanity at its best. It is one of the most mysterious and yet the most revelatory aspects of our existence. Theories abound about the creative process but none would deny the magic of the moment when something new is created and takes form. It is a god-like demiurge, which may emerge from a deeply personal realm but reaches a universal plane in its finished form. Creativity, thus paradoxically, makes us a creator as well as fully human. It enables us to cast in an aesthetic mould our thoughts and feelings. All of us have a Blake, Eliot, Tagore, Picasso or a Disney in us. As a unique space that provides the opportunity to explore the creative potential within all of us, we invite you to share your creative ventures on the CREATIVE BOARD. Your entries could be in the form of poems, stories (not more than five hundred words), sketches, paintings. Students may mail them to: [lbccreativeb@gmail.com](mailto:lbccreativeb@gmail.com)

### **Wi-Fi and Laptops**

Wi-Fi facility for students is available in the college campus. Laptops are provided on payment insurance charges. Also official email-id is provided to the students.

### **Online Portal**

Online portal is available on the website of the college for students and parents. They can check attendance and internal assessment records from website. Also parents and students have facility of submitting feedback about college and faculty.

## **FINANCIAL ASSISTANCE**

### **Fee Concession**

On the availability of fund all needy and deserving students can apply for fee concession. Fees must be paid until the concession has been obtained. Concession is subject to good conduct, regular attendance and satisfactory progress in studies.

### **Students' Aid Fund**

Financial assistance may also be given to needy and deserving students from the Students' Aid Fund.

## Scholarships

There are various scholarships offered by the Delhi Government and Scholarship Cell, University of Delhi. Few of them from the last year are mentioned below:

- **Scholarships given by Delhi Government:**

- Merit Scholarship for SC , ST students.
- Post Metric Scholarship for OBC students.

- **Scholarship offered by Private Organization:**

- World Brotherhood organization's scholarship for Girl Student on merit basis.

For any other scholarship, the details may be obtained from the College Office or from university website.

## CO-CURRICULAR ACTIVITIES

In order to promote all-round development of the personality, every student is expected to join at least one of the following:

### Sports

The College provides facilities as well as coaching for various sports and games including Athletics, Badminton, Baseball, Basketball, Chess, Cross-Country, Cricket, Judo, Kabaddi, KhoKho, Netball, Powerlifting, Softball, Swimming, Table Tennis, Taekwondo, Volleyball, Weight-lifting, Wrestling and Yoga. Our students have brought laurels to the college at International, National, All India, Inter-University, Inter-College and State levels. Numerous sports activities are also organized for general students, sports students, teachers and non-teaching staff on the occasion of Annual Sports Day.

Whether admitted on merit- or sports- basis, any student can join sports and practice to achieve excellence at various levels of competition and even make it a career choice. Interested students can contact the committee members.

### National Service Scheme (NSS)

Candidates can opt for any of the following projects:

- Institutional Services;
- Working with NGOs;
- Skill Development Projects;
- Community Services;
- Solving Daily Problems;
- Leadership Abilities.

A ten-day camp is organized during October, December and summer vacations. Volunteers will be awarded certificates of merit provided they complete 120 hours in the various co-curricular activities and attend at least one of the three special camps organized by the unit. Students who want to join the scheme are advised to contact to committee members.

## National Cadet Corps (NCC)

The National Cadet Corps (NCC) is the largest voluntary uniformed youth organization, where the enrolled Cadets are given basic military training in small arms and parades. Training in NCC instills qualities like unity, patriotism, discipline, team spirit, esprit-de-corps, leadership, self-confidence and promotes personality development irrespective of caste, creed, religion, or economic status.

The vibrant and dynamic NCC wing of Lakshmibai College under 7 Delhi Girls Bn. (Battalion) at Kirti Nagar is continuously scaling new heights. The enrolled 160 cadets participate in weekly training (on Saturday) of drill/ lecture/ inter-class competition in the college along with different Camps within or outside Delhi. The NCC trains its cadets in drill, signaling, weapon-training, map reading, civil defense, first-aid, home-nursing etc. during different camps including Annual Training Camps (ATC), National Integration Camp (NIC), Army Attachment Camp (AAC), Basic Leadership Camp (BLC), Personality Development Camp (PDC), Trekking and Mountaineering, Skiing, Water Sports, Adventure Sports, Youth Exchange Programme as well as the Prime-Minister's Rally and the prestigious Republic Day Parade. NCC training enables its cadets to obtain 'B' Certificate after one year and 'C' Certificate after completion of two years of training and appearing in the exam conducted. The Commanding Officer of 7 Delhi Girls Bn. Col. Ram Naresh was the Chief Guest; while our Ex-NCC cadets Preeti Hooda (Qualified Civil Services Exam); and Cpt. Juhi (Indian Army) were the Guest of Honour on the occasion of NCC Annual Prize Distribution Function held on 4<sup>th</sup> May, 2017. With all the inspiring tales, NCC wing is in the process of conducting its first ever Inter College NCC Festival '*Junoon*' and organize a career oriented talk for the cadets.

Only those students should join NCC who considers themselves to be disciplined, sincere and committed or those who have interest in joining the Armed Forces. For details, contact to the Associate NCC Officer (ANO) in the NCC Room.

## STUDENT BODIES

### Students' Union

A representative body for the students of the College, duly elected by them, the Students' Union co-ordinates and schedules all Extra Curricular Activities of the College under the guidance of some teachers.

It encourages students to take keen interest in the various activities and functions of the College. Among the major events organized by the Union are the Orientation Programme for new entrants, the Fresher's Party, Miss Lakshmibai College Contest and the prestigious much-awaited two-day cultural programme, Vividha. The Students' Union now functions with the support and guidance of the Students' Council which consists of the elected members of each class.

### Note:

- The College premises are not to be used for any private arrangement of tours and picnics;
- Before going on a tour, or a picnic, students should confirm if it is an officially sanctioned programme.

## DEPARTMENTAL ASSOCIATIONS AND SOCIETIES

Lakshmi Bai College encourages students to take part in a variety of activities. For the convenience of students, Wednesday V and Friday IV period has been especially reserved for Extra Curricular Activities. Students are expected to participate enthusiastically in these activities and win prizes.

### Societies

Every student is required to be a member of any two of the following societies:

- Navrang - Fine Arts Society and Dramatics Society
- Literary Society and Publications;
- Music and Dance Society;
- Punjabi Literary and Cultural Society;
- Sanskrit Literary and Cultural Society;
- Youth Redcross;
- Departmental Societies.

### Committees

There are various committees in the college. Some of them are following:

#### Women's Development Centre & Gender Sensitization

The College has a Women's Development Centre & Gender Sensitization Committee under which a counseling unit functions with a trained Counselor. The Centre organizes Nukkar Nataks, Essay/Poster competitions, Symposia-cum-Workshops to create awareness among students about women's rights and their role in society. Women's Development Centre started a film club **Woman scope** for screening films on issues relating to women followed by discussion with experts on the issues raised by the film. Nearly 80 students have enrolled for the club. Students can contact the convener(s).

#### Clean and Green Mission including Sanrakshan

Environmental awareness is an essential part of education. The Society works with the vision of an eco-friendly world. It undertakes many activities during the year such as— essay writing, quiz, art and craft and poster-making on issues related to environment. Students are also taken to workshops/seminars and excursions to enjoy the cultural heritage and natural beauty of our country. An annual exhibition called Eco-friendly World is organized at the time of the College Day. It gives an opportunity to students to practice the 3 R's- Reduce, Re-use and Re-cycle in their daily lives. Students are awarded certificates and prizes for outstanding performance in these activities. Sanrakshan convened various campaigns and awareness programs for environmental awareness throughout the year 2017-18. Pledge by students and faculty for Swachhta drive, awareness program and pledge for "no to plastics", awareness program for celebrating eco-friendly Deepawali, awareness program for celebrating eco-friendly Holi (promoting "save water", use of herbal colours and flowers) and on the occasion of World water day on 22<sup>nd</sup> March, the society organized awareness program on various strategies to use water judiciously and promote its saving.

- The College has become a member of the Eco-Club of Department of Environment of NCT, Delhi. We participate in the Eco-Meet organized by Delhi Govt. every year;
- A Solar bench has been installed in College premises.

- “Integrated Solid Waste Management Project” with 03 (three) ROC units is operational. Green waste in the college is being converted into “Organic Manure”;
- “Rainwater Harvesting System” has been installed.

Committee members can be contacted for more details.

### **Alumni Association**

The Alumni Association helps in strengthening the bond of students with their Alma Mater. They generally have a get-together in March every year.

The College Alumni consists of lecturers in Colleges and University Departments. Some are also working in Multi-National Companies, Banks and Schools etc. Many of them run their own businesses. The first get-together was held on 25 March 2006. At this function we had the alumni of the first batch with us, Ms. Sneh Prasad, who works in NCERT. She, along with the others, shared fond memories of the years they had spent in College. To become a member of the association every third year student is required to contribute Rs. 100/-.

### **Placement Cell (Wings)**

The Placement Cell of Lakshmibai College- WINGS, facilitates on-campus recruitments through a series of interviews by reputed companies. A database—of the final year students and the Alumni of the College—is being prepared at the Placement desk and career counseling is provided to students through lectures and personal guidance.

WINGS, representing the soaring aspirations of our students and their indomitable spirit to reach the sky, the Placement Cell continued in its endeavours to provide training, placements, internships and fellowships for the students and alumni of Lakshmibai College.

As a part of campus engagements, several of our students have been selected by reputed organizations. Students got the chance to sit for various Off-Campus placement and internship drives conducted by IDBI, British Telecom, Alight Solutions, Convergys, Motilal Oswal, TATA Power DDL, Travel Breed, Tommy Hilfiger, Connect2India, Eat My News etc. In the month of September twenty seven of our students were selected for a Winter Internship at IDBI Federal as Management Trainees and the first ever “JOB FAIR” of our college was organized in collaboration with 247dreamjob.com.

The Placement Cell organizes several workshops and seminars on relevant topics such as Resume Writing and Interview Handling. Training Villa organized a personality development workshop in the month of October and Time also conducted a workshop on Guesstimates in the month of March. The Placement Cell is also associated with various internship portals such as Internshala, Interntheory, and Sociowash. Financial Doctors, Sociowash and many more have invited our students for Summer Internship Programs. Students have also been invited for fellowship opportunities through Teach For India and Gandhi Fellowship Programs.

The Placement Cell has an interactive corner on the college website, an informative Facebook Page and Whats-app groups and an active LinkedIn account to facilitate better connectivity with the corporate world and also facilitates and updates students about Central Placement Cell, University of Delhi.



### **Internal Complaint Committee**

There is a College Complaint Committee (CCC) under the auspices of Apex Complaint Committee (ACC) of the University of Delhi. This Committee works to create and maintain a friendly work environment, free from any sort of gender bias or sexual harassment. In case any student faces harassment, she must lodge a complaint with the Principal/CCC immediately. Students are given training in self-defence so that they can protect themselves anywhere. Regarding any complaints, students may contact to committee members.

### **Equal Opportunity Cell**

The main problems—faced by people with disabilities, or of minority status—stem from disabling environmental, economic and cultural barriers. Disability and minority are therefore equal rights issues at par with other forms of unjustified discrimination and prejudices. The Equal Opportunity Cell was set up by the University of Delhi to address these and other urgent issues concerning SC, ST, OBC and persons with disabilities (PWD) on 27 June 2006. For queries, students may contact EOC members.

### **Enabling Unit for Differently Abled**

Guidance and counseling was provided to the visually, orthopedically and hearing challenged students seeking admissions in various courses/departments of our college. Students may contact to the committee members.

### **College Magazine**

The magazine Jyoti is brought out annually. It provides students with a powerful medium for expressing their creativity in Hindi, English, Sanskrit and Punjabi. The best article in each language is given a prize. Also a contest is generally held for the cover page. So do look out for these notices. The articles for the magazine can be given to the committee members.

### **Internal Quality Assurance Cell (IQAC)**

The Internal Quality Assurance Cell (IQAC) has been regularly holding staff meetings on the first Wednesday of every month to discuss and analyze the activities and future plans of the various departments and societies of the college. The IQAC has been orienting all the staff members towards NAAC's preparation of Self Study Report. In the IQAC staff meetings, faculty members are also given demonstrations of ICT enabled techniques being introduced in the college. The faculty members were familiarized with use of smart boards and online leave panel.

IQAC along with AEPIC organized a Two Days Workshop on "Team Building" conducted by Mr. Digvijay Rajpoot, Master Skill Trainer, Centum Learning for faculty members of the college from 22<sup>nd</sup> to 23<sup>rd</sup> March, 2018. A two day workshop on same theme was also arranged from 26<sup>th</sup> to 27<sup>th</sup> March, 2018 for the non-teaching staff.

### **CSR & Peace Forum**

Lakshmibai College CSR – Initiative celebrated the World Health Day on 7<sup>th</sup> April 2017, by fixing a talk on Women Hygiene and Health by Padmashree Ms.Santosh Yadav. A

Two Days Free Health Checkup Camp was coordinated by Lakshmibai College in collaboration with Rajiv Gandhi Cancer Institute and Research Center, Artemis Hospital and Help 3 on November 1-2, 2017, in the college campus for students, teachers, staff and the women from the neighborhood area. On 1<sup>st</sup> November 2017 a lecture on cancer awareness by oncologist from Rajiv Gandhi Cancer Institute and Research Center took place. Besides a One Day Free Health Check Up Camp was orchestrated on International Womens' Day on 8<sup>th</sup> March 2018 in collaboration with Vijnana Bharti and Max Super Specialty Hospital Shalimar Bagh.

Moreover, the Peace Forum organized a Peace seminar in India for the Implementation of International Law the Cessation of War and achievement of World Peace in collaboration with HWPL South Korea on 26<sup>th</sup> April 2017 in which Mr Julien delivered a special lecture. More than hundred students and teachers attended the program and signed the DPCW petition.

## TRAINING & ACHIEVEMENTS

### Faculty Achievements

After years of dedicated service Dr. Sneha Arora from Hindi Department retired this year. We thank her for the services she provided to the college. Thirty members of the teaching faculty participated in a Two days Workshop on "Team Building" organized by IQAC and AEPIC and conducted by Mr. Digvijay Rajpoot, Master Skill Trainer, Centam Learning at Lakshmibai College, March 22-23, 2018.

### Teachers who completed PhD

| Name of the Teacher     | Department                             |
|-------------------------|--|
| Dr. Anshu Singh Jharwal | Hindi ( Submission Date : 30/01/2018 ) |
| Dr. Ruchi Mundeja       | English                                |
| Dr. Noopur Sonee        | Home Science (ADC)                     |

### Teachers who attended Orientation Programmes

| Name of the Teacher     | Department  | From       | To         |
|-------------------------|-------------|------------|------------|
| Ms. Amita Malhotra      | Commerce    | 23.05.2017 | 19.06.2017 |
| Dr. Talat Sultana       | Mathematics | 23.05.2017 | 19.06.2017 |
| Dr. Rammathot Khongelwo | History     | 31.05.2017 | 28.06.2017 |



**Teachers who attended Refresher Courses**

| Name of the Teacher | Department | From       | To         |
|---------------------|------------|------------|------------|
| Dr. Anju Dahiya     | English    | 28.11.2017 | 19.12.2017 |

**Teachers who attended Faculty Development / Teaching Methods Workshops**

| Name of the Teacher        | Department            | From       | To         |
|----------------------------|-----------------------|------------|------------|
| Dr. Bhupendra Pratap Singh | Environmental Studies | 12.03.2018 | 16.03.2018 |
| Ms. Laxmi                  | Mathematics           | 02.07.2017 | 16.07.2017 |
| Dr. Ranjit Kaur            | Hindi                 | 20.11.2017 | 21.11.2017 |
| Ms. Neha Mathur            | Economics             | 20.11.2017 | 21.11.2017 |
| Dr. Ranjit Kaur            | Hindi                 | 14.03.2018 | 15.03.2018 |
| Dr. Lata Sharma            | Commerce              | 22.03.2018 | 23.03.2018 |
| Dr. Alka Harneja           | Commerce              | 22.03.2018 | 23.03.2018 |
| Dr. Sangita Sharma         | Political Science     | 22.03.2018 | 23.03.2018 |
| Ms. Ritu Suri              | Economics             | 22.03.2018 | 23.03.2018 |
| Dr. Anju Dahiya            | English               | 22.03.2018 | 23.03.2018 |
| Dr. Sabrina Sareen         | Home Science          | 22.03.2018 | 23.03.2018 |
| Ms. Pramila                | Hindi                 | 22.03.2018 | 23.03.2018 |
| Dr. Rekha Kaul             | Political Science     | 22.03.2018 | 23.03.2018 |
| Mr. Arun Kumar             | Hindi                 | 22.03.2018 | 23.03.2018 |
| Mr. Ravinder Kumar         | Hindi                 | 22.03.2018 | 23.03.2018 |
| Dr. Meera Sharma           | Sanskrit              | 22.03.2018 | 23.03.2018 |
| Dr. Divyarchana            | Political Science     | 22.03.2018 | 23.03.2018 |
| Dr. Sucheta Chaturvedi     | English               | 22.03.2018 | 23.03.2018 |
| Dr. Anita Malhotra         | Home Science          | 22.03.2018 | 23.03.2018 |
| Ms. Hemlata                | Commerce              | 22.03.2018 | 23.03.2018 |
| Dr. Shweta Singh           | English               | 22.03.2018 | 23.03.2018 |

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| Mr. Manish Chandra Shukla | Hindi              | 22.03.2018 | 23.03.2018 |
| Mr. Awdesh Kumar          | Sanskrit           | 22.03.2018 | 23.03.2018 |
| Ms. Meenu Shankar         | Home Science       | 22.03.2018 | 23.03.2018 |
| Ms. Neha Kashyap          | Commerce           | 22.03.2018 | 23.03.2018 |
| Dr. Mekhala Chakna        | History            | 22.03.2018 | 23.03.2018 |
| Dr. Amrita Shilpi         | Political Science  | 22.03.2018 | 23.03.2018 |
| Dr. T. K. Janki           | Commerce           | 22.03.2018 | 23.03.2018 |
| Ms. Neha Nainwal          | Commerce           | 22.03.2018 | 23.03.2018 |
| Ms. Neelu                 | Commerce           | 22.03.2018 | 23.03.2018 |
| Dr. Sunita Arora          | Physical Education | 22.03.2018 | 23.03.2018 |
| Dr. Seema Sharma          | Physical Education | 22.03.2018 | 23.03.2018 |
| Dr. Amita Mishra          | Hindi              | 22.03.2018 | 23.03.2018 |
| Dr. Bharti Chibber        | Political Science  | 22.03.2018 | 23.03.2018 |

#### Teachers who attended One Day Faculty Development / Teaching Methods Workshops

| Name of the Teacher              | Department | Date       |
|----------------------------------|------------|------------|
| Mr. Ratnakar Kumar               | English    | 11.04.2017 |
| Ms. Pracheta Bakshi              | English    | 12.04.2017 |
| Mr. Dharmendra Singh             | English    | 12.04.2017 |
| Ms. Gunjan Khanna                | Commerce   | 04.10.2017 |
| Mr. Ratnakar Kumar               | English    | 16.10.2017 |
| Mr. Krishan Kant                 | Commerce   | 04.10.2017 |
| Mr. Mohammad Shamim Ahmad Ansari | Commerce   | 5.10.2017  |
| Mr. Mohammad Shamim Ahmad Ansari | Commerce   | 6.10.2017  |
| Ms. Gunjan Khanna                | Commerce   | 21.01.2018 |
| Ms. Gunjan Khanna                | Commerce   | 17.03.2018 |

### Teachers on Study/ Sabbatical Leave

| Name of the Teacher         | Department        | From       | To         |
|-----------------------------|-------------------|------------|------------|
| Ms. W. Themmichon<br>Ramson | Political Science | 25.01.2018 | 24.01.2019 |
| Ms. A Porchelvi             | Commerce          | 25.01.2018 | 24.01.2019 |
| Ms. Deeba Zafir             | English           | 09.01.2018 | 08.01.2019 |

### FACULTY ACHIEVEMENTS

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| <p><b>Dr. Pratyush Vatsala</b><br/><b>PRINCIPAL</b></p> | <ul style="list-style-type: none"> <li>• <b>Presented a paper</b> ‘Security as Human Value: Issue of Human Security in Indian Subcontinental Operations’ at 19th International Conference on Human Rights and Human Security held at Paris, France, 25-26 June, 2017.</li> <li>• <b>Received Best Managed Campus Award 2017</b>, by International Association of Educators for World Peace (affiliated to UN), at 38<sup>th</sup> World Management Congress, held at India International Centre, New Delhi, December 21-22, 2017.</li> <li>• <b>Nominated as Member Principal</b>, Faculty of Social Sciences, University of Delhi.</li> <li>• <b>Member of Core Committee</b> for Central Screening of Principals and Assistant Professors, University of Delhi.</li> <li>• <b>Member of Committee</b> for Student Attendance Monitoring System, University of Delhi.</li> <li>• <b>Keynote Speaker</b>, Conference on ‘Cashless and Mobile Higher Education’ powered by TCOE, Govt of India, 15 Sep, 2017.</li> <li>• <b>Chief Guest and Speaker</b> at a Seminar on ‘Bhartiya Sanskriti and Yuva Chintan’ organized by PGDAV College, 14 March 2018.</li> <li>• <b>Presented a paper</b> "Vidushi Maitreyi se Vishwasundari Manushi tak Stri: Adhunikta aur Chhunautiyan" at a Seminar on ‘Stri Shakti- Bhartiya Thought and Practice’ organized by Group of Intellectuals and Academicians on 28th Jan 2018</li> <li>• <b>Delivered a talk</b> on “Mahavidyalaya Vishvavidyalaya Mein Sanskrit Shikshan Ki Stithi’ at the National</li> </ul> |
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|                              | <p>Sanskrit Convention organized by Delhi Sanskrit Academy. 26 Mar 2018.</p> <ul style="list-style-type: none"> <li>• <b>Featured on TV</b> in Tejasvini programme of DD with Padgirls of the college, 18 Feb 2018.</li> <li>• <b>Convener</b> for ‘Nav Swar- Rashtriya Yuva Kavi Sammelan’ organized at Lakshmibai College in collaboration with Hindi Academy, 27 Feb 2018.</li> <li>• <b>Panelist</b> at ‘Women for Science and Science for Women’ on International Women’s Day at JNU, 8 Mar 2018.</li> <li>• Coordinator for three online short-term courses for Lakshmibai College Students. Career Preparation and Networking, Communication and Personality Development and Soft Skills</li> <li>• Participated in CII – Niti Aayog Conference on Jobs &amp; Livelihood Creation – Critical Growth Enablers on Feb 09, 2018.</li> <li>• Participated in “The Economic Times Education Leadership Summit, 2017”, organized by ET Edge Economic Times, at New Delhi, December 13, 2017.</li> </ul>   |
| <p><b>Dr. Rekha Kaul</b></p> | <ul style="list-style-type: none"> <li>• <b>As CSR Convener, organized</b> two free health check-up camps for students, teaching faculty, non-teaching staff as well as the neighborhood community women on November 1<sup>st</sup> and 2<sup>nd</sup> 2017 in collaboration with Rajiv Gandhi Cancer Institute, Artemis Hospital and Help 3, and on 8<sup>th</sup> March 2018 on International Women’s day in partnership with Vijnana Bharti and Max Super Specialty Hospital.</li> <li>• <b>Organized</b> a talk on Women Health and Hygiene by Padma Shree Mr. Santosh Yadav on 7<sup>th</sup> April, 2017 as CSR activity.</li> <li>• <b>As convener of Peace Forum, organized</b> a Peace Seminar in college on 26<sup>th</sup> April 2017 in collaboration with HWPL South Korea.</li> <li>• <b>Chaired</b> a session of the National Seminar on “Media, Mahila aur Nyay” on November 15 2017 organized by the Department of Hindi.</li> <li>• <b>As convener of AEPIC,</b> organized an orientation lecture in college on Add On Courses with eminent training partners on 20<sup>th</sup> July 2017.</li> </ul> |

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|                               | <ul style="list-style-type: none"> <li>• <b>Participated</b> in the Review Committee Meetings for new Honors Courses in Psychology and Sociology.</li> <li>• <b>Arranged</b> the workshop on Entrepreneurship Awareness organized by NIESBUD (Ministry of Skill Development, Government of India) for our students from 16<sup>th</sup> to 19<sup>th</sup> March 2018.</li> <li>• <b>Organized</b> as AEPIC Coordinator (along with IQAC Coordinator) and <b>Participated</b> in Two Days Workshop for faculty members on “Team Building” organized by IQAC, Lakshmibai College, University of Delhi, March 22-23, 2018.</li> </ul>   |
| <p><b>Dr. Lata Sharma</b></p> | <ul style="list-style-type: none"> <li>• <b>Co-authored</b> a Paper on, “Design and Development of Solar Autoclave”, published in Indian Journal of Science and Technology, Vol 10, Issue 21, DOI:10.17485/ijst/2017/v10i21/114491, June 2017, ISSN (Print) : 0974-6846, ISSN (Online) : 0974-5645, pp. 1-6.</li> <li>• <b>Co-authored</b> a Paper on, “Solar Autoclave”, published in Global Multidisciplinary (International Refereed Research Journal), Vol 9, Issue 10 October, 2017, ISSN: 2249 – 2054, Impact Factor: 3.578, pp. 172-183.</li> <li>• <b>Co-presented</b> a Paper on, “Solar Autoclave” at 6th International Conference on Sustainable Development of the Society: Current Trends and Future Outlook, organized by Swami Shradhanand College, University of Delhi, in association with South Asia Management Association and Jabalpur Association, August 26-28, 2017. Abstract published in the conference proceedings.</li> <li>• <b>Co-presented</b> a Paper on, “Contribution of Indian Companies in Sports Promotion Through CSR” at International Conference on Issues &amp; New Ideas in Sports Management, organized by Lakshmibai National Institute of Physical Education, Gwalior (M.P.), at Vigyan Bhawan, Delhi, March 8-10, 2018.</li> <li>• <b>Co-presented</b> a Paper on, “Corporate Social Responsibility: A New Perspective Towards Inclusive Development” at 10th International Conference on Strategies for Promoting Inclusive Development (IC-SPID-2018) organized by Dr. Bhim Rao Ambedkar College University of Delhi, India in Association with South Asia Management Association March 17-18, 2018.</li> <li>• <b>Participated</b> in 1<sup>st</sup> National Achievers Conclave and</li> </ul> |

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|                                | <p>Awards March 2017, at New Delhi.</p> <ul style="list-style-type: none"> <li>• <b>Participated</b> in UGC Sponsored National Seminar on Media, Mahila aur Nyay, organized by Lakshmibai College, University of Delhi, November 14-15, 2017.</li> <li>• <b>Participated</b> in “The Economic Times Education Leadership Summit, 2017”, organized by ET Edge Economic Times, at New Delhi, December 13, 2017.</li> <li>• <b>Participated</b> in 38<sup>th</sup> World Management Congress, organized by International Association of Educators for World Peace (affiliated to UN), December 21-22, 2017, New Delhi.</li> <li>• <b>Worked as Member, Organizing Committee, for</b> UGC Sponsored National Seminar on Media, Mahila aur Nyay, organized by Lakshmibai College, University of Delhi, November 14-15, 2017.</li> <li>• <b>Organized</b> as IQAC Coordinator (along with AEPIC Coordinator) and <b>Participated</b> in Two Days Workshop for faculty members on “Team Building” organized by IQAC, Lakshmibai College, University of Delhi, March 22-23, 2018.</li> <li>• <b>Organized</b> as IQAC Coordinator in Two Days Workshop for Non-Teaching Staff on “Team Building and Building Trust in Relationships” organized by IQAC, Lakshmibai College, University of Delhi, March 26-27, 2018.</li> <li>• <b>Awarded Team LBC award 2017</b>, from Lakshmibai College, University of Delhi.</li> <li>• <b>Faculty nominee for Best Managed Campus Award 2017</b>, by International Association of Educators for World Peace (affiliated to UN), at 38<sup>th</sup> World Management Congress, held at India International Centre, New Delhi, December 21-22, 2017.</li> </ul> |
| <p><b>Dr. Alka Harneja</b></p> | <ul style="list-style-type: none"> <li>• <b>Published</b> a Paper titled Life Insurance Needs of Indian Women, in “FINANZA The Ruppee Matters”, Finance Newsletter Volume:I;Issue:1(Jan18-June18) Published By Institute Of Management &amp; Research, Bharati Vidyapeeth Deemed University, New Delhi. pp 13-14.</li> <li>• <b>Published</b> an e- research paper titled Online Life Insurance: Buyers’ Perception in UGC Approved International Journal of Research and Analytical Reviews [Volume 5 I Issue 1 I Jan. – March 2018] e</li> </ul>   |

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- **Co-presented** a Paper on ‘Upliftment Of Indian Sports Through Corporate Social Responsibility’, at International Conference on Issues & New Idea in Sports Management, **Organized by Department of Sports Management and Coaching, LNIPE, Gwalior (M.P.) (08 – 10 March, 2018).**
- **Co-presented** a Paper on ‘Corporate Social Responsibility: A New Perspective Towards Inclusive Development’ in 10th International Conference On Strategies for Promoting Inclusive Development (IC-SPID-2018) 17-18 March 2018 Organised by Dr. Bhim Rao Ambedkar College University of Delhi, India in Association with South Asia Management Association and Jabalpur Management Association. Abstract published in the conference proceedings.
- **Participated** in 1<sup>st</sup> National Achievers Conclave and Awards March 2017 at New Delhi.
- **Organized** as Co-convener CSR Initiative a talk on Women Hygiene and Health by Padmashree Ms.Santosh Yadav on 7<sup>th</sup> April 2017.
- **Organized** as Co-convener Peace Forum a Peace seminar in India for the Implementation of International Law the Cessation of War and achievement of World Peace in collaboration with HWPL South Korea on 26<sup>th</sup> April 2017.
- **Organized** as Co-convener CSR Initiative A Two Day Free Health Checkup Camp for college students, teachers, non-teaching staff and neighboring citizens, in the college premises. Artemis and Rajiv Gandhi Cancer Institute and Help 3. 1-2 November 2017.
- **Organized** a special lecture on cancer awareness by oncologist from Rajiv Gandhi Cancer Institute and Research Center on 1<sup>st</sup> November 2017.
- **Participated** in Two days UGC Sponsored National Seminar Media, Mahila and Nyay organised by Hindi Department, Lakshmibai College, University of Delhi, 14-15 November 2017.
- **Worked as Member**, Organizing Committee, Two-day UGC Sponsored National Seminar Media, Mahila and Nyay organized by Hindi Department, Lakshmibai



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|                                  | <p>College, University of Delhi, 14-15 November 2017.</p> <ul style="list-style-type: none"> <li>• <b>Participated</b> in 38<sup>th</sup> World Management Congress, organized by International Association of Educators for World Peace (affiliated to UN), 21-22 December 2017, New Delhi.</li> <li>• <b>Organized</b> as Co-convenor CSR Initiative A One Day Free Health Checkup Camp for college students, teachers, non-teaching staff and women from neighboring areas, in the college premises. 8<sup>th</sup> March 2018.</li> <li>• <b>Coordinated and participated</b> in an add-on course on Women and Legal Literacy (2017-2018) in collaboration with Delhi State Legal Services Authority (DSLISA).</li> <li>• <b>Awarded Team LBC award 2017</b>, from Lakshmi Bai College, University of Delhi.</li> <li>• <b>Faculty nominee for Best Managed Campus Award 2017</b>, by International Association of Educators for World Peace (affiliated to UN), at 38<sup>th</sup> World Management Congress, held at India International Centre, New Delhi, December 21-22, 2017.</li> </ul>   |
| <p><b>Dr. Anita Malhotra</b></p> | <ul style="list-style-type: none"> <li>• <b>Co-authored</b> a paper ‘Development and Validation of Health Education Tools and Evaluation Questionnaires for Improving Patient care in Lifestyle Related Diseases’. Journal of Clinical and Diagnostic Research 2017, 11(5): 6-9. (UGC Approved)</li> <li>• <b>Co-authored</b> a paper ‘Non Alcoholic Fatty Liver Disease: Problems in Perception and Solution’. Journal of Clinical and Diagnostic Research 2018, 12(1): 1-5.</li> <li>• <b>Co-presented</b> a research paper ‘Intake of gluten in Indian patients with celiac disease and their first-degree relatives: a pilot study’. 17<sup>th</sup> International Celiac Disease Symposium. Delhi Sep 8-10, 2017.</li> <li>• <b>Delivered a talk</b> as invited faculty on ‘Packaged foods: decoding information for the patients’ for the ‘Workshop for Nutritionists’ at 17<sup>th</sup> International Celiac Disease Symposium. Delhi Sep 9-10, 2017.</li> <li>• Peer reviewed two research papers for a Wiley journal</li> <li>• Coordinator for Central Screening Committee for Philosophy, University of Delhi, July 2017.</li> <li>• As a reviewer, attended a Workshop to review the</li> </ul> |



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|  | <p>modules for MOOC on “Food and Nutrition for Healthy Living”, NCERT, 10-13 Feb 2018.</p> <ul style="list-style-type: none"> <li>• <b>As co-convener of AEPIC</b>, organized an orientation lecture in college on Add On Courses with eminent training partners on 20<sup>th</sup> July 2017.</li> <li>• <b>Participated, as co-convener of AEPIC, in</b> the Review Committee Meetings for introducing new Honors Courses in Psychology and Sociology in the college.</li> <li>• <b>Arranged</b> a two-day workshop on Entrepreneurship Awareness organized by NIESBUD (Ministry of Skill Development, Government of India) for our students from 16<sup>th</sup> to 19<sup>th</sup> March 2018.</li> <li>• <b>Organized and Participated</b> as AEPIC co-convener in Two Days Workshop for faculty members on “Team Building”, Lakshmibai College, March 22-23, 2018.</li> <li>• <b>Organized and participated</b> in a one-day ‘Faculty Workshop on Teaching and Evaluation for BA (Prog) Food Technology (CBCS)’ 11 Sep 2017.</li> <li>• Coordinator (with Dr Gayatri) for Add-on course ‘Mutual Fund Agent’ in joint collaboration with National Skill Development Corporation (NSDC), 2017.</li> <li>• Organizing Secretary for a National Seminar ‘Change the future of Migration- Investment in Food Security and rural development’ organized by AFST(I) Delhi on World Food Day- 16<sup>th</sup> Oct, 2017.</li> <li>• <b>Organizing Secretary for a National Conference</b> on ‘Food Safety, Nutritional security and Sustainability’ organized by AFSTI Delhi chapter in association with Amity University, 12 September 2017.</li> <li>• <b>Worked as Co-convener of Academic and Extra-curricular Planning and Implementation Committee (AEPIC)</b>, planned and rolled out new Add-on courses in the college</li> <li>• <b>Worked as Editor-in-chief and published Diet Byte</b> (Theme: Probiotics), the E-newsletter of Indian Dietetics Association, Delhi chapter as Editor in Chief, September 2017.</li> <li>• <b>Participated</b> in 12th CII Food Safety: Quality and Regulatory Summit held in New Delhi, 5th Dec 2017.</li> <li>• Participated in World Food India, organized by Ministry of Food Processing Industries Nov 4-5 2017.</li> </ul> |
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|                               | <ul style="list-style-type: none"> <li>• Participated in a one-day ‘Faculty Workshop on Teaching and Evaluation for BA (Prog) Food Technology (CBCS)’ at SPM College Jan 2018.</li> <li>• Participated in Stakeholder Consultation Session on “Integrated Food Safety Culture for the Health Supplements and Nutraceuticals Sector” organized by Confederation of Indian Industry and International Alliance of Dietary/Food Supplement Associations. 26 July, 2017.</li> <li>• Participated in a Public Lecture by Prof. Mark Tamplin (Centre Leader, Food Safety Centre, Australia) on ‘Integrated Predictive Models and Sensors in Food Supply Chains to Enhance Food Safety’ organized by FSSAI in partnership with CII-HUL Initiative on Food Safety Sciences (CHIFSS) 23rd June, 2017.</li> <li>• Participated in CII – Niti Aayog Conference on Jobs &amp; Livelihood Creation – Critical Growth Enablers on Feb 09, 2018.</li> <li>• <b>Participated</b> in ‘The Economic Times Education Leadership Summit, 2017, organized by ET Edge Economic Times, at New Delhi, 13<sup>th</sup> Dec, 2017.</li> </ul> |
| <b>Dr. Sucheta Chaturvedi</b> | <ul style="list-style-type: none"> <li>• Authored a book Representing Violence Against Women in Post Colonial Indian Writing published by LAP (ISBN 978-3-330-33140-2).</li> <li>• Coordinator for Central Screening Committee for Department of English, University of Delhi, July 2017.</li> </ul>  |
| <b>Dr. Ruchi Mundeja</b>      | <ul style="list-style-type: none"> <li>• Member of Central Screening Committee for Department of English, University of Delhi, July 2017</li> </ul>   |
| <b>Ms. Deeba Zafir</b>        | <ul style="list-style-type: none"> <li>• Translated My Childhood on Shoulders published by Oxford, 2018.</li> </ul>   |
| <b>Dr. Isha Chawla</b>        | <ul style="list-style-type: none"> <li>• <b>Received Exim Bank International Economic Research Annual (IERA) Award 2016</b> at the Award Function held at India Habitat Centre, New Delhi, on August 02, 2017. An Occasional Paper, and a Research Brief on the Award winning Thesis were brought out by EXIM Bank.</li> <li>• <b>Delivered a talk</b> on “Outward FDI Flows” at the Mid-Career Training Programme for Indian Foreign Service officers, at the Foreign Service Institute, Ministry of External Affairs, New Delhi, on August 30, 2017.</li> </ul>   |

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|   | <ul style="list-style-type: none"> <li>• <b>Attended</b> a paper presentation on “Trade Liberalisation and Productivity of Indian Manufacturing Firms“ (as co-author with Prof. Bishwanath Goldar), at the IARIW-ICRIER Conference, held at India Habitat Centre, New Delhi, on November 24, 2017.</li> <li>• <b>Participated</b> in a workshop on “India’s Recent Inward FDI Experience: Perceptions and Possibilities”, organized by Institute for Studies in Industrial Development, New Delhi, on January 12, 2018.</li> <li>• Presented a paper on “FDI and Exports”, (co-author, Prof. Bishwanath Goldar) at the seminar on ‘FDI: Issues and Policy’, organized by Forum for Global Knowledge Sharing, hosted by the Centre for Policy Studies, IIT Bombay, Mumbai on February 24, 2018.</li> </ul>  |
| <b>Dr. Ranjit Kaur</b>                  | <ul style="list-style-type: none"> <li>• <b>Attended</b> two Days FDP at Hansraj college from 20-21 nov 2017, title “CBCS Pathyakram me Hindi Shikshan ke Naveen Aayam aur Ahyan-Adhyapan ki Chunaotiyan”</li> <li>• <b>Attended</b> two Days UGC Sponsored National Seminar organized at Lakshmi Bai college on 14-15 nov. 2017, title “Media, Mahila aur Nyay”</li> <li>• <b>Attended</b> three days Workshop organized by CPDHE, UGC title “Language and Literature from date 13-15 March 2017.</li> </ul>  |
| <b>Lt. (Dr.) Seema Sharma (Kaushik)</b> | <ul style="list-style-type: none"> <li>• Attended UGC Sponsored Refresher Course on e-learning and digital learning (id) held at CPDHE, Delhi from September 5 to 25, 2017.</li> <li>• Attended NCC-special national integration camp (snic) held at Peddapuram, Kakinada (a.p.) from Oct. 05 to 16, 2017.</li> <li>• Presented paper titled “Contribution of Indian companies in sports promotion through CSR” in the International Conference on issues &amp; new ideas in sports management held at Vigyan Bhawan and Vishwa Yuvak Kendra, Delhi from 8<sup>th</sup> to 10<sup>th</sup> march, 2018. Also served as resource person (chaired a session in the same conference).</li> <li>• Secured gold (200m) and a silver (400m) medal in Delhi state Masters Athletics championships held at Thyagraj Stadium, Delhi on January 20, 2018.</li> <li>• Awarded Veerta Puraskar 2017 for best contribution in NCC.</li> </ul> |

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|                              | <ul style="list-style-type: none"> <li>• Member of the Sub-Committee constituted by the University of Delhi for admissions on the basis of sports for the session 2017-18.</li> <li>• Member of the Committee constituted by Delhi University Sports Council for sports admissions in undergraduate courses 2017-18.</li> <li>• Served as Tournament Committee member of Delhi university inter college boxing, cross country, judo, kho-kho, taekwondo, power-lifting/ weight-lifting championship 2017-18.</li> <li>• Served as subject expert/consultant for TATA trust-NCTE national curriculum framework for preparing physical education teachers; delivered a lecture on healthy lifestyle and physical fitness at Aurbindo College on 08<sup>th</sup> august, 2017</li> </ul> |
| <b>Dr. Jaya Ray</b>          | <ul style="list-style-type: none"> <li>• Member of Central Screening Committee for Department of Philosophy, University of Delhi, July 2017.</li> </ul>   |
| <b>Mrs. Sarika Bhatnagar</b> | <ul style="list-style-type: none"> <li>• Presented a Paper Titled “Media Aur Mahila” in UGC sponsored two-day National Seminar on “Media, Mahila aur Nyaya” held in Lakshmibai College on 15<sup>th</sup> November 2017.</li> </ul>   |
| <b>Ms. Rajshree Roy</b>      | <ul style="list-style-type: none"> <li>• Member of Central Screening Committee for Department of Philosophy, University of Delhi, July 2017.</li> </ul>   |
| <b>Ms. A. Porchelvi</b>      | <ul style="list-style-type: none"> <li>• Member of Central Screening Committee for Department of English, University of Delhi, July 2017.</li> </ul>  |
| <b>Dr. Sucheta Gauba</b>     | <ul style="list-style-type: none"> <li>• Program Coordinator for first ever “M. Com Pre-entrance Coaching Classes” organized in College during June 2017</li> <li>• Convener for framing CBCS (Choice Based Credit System in Undergraduate Courses) Guidelines of subjects: “Management Principles and Applications” for B Com Honors and “Financial Reporting and Analysis” for B Com.</li> <li>• Published a Research Article titled “Financing of Corporate Investment: Panel Data Evidence from Indian Manufacturing Firms” in Asian Journal of Management (print ISSN 0976-495X, online ISSN 2321-5771), July-</li> </ul>  |

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|                                 | <p>September 2017, Vol. 8, Issue 3, Pages: 471-478 (UGC notified)</p> <ul style="list-style-type: none"> <li>• Published a Research Article titled “U-shaped Relationship between Investment and Cash flows: Panel Data Evidence from Indian Manufacturing Firms” in International Journal of Business, Management and Allied Sciences (ISSN:2349-4638), Vol. 4 Issue No. 4, Pages: 135-142478 (UGC notified)</li> <li>• Published a Chapter titled “ A Study on Impact of Demonetization on Pradhan Mantri Jan Dhan Yozana” in Edited Book Demonetisation, Digitisation and Financial Inclusion (ISBN 817026380-8), Page: 117-128</li> <li>• Authored a Book titled “Entrepreneurship” published by Galgotia Publishing Company, Delhi (ISBN 978-93-86184-61-0)</li> <li>• Co-authored a book titled “Financial Reporting and Analysis” published by Himalaya Publishing House, Mumbai (ISBN: 978-93-5273-912-7)</li> <li>• Co-Chaired a session of paper presentation in UGC sponsored two-day National Seminar on “Media, Mahila aur Nyaya” held in Lakshmibai College on 15th November 2017.</li> <li>• Selected for Meritorious College Lecturer Award, Directorate of Higher Education, GNCTD in March 2018.</li> </ul> |
| <p><b>Dr. Dolamani Arya</b></p> | <ul style="list-style-type: none"> <li>• <b>Published</b> paper on “Ujjwalvedan uadharata kosgat sandharb” in International Journal of Sanskrit Research, 2017</li> <li>• <b>Published</b> paper on “Sdhantkomudi me Kosika ke Katipay Aalochit Sandharb” in International Journal of Sanskrit Research, 2017.</li> <li>• <b>Published</b> paper on “Aadhunik Samay me Vedo ka Mahatav” in International Journal of Hindi Research, 2017.</li> <li>• <b>Published</b> paper on “Ujjawalvadtsy Usdadvivato Vinidiste Grantha” in International Journal of Multidisciplinary Research and Development, 2017.</li> <li>• <b>Published</b> paper on “Ujjwaldatodadvivyo smrata granthkara” in International Journal of Advanced Education and Research, 2017.</li> <li>• <b>Published</b> paper on “Udandisutrana Pwakturvay</li> </ul>   |

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|                           | vaykhatasac” in International Journal of Sanskrit Research. , 2017   |
| <b>Ms. Laxmi</b>          | <ul style="list-style-type: none"> <li>Organized Science Academie’s Lecture Workshop on “Differential Equation and Mathematical Modelling” from September 27th -29th, 2017</li> </ul>  |
| <b>Ms. Pramila</b>        | <ul style="list-style-type: none"> <li>Convener UGC sponsored National Seminar on “Media, Mahila Aur Nyay” organized by Lakshmibai College, University of Delhi on 14-15 Nov, 2017.</li> </ul>   |
| <b>Dr. Anju Dahiya</b>    | <ul style="list-style-type: none"> <li>Attended refresher course at Centre for Professional Development in Higher Education, University of Delhi from 28.11.2017 to 19.12.2017.</li> </ul>   |
| <b>Ms. Uma</b>            | <ul style="list-style-type: none"> <li><b>Presented</b> paper on, “Modernization or Marginalization: By Choice or by Destiny” in a one day International Conference on,” Inclusive Tribal Congregation: Sharing Experiences of India and Africa”, organized by Department of African Studies, University of Delhi, Delhi and Forum of SC and ST Legislatures and Parliamentarians , on 22 February, 2018, at Vigyan Bhawan, Maulana Azad Road, New Delhi.</li> <li><b>Presented</b> a paper on “ Changing Patterns of Women’s Work Participation in the Labour Force :A Study of 21<sup>st</sup> Century India” in a Two – day ICSSR- Sponsored National Seminar on “ Drivers of Economic Growth: Innovations, Institutions and Policies” Organized by Department of Economics, Jamia Millia Islamia Central University, New Delhi, on March 13 and 14, 2018.</li> </ul> |
| <b>Dr. Sangita Sharma</b> | <ul style="list-style-type: none"> <li><b>Participated</b> in a Special lecture on Cancer awareness by oncologist from Rajiv Gandhi cancer Institution and Help-3 Nov 1,2017.</li> <li><b>Organized</b> one day Blood donation Camp under Two days Free Health checkup Camp for College on 2Nov-2017.</li> <li><b>Participated</b> in Two days UGC sponsored National Seminar, Media, Mahila and Nyay organized by Hindi Department. L.B college university of Delhi,14-15 November 2017.</li> <li><b>Coordinated (as Deputy co-coordinator) and participated in add-on course</b> on Women and Legal Literacy (2017-18) in collaboration with Delhi State</li> </ul>  |

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|                                 | <p>Legal Services Authority (DSLISA).</p> <ul style="list-style-type: none"> <li>• <b>Participated</b> on Voter's Day Celebration in SDM office Alipur North District, Delhi January 25,2018.</li> <li>• <b>Awarded Team LBC Award 2017</b> from Lakshmibai College University of Delhi.</li> </ul>   |
| <b>Mr. Ambuj Kr. Tripathi</b>   | <ul style="list-style-type: none"> <li>• <b>Paper Presented</b> at International conference on "Values, Ethics and Culture: Past and Present", Amity University, Delhi, 4-5 October 2017.</li> <li>• Paper Presented at National conference on "Sustainable Rural Livelihood: Emerging Dimensions", Arunachal Pradesh Central University, 10-11 November 2017.</li> <li>• Paper Presented at International conference on "Gender Mainstreaming in Politics, Administration and Development in South Asia and Beyond", North South University, Dhaka in collaboration with University of Bergen, Norway, 18-19 November 2017.</li> <li>• Authored National Conference on Sustainable Rural Livelihood published by Excel India.</li> </ul> |
| <b>Dr. Rammathot Khongreiwo</b> | <ul style="list-style-type: none"> <li>• Attended UGC-Sponsored Orientation Programme on "Grooming of Indian Talent in Modern Perspectives", CPDHE, University of Delhi from 31st May 2017- 28th June 2017.</li> </ul>  |
| <b>Dr. Talat Sultana</b>        | <ul style="list-style-type: none"> <li>• Attended 118th 4-Week Orientation Programme organized by UGC-HRDC, Jamia Millia Islamia, New Delhi from 23rd May 2017 to 19th June 2017.</li> <li>• Presented a paper entitled "Spline function approximation for solution of fourth order parabolic partial differential equation" in an "International Conference on Recent Advances in Mathematics, ICRAM-2018" held at Aggarwal College Ballabgarh, Faribad (Haryana), India during February 17-18, 2018.</li> </ul>   |
| <b>Dr. Nisha Gupta</b>          | <ul style="list-style-type: none"> <li>• Prese Presented paper on "Banach Frames and Branch Frame System in Banach Spaces" in International Conference on Recent Advances in Mathematics (ICRAM-2018) On 17-18 February, 2018 organised by Department of Mathematics, Aggarwal College Ballabgarh, Faridabad (Haryana), India.</li> <li>• Presented paper on "Frames in Banach Spaces" in the</li> </ul>  |



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|                            | International Conference on Applicable Mathematics on 19-20 February, 2018, New Delhi India organized by Department of Mathematics, Motilal Nehru College, University of Delhi  |
| <b>Dr. Noopur Sonee</b>    | <ul style="list-style-type: none"> <li>• Awarded cash prize for best poster presentation on the topic “A comparative study on the effect of finishing agents on stiffness and drape of Khadi fabric” at 13th International conference on Apparel &amp; Home Textiles, organized by OGTC &amp; supported by Ministry of Textiles.</li> </ul>   |
| <b>Ms. Neha Mathur</b>     | <ul style="list-style-type: none"> <li>• <b>Attended</b> Two Day Workshop on ‘Introduction to R’ organized by Satyawati College, University of Delhi from 20<sup>th</sup> November 2017 to 21<sup>st</sup> November 2017.</li> </ul>  |
| <b>Mr. Ratnakar Kumar</b>  | <ul style="list-style-type: none"> <li>• <b>Attended</b> FDP on “Gender Roles and Challenges: The Changing Paradigm” at Amity University, Uttar Pradesh on 11<sup>th</sup> April, 2017.</li> <li>• <b>Attended</b> FDP on “Teaching Crime Fiction: Texts and Methodologies” organized by Department of English, ARSD college in collaboration with IQAC on 16<sup>th</sup> October, 2017.</li> <li>• <b>Participated</b> as a faculty member in pre-entrance summer school – 2017 organized by Lakshmibai College (Department of English), University of Delhi</li> </ul>   |
| <b>Dr. Gunjan Khanna</b>   | <ul style="list-style-type: none"> <li>• <b>Attended</b> National Workshop entitled “Stress Management and Emotional Intelligence in Teaching-Learning Environment” organized by Guru Angad Dev Teaching Learning Centre of MHRD at SGTB Khalsa College (University of Delhi) on March 17, 2018.</li> <li>• <b>Attended</b> Workshop on “Time Series Analysis” organized by Rukmini Devi Institute of Advanced Studies, held on January 21, 2018.</li> <li>• <b>Attended</b> Faculty development Program on “e-Filing of Income Tax Return-2 on Excel Utility” by Shyam Lal College, University of Delhi, held on October 4, 2017.</li> <li>• <b>Participated</b> as a faculty member in pre-entrance summer school – 2017 organized by Lakshmibai College (Department of Commerce), University of Delhi</li> </ul> |
| <b>Ms. Pracheta Bakshi</b> | <ul style="list-style-type: none"> <li>• <b>Published</b> an Article entitled “Bankimchandra Chattopadhyay and Rabindranath Tagore—Nation, Language and Bengali Middle class: a very short Interpretation”-- published in the Journal of Bengali</li> </ul>   |

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|                                   | <p>Studies (01.03.2018) ISSN 2277-9426; Volume 6, no 1.</p> <ul style="list-style-type: none"> <li>• <b>Attended</b> FDP on the GE course “ Contemporary India and Women and Empowerment at P.G.D.A.V College , Evening on 12.04.2017</li> <li>• <b>Participated</b> as a faculty member in pre-entrance summer school – 2017 organized by Lakshmibai College (Department of English), University of Delhi</li> </ul>   |
| <b>Mr. Dharmendra Singh</b>       | <ul style="list-style-type: none"> <li>• <b>Attended</b> FDP on the GE course “ Contemporary India and Women and Empowerment at P.G.D.A.V College , Evening on 12.04.2017</li> <li>• <b>Participated</b> as a faculty member in pre-entrance summer school – 2017 organized by Lakshmibai College (Department of English), University of Delhi</li> </ul>   |
| <b>Mr. Neetu Kumar</b>            | <ul style="list-style-type: none"> <li>• <b>Participated</b> as a faculty member in pre-entrance summer school – 2017 organized by Lakshmibai College (Department of English), University of Delhi</li> </ul>   |
| <b>Ms. Ojaswini Hooda</b>         | <ul style="list-style-type: none"> <li>• <b>Presented</b> a paper titled “Subversive Orality: Reading Women’s Folk Songs of Haryana” at 8<sup>th</sup> Asian Translations Traditions Conference (ATT8), SOAS, University of London, UK</li> <li>• <b>Participated</b> as a faculty member in pre-entrance summer school – 2017 organized by Lakshmibai College (Department of English), University of Delhi</li> </ul>  |
| <b>Ms. Neeru</b>                  | <ul style="list-style-type: none"> <li>• <b>Participated</b> as a faculty member in pre-entrance summer school – 2017 organized by Lakshmibai College (Department of English), University of Delhi</li> </ul>   |
| <b>Dr. Shweta Singh</b>           | <ul style="list-style-type: none"> <li>• <b>Attended</b> a one day International conference organized by MDU on Literature and Humanities and presented papers on Contribution of Women Authors in Indian English Literature on 30 Jul, 2017.</li> </ul>  |
| <b>Dr. Bhupendra Pratap Singh</b> | <ul style="list-style-type: none"> <li>• <b>Attended</b> TEQIP-III sponsored One Week Faculty Development Programme on “Recent Developments in Translational Medicine (RDTM-2018)” organized by Department of Biotechnology, Delhi Technical University, Delhi on March 12-16, 2018</li> <li>• <b>Co-authored</b> ‘Characterization and Morphological Analysis of Summer and Wintertime PM2.5 Aerosols Over Urban Rural Locations in Delhi-NCR’, for</li> </ul> |

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|                                  | <p>International Journal of Applied Environmental Sciences ISSN 0973-6077 Volume 12, Number 5 (2017), pp. 1009-1030</p> <ul style="list-style-type: none"> <li>• <b>Co-authored</b> ‘Spatial and temporal variability of VOCs and its source estimation during rush/non-rush hours in ambient air of Delhi, India’, Air Qual Atmos Health DOI 10.1007/s11869-015-0354-3</li> <li>• <b>Co-authored</b> ‘Mineral Carbon Sequestration by Alkaline Waste and Its Use in Landfill’, for Int. Journal of Engineering Research and Application, ISSN : 2248-9622, Vol. 7, Issue 6, (Part -3) June 2017, pp.85-92</li> <li>• <b>Co-authored</b> ‘Diurnal Variation of Ozone Levels in Academic Hostel in Delhi- A Case Study of JNU campus’, for International Journal of Applied Environmental Sciences, ISSN 0973-6077 Volume 12, Number 6 (2017), pp. 1167-1189</li> <li>• <b>Presented</b> on “Seasonal Variation of Fine Particulate (PM<sub>2.5</sub>) in Ambient Atmosphere at site of Delhi” conducted a National Seminar on Environmental Sustainability and Conservation: Issues and Challenges in 21<sup>st</sup> Century, 15<sup>th</sup> November, 2017 by Satyawati College (Evening).</li> </ul> |
| <p><b>Dr. Nicheta Bhatia</b></p> | <ul style="list-style-type: none"> <li>• <b>Presented</b> a paper in National Seminar conducted on “Holistic Approach to Nutrition &amp; Wellness” held on Nov-23-24, 2017. Organized by Department of Home-Sc, University of Rajasthan, Jaipur. Paper presented entitled as “Impact of Nutrition &amp; Health Education and Deworming on the cognitive functions and working efficiency of adolescent girls in Jaipur.”</li> <li>• <b>Presented</b> a paper in National Seminar conducted on “Global Approaches in Nutrition, Inclusive Education and Textile Science” held on Feb-2-3 2018. Organized by Department of Home -Sc, The IIS University, Jaipur. Paper presented entitled as “Assess the Impact of Nutrition and Health Knowledge of Mothers on Nutritional Status of Children Attending AWC- Mothers who are not attending AWC”.</li> <li>• Paper Published in “International Journal of Applied Home Science” Vol-4 Issue 11&amp;12, Nov-Dec 2017, Pg-No-1090-1094, UGC Approved Journal .Paper entitled “Impact of N.H.E. and deworming on the cognitive functions and working efficiency of</li> </ul>   |

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|  | adolescent girls in Jaipur”. |
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### Students' Achievements

The college has done consistently well and the results are more than satisfactory. Third year students did remarkably well. 100 percent of the students passed in Final Year B.Sc Maths (Hons); 98.1 percent students passed in B. Com (Hons) and 96.8 percent of the students passed B.A. English (Hons); 94.4 percent students passed B. Com (Prog) and 94.8 percent students passed B.A. (Prog); more than 90 percent of the students have passed in various courses. There have been 266 First Divisions in B.A. (Prog), 162 in B. Com (Prog), 98 in B.Sc. Math (Hons) and 93 in B.Com (Hons) in the final year.

Second Year students have also done exceptionally well in this academic year. There have been 212 First Divisions in Second year B.A. Prog., 100 First Divisions in Second year B. Com (Prog) and 90 First Divisions in Second year B. Com (Hons). 100 percent of the students passed in Maths (Hons), BBE, Sanskrit (Hons) and B.Com (Hons); more than 95 percent students passed in various courses. Students of different courses have done us proud by scoring high marks in their respective courses.

The first year results are promising as well and we can say that the future is bright. There have been 255 First Divisions in B.A. (Prog) and 103 First Divisions in B. Com (Prog). More than 85 percent of the students passed in B. Com (H), Hindi (H), Sanskrit (H), Economics (H), B. Sc Maths (H), Political Science (H), English (H), and Philosophy (H).

## PRIZES

On the basis of the academic performance in the University Examination, held at the end of the Academic session, the students are awarded prizes.

### Academic Prizes

The College awards the following prizes

- Topper of Honours Courses (in all Subjects) in each of 2nd & 3rd year.
- Topper of individual subjects in B.A. (Prog.) in each of 2nd & 3rd year.
- Topper of Discipline Courses-I (in all Subjects) in 3rd year.
- Topper of individual papers in B.Com (Prog.) in each of 2nd & 3rd year.
- Topper of M.A. (Previous) in each course.
- Topper of M.A. (Final) in each course.

### Institutional and Sponsored Awards

A number of prizes and trophies have been instituted by individuals for Excellence in various fields. These are listed below:

- Miss. C. K. Kausukutty & Ms. J. Kaushik prize for the All Round Best Student of the year
- Shri Deepak Phukan Running Trophy for the Best All-Round Sports Woman
- Ms. Gorowara Prize for All Round best Student Runners-up
- Mrs. Padma Rastogi Running Trophy and Certificate for Best Student in Sports and Academics
- Miss. C. K. Kausukutty & Ms. J. Kaushik Prize for obtaining Highest Marks in B.A. (Hons) Examination
- Miss. C. K. Kausukutty Prize for obtaining Highest Marks in B.A. (P) Examination
- Brihaspati Memorial Prize for the Best Student in Fine Arts
- S. L Passi Memorial Prize for Best Endeavour in Sanskrit
- Shri Lalit Narain Saksena Memorial Prize for the Best Debator in Sanskrit
- Shri Lalit Narain Saksena Memorial Prize for the Best Reciter in Sanskrit
- Smt. Phoolwati Saksena Memorial Prize for the All Round Best Student of IIIrd year Food Technology
- Smt. Phoolwati Saksena Memorial Prize for the All Round Best Student in IIIrd year in Music
- Dr. (Mrs.) R. Jha Memorial Award for Best performance in Women's Development Programme

- Mr. Jaipal & Mrs. Kamal Ahluwalia Memorial prizes for Best performance in (a) Hindi Debating (b) Hindi Dramatics.
- Smt. Radha Rani Memorial Prize for the most entrepreneurial student in Food Technology.
- Smt. Shakuntala Devi Memorial Prize for the most entrepreneurial student in Apparel Design and Construction.
- Mr. Jaipal & Mrs. Kamal Ahluwalia Memorial Prizes for Best performance in sports.
- Prof. Ram Kumar Memorial Running Trophy for the Best Play in Inter-class One act Play Competition
- Shri Basant Lal Bhutani Memorial Prize for On the spot Essay Writing Competition in English
- Smt. Kalawati Bhutani Memorial Prize for the Mantra-Antakshari Competition in Sanskrit
- Dr. (Mrs.) Rama Jha Memorial award for Creative Writing (two prizes)
- Smt. Raj Dulari Smriti Puruskar for obtaining Highest Marks In Sanskrit in M.A. (Final) Examination
- Smt. Kaushalya Bhardwaj Memorial Prize for obtaining Highest Marks in English (Hons.) (I and II year results combined)
- Smt. Maya Devi Memorial Prize for obtaining Highest Marks in English (Hans.)
- Prof. Ram Kumar Memorial Prize for obtaining Highest Marks in English in B.A. (P) Examination
- Dr.B.R.Khanijo Memorial & Academic Prize for obtaining Highest Marks in History in B.A. (P) Examination
- Prof. Ram Kumar Memorial Prize for obtaining Highest Marks in Political Science in B.A. (P) Examination
- Shri R. L Banerjee Memorial Prize for obtaining highest Marks in Office Management & Secretarial Practice in B.A. (P) Examination
- Shri D. P. Ganguli Memorial Prize for obtaining highest Marks. in B. Com (P) Examination
- Smt. Nisha Rani Devi Memorial Prize for obtaining highest Marks in Food Technoloşy in B.A. (P) Examination
- Shri C. D. Arora Memorial Prize for obtaining highest Marks in B.A. (P) Examination
- Prof. T. R. Vij Memorial Prize for obtaining highest Marks in Political Science (Hons.) II Year (I and II year results combined)
- Smt. Satya Devi Memorial Prize for obtaining highest Marks in Business Data Processing in B.A. (P) 1st yr., IInd yr., IIIrd yr.

- Shri Banke Bihari Bhatnagar Smriti Puruskar for obtaining highest Marks in B.A. Hindi (Hons.) 1st yr.
- Mr. Kartar Singh Grover Memorial Prize for obtaining highest Marks in B.A. (P) IInd yr. for Punjabi B
- Mrs. Jaswant Kaur Grover Memorial Prize for obtaining highest Marks in B.A. (Pass) IInd yr. or Punjabi A
- Dr. B. R. Khanijo Memorial & academic Prize for securing highest marks in History (Hons.) I,
- Dr. (Mrs.) R. Jha Memorial Award for Best All Round Academic Performance in B.A. (P) IIIrd yr.
- Dr. (Mrs.) R. Jha Memorial Award for Best performance in Eng. (Hons.) IIIrd year
- Pt. Kundan Lal Chaturvedi prize for Securing highest Marks in B.A. (Hons.) Hindi III year
- Mrs. Usha Jain Memorial Prize for highest Marks in Food Technology in B.A. (P) I Year and II year combined
- Smt. Swaran Arora Memorial Prize for highest marks in Economics B.A. (Hons.) IIIrd yr.
- Professor Lalit K. Bhutani Memorial Prize for highest marks in History (Hons.) I yr.
- Dr. Sohan Lal Gulati Memorial Prize for highest marks in History (Hons.) II yr.
- Mrs. Kaushalya Gulati Memorial Prize for highest marks in History (Hons.) III yr.
- Mrs. Prabha Wati Memorial Prize for highest marks in Paper-I (logic) of B.A. (Hons.), Philosophy
- Shri V. K. Chaturvedi Memorial Prize for the highest marks in B.A. (P) III yr. in Hindi
- Shri R. R. Aggarwal Memorial Prize for highest marks in B.Com (H) II yr.
- Shri Harbans Lal Bansal Memorial Prize for highest marks in B.Com (H)
- Shrimati Satya Devi Bansal Memorial Prize for highest marks in B.Com (P) I, II & III year combined
- Sh.C.B. Gupta Memorial Prize for securing highest marks in Paper No. XIII, 'Income-Tax' of B.Com (H) II year
- Smt. Kalawati Mittal Memorial Prize for highest marks in B.Com (H) III yr.
- Shri Prem K. Seth Memorial Prize for best performance in B.A. (H) IInd yr.
- Sh. U.S. Bhatnagar Memorial Prize for securing highest marks in paper (VIII) of B.Com (H) Corporate Accounting
- Mrs. Savitri Lyall Memorial Prize for All round best student Runner up prize



- Mrs. Lakshmi Bai Gorawara Memorial Prize in Hindi (H) 1st yr.
- Sh. B. S. Jain Memorial Prize for Macro Economics in B.Com (H) III yr.
- Mr. M.R. Jain & Mrs. Nagini Devi Jain Memorial Prize for best participation in activities of Sanrakshan.
- Prof. J.L. Jain & Smt. Chand Tari Jain Memorial Scholarship.
- Sarla Sharma award for excellence in dramatics.
- Dr. J.C. Dua prize for Students of Tourism.
- Dr. Usha Agarwal Trust Scholarship Endowment fund for B.Com. Hons. Students.
- Sh. Jawahar Lal Ojha Memorial Prize for highest marks in B.A. (H) Philosophy I year Paper-2 (Elements of Indian Philosophy)
- J. L. Memorial award for Mathematics
- Smt. Satyawati Vasist Memorial to the best student to Political Science
- Smt. R. P. Sethi memorial award for scoring highest marks in Financial Management (SemV)
- Sh. S. K. Sethii memorial award for scoring highest marks in Cost Accounting (Sem IV)
- Dr. Sneh Khosla memorial award for scoring highest marks in each year of B.A.(hons) Philosophy.

**CUT-OFF LIST FOR THE YEAR 2017-2018**

| <b>Name of Course</b>            | <b>General</b> | <b>OBC</b> | <b>SC</b> | <b>ST</b> | <b>PWD</b> |
|----------------------------------|----------------|------------|-----------|-----------|------------|
| <b>B.A. (Prog.)</b>              | 76.5%          | 59%        | 67%       | 45%       | 45%        |
| <b>History (Hons.)</b>           | 80%            | 73%        | 73%       | 70%       | 65%        |
| <b>Political Science (Hons.)</b> | 84.5%          | 76%        | 76%       | 70%       | 76%        |
| <b>B.Sc.(Mathematics)</b>        | 86%            | 77%        | 74%       | 74%       | 74%        |
| <b>Hindi (Hons.)</b>             | 75%            | 59%        | 69.5%     | 52%       | 74%        |
| <b>English(Hons.)</b>            | 88%            | 73%        | 72%       | 72%       | 72%        |
| <b>Philosophy(Hons.)</b>         | 79%            | 67%        | 70%       | 64%       | 64%        |
| <b>Sanskrit(Hons.)</b>           | 50%            | 44.75%     | 44.75%    | 44.75%    | 44.75%     |
| <b>Economics(Hons.)</b>          | 89.5%          | 72.5%      | 64.5%     | 59.5%     | 64.5%      |
| <b>B.Com. (Hons.)</b>            | 90.5%          | 68%        | 62%       | 50%       | 70%        |
| <b>B.Com.</b>                    | 87%            | 65%        | 65%       | 50%       | 65%        |

**Note: Percentage of Marks at which admission closed for various programmes for academic session (2017-18)**

## DETAILS OF ANNUAL CHARGES AND OTHER DUES FOR THE YEAR 2018-2019

| Particulars                         | B.A.(P) With (FT & Physical Education) Both | B.A.(P) & B.A.(H) Economics, Hindi, Pol.Sci., English, History, Philosophy, Sanskrit | B.A.(P) MUSIC & Physical Education | B.A.(P) FT, ADC & Computer Application | B.A.(P) With FT & Computer Application Both | B.Com (P) | B.Com (H) | BBE   | B.Sc (H) Maths | M.A. Sanskrit, Philosophy & Pol.Science |
|-------------------------------------|---|--|------------------------------------|--|---|-----------|-----------|-------|----------------|---|
| Admission Fee                       | 25  | 25   | 25                                 | 25                                     | 25  | 25        | 25        | 25    | 25             | 25                                      |
| NSS Fee                             | 20  | 20   | 20                                 | 20                                     | 20  | 20        | 20        | 20    | 20             | 20                                      |
| Tuition Fee                         | 180   | 180  | 180                                | 180                                    | 180   | 180       | 180       | 180   | 180            | 216                                     |
| Magazine Fee                        | 40  | 40   | 40                                 | 40                                     | 40  | 40        | 40        | 40    | 40             | 40                                      |
| Library Fee                         | 125   | 125  | 125                                | 125                                    | 125   | 125       | 125       | 125   | 125            | 125                                     |
| Water, Electricity & Maint.         | 60  | 60   | 60                                 | 60                                     | 60  | 60        | 60        | 60    | 60             | 60                                      |
| Garden Fee                          | 200   | 200  | 200                                | 200                                    | 200   | 200       | 200       | 200   | 200            | 200                                     |
| Identity Card Fee                   | 100   | 100  | 100                                | 100                                    | 100   | 100       | 100       | 100   | 100            | 100                                     |
| W.U.S.                              | 5   | 5  | 5                                  | 5                                      | 5   | 5         | 5         | 5     | 5              | 5                                       |
| DU Cultural Council                 | 5   | 5  | 5                                  | 5                                      | 5   | 5         | 5         | 5     | 5              | 5                                       |
| University Development Fee          | 600   | 600  | 600                                | 600                                    | 600   | 600       | 600       | 600   | 600            | 600                                     |
| University Examination Fee          | 1,820                                       | 1,020  | 1,820                              | 1,420                                  | 1,820                                       | 1,020     | 1,320     | 2,620 | 1,020          | 1,420                                   |
| University Enrolment Fee            | 250   | 250  | 250                                | 250                                    | 250   | 250       | 250       | 250   | 250            | 250                                     |
| University Athletic Association Fee | 50  | 50   | 50                                 | 50                                     | 50  | 50        | 50        | 50    | 50             | 50                                      |
| Delhi University Students Union Fee | 20  | 20   | 20                                 | 20                                     | 20  | 20        | 20        | 20    | 20             | 20                                      |
| University Library Fee              | -   | -  | -                                  | -                                      | -   | -         | -         | -     | -              | 3                                       |
| University Library Development Fee  | -   | -  | -                                  | -                                      | -   | -         | -         | -     | -              | 200                                     |

|  |               |              |              |              |               |              |              |               |              |               |
|--|---------------|--------------|--------------|--------------|---------------|--------------|--------------|---------------|--------------|---------------|
| <b>University Library Security Deposit</b>       | -             | -            | -            | -            | -             | -            | -            | -             | -            | 1,000         |
| <b>Women Development &amp; ICC</b>               | 10            | 10           | 10           | 10           | 10            | 10           | 10           | 10            | 10           | 10            |
| <b>College Security Fee</b>                      | 200           | 200          | 200          | 200          | 200           | 200          | 200          | 200           | 200          | 200           |
| <b>Others</b>                                    | -             | -            | -            | -            | -             | -            | -            | 12,000        | -            | -             |
| <b>Food Technology Fee</b>                       | 1,000         | -            | -            | -            | 1,000         | -            | -            | -             | -            | -             |
| <b>Digital Initiative Fee</b>                    | 650           | 650          | 650          | 650          | 650           | 650          | 650          | 650           | 650          | 650           |
| <b>Laboratory Fee</b>                            | -             | -            | -            | 1,000        | 1,000         | -            | 1,000        | -             | 1,000        | -             |
| <b>Sports Fee</b>                                | 800           | 800          | 800          | 800          | 800           | 800          | 800          | 800           | 800          | 800           |
| <b>Students Amenities Fee</b>                    | 695           | 695          | 695          | 695          | 695           | 695          | 695          | 695           | 695          | 695           |
| <b>Medical Fee</b>                               | 250           | 250          | 250          | 250          | 250           | 250          | 250          | 250           | 250          | 250           |
| <b>Students Union Fee</b>                        | 100           | 100          | 100          | 100          | 100           | 100          | 100          | 100           | 100          | 100           |
| <b>Social Function &amp; Cultural Activities</b> | 300           | 300          | 300          | 300          | 300           | 300          | 300          | 300           | 300          | 300           |
| <b>Students Aid/Students Welfare Fee</b>         | 300           | 300          | 300          | 300          | 300           | 300          | 300          | 300           | 300          | 300           |
| <b>Students Societies</b>                        | 200           | 200          | 200          | 200          | 200           | 200          | 200          | 200           | 200          | 200           |
| <b>Orientatin Day &amp; Annual Day</b>           | 200           | 200          | 200          | 200          | 200           | 200          | 200          | 200           | 200          | 200           |
| <b>College Development Fee</b>                   | 1,000         | 1,000        | 1,000        | 1,000        | 1,000         | 1,000        | 1,000        | 1,000         | 1,000        | 1,000         |
| <b>Auditorium Fee</b>                            | 200           | 200          | 200          | 200          | 200           | 200          | 200          | 200           | 200          | 200           |
| <b>Miscellaneous Fee</b>                         | 200           | 200          | 200          | 200          | 200           | 200          | 200          | 200           | 200          | 200           |
| <b>General Maintenance Fee</b>                   | 600           | 600          | 600          | 600          | 600           | 600          | 600          | 600           | 600          | 600           |
| <b>TOTAL</b>                                     | <b>10,205</b> | <b>8,405</b> | <b>9,205</b> | <b>9,805</b> | <b>11,205</b> | <b>8,405</b> | <b>9,705</b> | <b>22,005</b> | <b>9,405</b> | <b>10,044</b> |

**Note:**

- Refund of Fees : As per University guidelines.
- If the Bank Fee Slip is lost, verification will be done by College Office on payment of Rs. 30/-

- No student will be permitted to appear for the University Examination unless all dues of the College are cleared and a clearance certificate obtained.
- Only fifty percent of the Security Deposit is refunded, in the month of December, to those students who have passed the Annual Examinations, provided they submit the refund form duly filled to the College Office between 1 September and 30 November of the year. The remaining fifty percent of the Security Deposit goes to the Golden Old Students' Association. A deduction will be made from the Security Deposit if any College property has been damaged, or a library book has been lost or damaged.
- Clearance certificate must be obtained from the Library, N.C.C., Sports and Office before the refund of Security money.

\* *C.A.S.H.: Committee Against Sexual Harassment*

\* *Foreign students should get in touch with the cashier for fee details*

# *Subject to change*

## CHECK-LIST

### List of Documents Required at the Time of filling Online Form

In the Mandatory Upload section

The applicant has to upload the following items:

- Passport size photograph of the applicant. The size of the photo should be 2 inch x 2 inch (5 mm x 5 mm).
- Self attested Class XII Mark-Sheet, if result is announced. (In case the Mark-Sheet is not issued by the Board then the self-attested copy of the Mark-Sheet downloaded from the respective board's website should be uploaded).
- Scanned signature of the applicant
- Self-attested copy of SC/ST/OBC/PwD/KM/CW valid certificate, if applicable.
- Self-attested copies of Sports/ECA certificates, if applicable

#### NOTE:

- 1) **The applicant will not be able to preview the application and pay the fee, without uploading the mandatory documents.**
  
- 2) **The University will accept self-attested copies of documents / papers provided by the applicants. It is made clear that, if any false attestation / falsified records are detected, the applicant will be debarred from attending any programme/course in the University / or its colleges for next five years and in addition, a criminal case under relevant sections of IPC (viz. 470,471,474 etc.) may be initiated.**

### List of Documents Required At the Time of Admission

The applicants shall be required to produce the following documents in original with two sets of self-attested photocopies at the time of admission:

- Class X Board Examination Certificate
- Class X Mark-Sheet
- Class XII Mark-Sheet
- Class XII Provisional Certificate / Original Certificate
- Recent Character Certificate
- SC/ST/PwD/CW/KM Certificate (in the name of the Applicant) issued by the competent authority
- OBC (Non-Creamy Layer) Certificate (in the name of the Applicant) caste must be in central list issued by <http://ncbc.nic.in>

- Transfer Certificate from school / college as well as Migration Certificate from Board / University are required from those students who have passed senior secondary exam from outside Delhi
- At least two passport size self-attested photographs.

**Note:**

**1. College reserves the right to revise, amend, update, or delete any part of this Prospectus without giving any prior notice. Any change so made shall be updated on the website.**

**2. The University will accept self-attested copies of documents / papers provided by the students. It is made clear that if any false attestation / falsified records are detected, the student will be debarred from attending any programme in the University / or its Colleges for next five years and in addition, a criminal case under relevant sections of IPC (viz. 470,471,474 etc.) will be instituted against him/her.**



## ACADEMIC CALENDAR

The following Academic Calendar to be followed for the Undergraduate and Postgraduate courses for the academic year 2018-2019:

| <b>SEMESTER I / III / V / VII</b>                                       |   |
|---|---|
| Classes begin   | 20 <sup>th</sup> July, 2018(Friday)   |
| Mid-Semester Break  | 15 <sup>th</sup> October ,2018(Monday) to<br>21 <sup>st</sup> October,2018 (Sunday)<br>Note: Dusshera on 19.10.2018(Friday) |
| Classes begin after Mid-Semester Break                                  | 22 <sup>nd</sup> October, 2018 (Monday)   |
| Dispersal of Classes, Preparation leave and Practical Examination begin | 16 <sup>th</sup> November, 2018 (Friday)  |
| Theory Examinations begin   | 30 <sup>th</sup> November, 2018 (Friday)  |
| Winter Vacations  | 17 <sup>th</sup> December, 2018 (Monday) to<br>31 <sup>st</sup> December, 2018 (Monday)                                     |
| <b>SEMESTER II / IV / VI / VIII</b>                                     |   |
| Classes begin   | 1 <sup>st</sup> January, 2019 (Tuesday)   |
| Mid-Semester Break  | 18 <sup>th</sup> March, 2019 (Monday) to<br>24 <sup>th</sup> March,2019(Sunday)<br>Note: Holi on 20.03.2019( Wednesday)     |
| Classes begin after Mid-Semester Break                                  | 25 <sup>th</sup> March, 2019 (Monday)   |
| Dispersal of Classes, Preparation leave and Practical Examination begin | 29 <sup>th</sup> April, 2019 (Monday)   |
| Theory Examinations begin   | 10 <sup>th</sup> May, 2019 (Friday)   |
| Summer Vacations  | 26 <sup>th</sup> May, 2019 (Sunday) to<br>19 <sup>th</sup> July, 2019 (Friday)  |

## ANNEXURE –I

### RESERVATION OF SEATS FOR SCHEDULE CASTE (SC)/TRIBE (ST) APPLICANTS

- 22½ % of the total numbers of seats is reserved for applicants belonging to Scheduled Caste Scheduled Tribes (15% for Scheduled Caste and 7½% for Scheduled Tribes, interchangeable, if necessary).
- It is a statutory obligation on the part of Colleges to fill all seats reserved for Scheduled Caste /Scheduled Tribe applicants.
- The Colleges shall not refuse admission to any SC/ST Applicant on the basis of medium of instruction. Any deficiency in the knowledge of any particular language should be removed, remedial classes for which may be arranged by utilizing grants that are available from University Grants Commission
- Relaxation to the extent of 5% in the minimum marks will be given to the applicants belonging to SC and ST to determine their eligibility and merit for admission to the programme concerned.
- In case, after giving 5% relaxation, the reserved seats still remain vacant, further relaxation would be given to the extent required in order to fill up all the reserved seats.(AC Resolution A88, 14.6.1983) (EC Resolution 157, 24121.2001).Eligibility in these cases is pass percentage.  
The following are empowered to issue the certificate:
  - a) District Magistrate/ Additional District Magistrate/ Collector/ Deputy Commissioner/ Addl. Deputy Commissioner/ Deputy Collector/ 1st class Stipendiary Magistrate/ City Magistrate/ Sub-Divisional Magistrate/ Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner.
  - b) Chief Presidency Magistrate/ Addl. Chief Presidency Magistrate/ P residency Magistrate.
  - c) Revenue Officer not below the rank of Tehsildar.
  - d) Sub- Divisional Officer of the area where the Applicant and/ or his family normally resides.
  - e) Administrator/ Secretary to the Administrator/ Development Officer (Lakshadweep Islands).

Applicant must note that Certificate from any other person/ authority shall not be accepted in any case. If the applicant happens to belong to SC or ST, applicant's caste/ tribe must be listed in the appropriate Govt. of India schedule. The Caste Certificate should clearly state: (a) Name of his/ her caste/ tribe (b) whether applicant belongs to SC or ST (c) District and the State or Union Territory of applicant's usual place of residence and (d) the appropriate Govt. of India schedule under which his/ her caste/ tribe is approved by it as SC or ST.

If the applicants do not have the SC or ST caste/tribe certificate at the time of upload, the applicant may upload the acknowledgement slip of the SC or ST caste/tribe certificate application. However, at the time of admission, the applicant will have to produce the valid SC or ST caste/tribe certificate.

However, if an SC/ST Applicant seeks admission under some other category (for example: PC/Employee Ward etc.) the applicant should satisfy the minimum eligibility requirement for that category.

**Note:** SC/ST students who get admission under open merit (unreserved) will not be included in the reserved quota, i.e.22.5%.

## ANNEXURE –II

### RESERVATION OF SEATS FOR NON-CREAMY LAYER (CENTRAL LIST) OTHER BACKWARD CLASSES (OBC)

- 27% seats will be reserved for the applicants belonging to OBC (non-creamy layer, central list).
- At the time of giving admission to an OBC applicant, the College will ensure that the caste is included in the Central List of OBC (the OBC status is to be determined on the basis of the Central List of OBCs notified by the Ministry of Social Justice and Empowerment on the recommendations of the National Commission for Backward Classes available at the website [http:// nbc.nic.in/backward classes/index.html](http://nbc.nic.in/backward_classes/index.html)
- The certificate must mention non-creamy layer status of the applicant (Non-creamy layer status issued by an authority mentioned in DOPT Office Memorandum no. 36012/22/93-Estt. (SCT) dated 15.11.1993)
- The OBC applicants who belong to the 'Non-Creamy Layer' and whose caste appears in the Central List of the OBCs only, shall be eligible to be considered for admission under the OBC category (Validity period of OBC certificate in respect of 'creamy layer' status of the applicants as per DOPT Office Memorandum No. 36036/2/2013-Estt. (Res-I) dated 31 March 2016). The validity of the non-creamy layer certificate shall be for the financial year 2017-2018.
- If the applicants do not have the OBC non-creamy layer certificate of the financial year 2016-2017 at the time of upload, the applicant may upload old OBC non-creamy layer certificate/acknowledgement slip of OBC non-creamy layer certificate application. However, at the time of admission, the applicant will have to produce the OBC non-creamy layer certificate of the financial year 2017-2018.
- The OBC applicants shall be given a relaxation of 10% in the minimum eligibility marks of the said programme and in the admission entrance test 10% of the minimum eligibility marks prescribed for General Category applicants.
- It is a statutory obligation on the part of Colleges to fill all seats reserved for OBC applicants.
- The Colleges shall not refuse admission to any OBC applicant on the basis of medium of instruction. Any deficiency in the knowledge of any particular language should be removed, remedial classes for which may be arranged by utilizing grants that are available from University Grants Commission.

- If the seats meant for OBC remain vacant after arriving at the minimum eligibility, the same may be converted and filled up by other eligible applicants subject to approval from the University.

**Note:**The merit list for the unreserved category seats will comprise of all the applicants in the order of merit. No one will be excluded from the same. In other words, it will also include SC / ST / OBC applicants, if they come in unreserved merit. The applicant cannot be excluded from the unreserved category merit list just because he belongs to SC/ST/OBC. Such an applicant is entitled to be considered under the unreserved category, as well as under the reserved category. Admission to unreserved category seats will be strictly in the order of merit without excluding SC/ST/OBC applicants.

## ANNEXURE –III

### GUIDELINES FOR ADMISSION ON THE BASIS OF SPORTS IN UNDER-GRADUATE PROGRAMMES 2018-19

The Colleges have to notify well in advance, the actual number of seats under Sports Quota (supernumerary) and requirement of sportspersons in different Games/ Sports with the respective Position / Event / Weight Category on their College Website and Notice Board. The same would also be notified on the website of University of Delhi. All the constituent colleges will follow the following guidelines for admission to various undergraduate programmes on the basis of Sports:

1. The applicants are required to fill the online application form available on the University of UG portal.
2. The charges for registration will be Rs. 100/game in addition to charges for (UR/OBC/SC/ST/PwD) registration.

The admission on the basis of Sports will be based on/ (a) Super Category: Direct admission without Sports Trial / (b) Admission on the basis of Sports Trial. /The list of Game/Sport of the constituent Colleges is given in Annexure VI of university prospectus and the list of Position/Event/Weight Category of Game/Sport of the constituent Colleges is given in Annexure VII of university prospectus.

#### **Super Category: Direct Admission without Sports Trials**

##### **(Category A-1 of the enclosed Criteria for Marking of Sports Certificates)**

Sportspersons who have represented India in the under-mentioned Competition(s), recognized and funded by the Ministry of Youth Affairs and Sports (MYAS) will be given Direct Admission without Sports Trial

- Olympic Games by International Olympic Committee
- World Championships/World Cup under International Sports Federations (ISFs)
- Asian Games by Olympic Council of Asia
- Asian Championships under International Sports Federations
- Commonwealth Games by Commonwealth Games Federation (CGF)
- Paralympic Games by International Paralympic Committee (IPC).
- South Asian Games (SAG) by South Asian Sports Council (SASC).

#### **Admission on the Basis of Sports Trials**

**(Categories A-2, B-1, B-2, C, D of the enclosed Criteria for Marking of merit/participation Sports Certificates)**

##### **A. Maximum 40 Marks for Sports Certificate**

- Criteria for Marking of Merit/Participation Sports Certificate displays the Marks for different levels of Game/Sport Competitions.
- Sports Certificate of Invitational / Memorial / Open / Prize Money League / Ranking competitions will not be considered.
- Applicants are required to upload Self-Attested copies of three Merit/Participation Sports Certificate. However, only the Highest Merit/ Participation Sports Certificate will be considered for Marking
- Only the highest Sports Certificate will be considered for Marking.
- Merit/Participation Sports Certificate of preceding three years will be considered from 1st May 2015 to 30th April 2018
- Applicant should upload self -attested copy of Sports Certificate.
- Level of competency of the applicant will be determined only for those who have achieved distinction only during the preceding three years in those Games/ Sport recognized by AIU / MYAS in which Inter-University Competitions are held and preferences are given by the constituent Colleges.

## **B. Maximum 60 Marks for Sports Trial**

### **Team Games**

Ball Badminton, Baseball, Basketball, Cricket, Football, Handball, Hockey, Kabaddi, Kho-Kho, Korfball, Netball, Softball and Volleyball

- Marking Criteria for Team Games - Total (60 Marks)
- Fundamental Skills - (20 Marks)
- Performance in Trials- (40 Marks)

Dual & Combat Sports Badminton, Boxing, Fencing, Judo, Squash, Table Tennis, Taekwondo, Tennis and Wrestling

- Marking Criteria for Dual and Combative Sports - Total (60 Marks)
- Fundamental Skills - (10 Marks)
- Performance in Trials - (50 Marks)

### **Individual Sports**

Archery, Athletics, Best Physique, Chess, Diving, Gymnastics, Power-lifting, Shooting, Swimming, Weight-lifting and Yoga

- Marking Criteria for Individual Sports - Total (60 Marks)
- Performance in Trials - (60 Marks)

Sports Trial includes Game/ Sport Specific Fitness, Fundamental Skills and Overall Playing Ability.

- The Applicant should go through the notifications issued by the Constituent Colleges and University of Delhi on their Website.
- The College will conduct Sports Trial for a specific Game/ Sport identified by Delhi University Sports Council (DUSC).



- The College identified for conducting Sports Trial for a specific Game/ Sport and not having facilities may contact DUSC by giving advance information.
- The College should video-graph the Sports Trial.
- The Applicant must secure minimum 30 marks in the Sports Trial to be eligible for admission on the basis of Sports.

**C. Composition of the Sports Admission Committee for specific Sport(s)/Game(s) identified by DUSC:**

- Chairperson : Principal
- Convener : Teacher in-charge, Department of Physical Education
- Experts : Three to be nominated by the Chairperson (Principal) from the confidential list sent by DUSC
- Nominee : Delhi University Sports Council
- Nominee : Vice Chancellor (Observer)

Marking for Individual, Dual & Combat Sports shall be done by One Expert and marking for Team Games shall be done separately by Three Experts of the Sports Admission Committee

**Note:**

1. The allotment of programme to the eligible applicants shall conform to University regulations and will be the sole responsibility of the College and may be finalized by the **Sports Admission Committee** of the College which will include:
  - a. Chairperson: Principal
  - b. Convener: Teacher in-charge, Department of Physical Education
  - c. Member/s: Teacher/s, Department of Physical Education.
  - d. Nominee: One faculty member of the Staff Council
2. The Sports Admission Committee of the College shall :
  - a. Screen the application form uploaded by the Applicant
  - b. Verify original Sports Certificate of the applicants as per marks allotted by DUSC
3. In Case of Tie: Applicants securing same marks in the same game/ sport eligible to take admission in the same programme/ college, may be resolved by the Sports Admission Committee of the College, considering the following order:
  - (a) Applicant securing higher marks in Sports Trials will be placed/given higher preference.
  - (b) If the Tie still persists, all the applicants may be admitted.
4. The list of finally selected applicants containing marks of the Sports Certificates and Sports Trials along with programme allotted shall be displayed on the Website and Notice Board of the College for three days to take cognizance of the grievances, if any. The Grievance Committee of the College must resolve all the grievances within next three working days before admitting the applicants.

5. The list (soft and hard copy) of finally admitted applicants on the basis of Sports shall be sent to DUSC within seven days from the last date of admission of the University.
6. The College shall maintain proper record of the applicants admitted on the basis of Sports.
7. The Applicant as per their age must be eligible to participate in Inter-University Competitions for the next three years and should not be employed Part-time / Full-time anywhere.
8. Any injury/ casualty caused to the Applicant during Sports Trials shall be the sole responsibility of the Applicant.
9. It is mandatory to submit an Undertaking on Non-Judicial Stamp Paper of Rs. 100/- by the Applicant at the time of admission stating that he/she will play for the College and University during their Under-Graduate programme of study.

**Disclaimer:** College reserves the right to change the number and nature of specific game/ sport and their respective position/ event/ weight category depending upon the availability of applicants at any stage of admission.

**Note :**

- Kindly go to <http://admission.du.ac.in> for criteria for marking of sports certificate and for the list of GAME/SPORTS of the constituent colleges.
- Sports Certificate of Invitational / Memorial / Open / Prize Money League / Ranking competitions will not be considered.
- Only the highest Sports Certificate will be considered for Marking.
- Sports Certificate of only preceding three years will be considered before the starting of the Online Registration on the UG Admission Portal of DU.
- Applicant should upload Self-Attested copy of Sports Certificate.

## ANNEXURE IV

### GUIDELINES FOR EXTRA CURRICULAR ACTIVITIES (ECA)

The Colleges have to notify the actual number of seats under ECA Quota (supernumerary) and requirement in different activities on their College Website, Notice Board and University Website. The dates for preliminary and final trials should also be notified on the College Website, Notice Board and University Website.

The following guidelines for admission to various undergraduate courses on the basis of Extra Curricular Activities (ECA) will be followed by all concerned:

- Candidates seeking admission under ECA category will register online on DU Admission portal.
- The charges for registration will be Rs. 100/- in addition to charges for (UR/OBC/SC/ST/PwD) registration.
- The applicants are required to upload only one certificate (preferably the highest achievement one) issued after May 1, 2015 to April 30, 2018 in each activity they wish to apply for as a proof of their involvement in the relevant activity. They should carry all the relevant certificates for evaluation in case they are selected for final trials
- Trials will be held at two levels: (i) Preliminary trials (ii) Final trials.
- The applicant shall be allowed to appear in the preliminary trials only once in an event. Any request for a second chance of trial will not be permitted.
- The colleges should video graph the preliminary and final trials and maintain records.
- Not more than 15% concession in academic merit vis-à-vis general category candidates (for the last relevant cut-off) may be given for admission to specific courses (subject to the minimum eligibility of course).
- The date/dates for the Preliminary / Final trials shall be notified and displayed on the University Website and also displayed on the College Notice Board well in advance.
- The list of the short listed applicants for final trials will be notified on the University Website, and the Website and Notice Board of the college that is conducting an ECA activity trial
- The Certificates will be evaluated only for students who qualify for final trials. They have to carry all the relevant certificates in original (and a self –attested photocopy) for evaluation at the time of the final trial.

- Weightage in the final trials will be given to the trials and certificates in the following ratio: Trials: 75%, Certificates: 25%.
- The applicant must secure at least 50% marks in the final trials (38 out of 75) to be eligible for the final list of selected candidates.
- The colleges will videograph the preliminary and final trials and should preserve the recordings till the last date of admission.
- The trials for admission under ECA category shall be conducted by the ECA Admission Committee. The following composition of experts in the ECA category is recommended:
  - a) Principal/ Principal Nominee
  - b) Two experts (to be nominated by the University Culture Council) –Eminent people from the cultural field from eminent institutions such as:
    - i. National School of Drama
    - ii. Sri Ram Centre for Performing Arts
    - iii. Faculty of Music & Fine Arts
    - iv. Indian Council for Cultural Relations
    - v. College of Art
    - vi. Sangeet Natak Academy
    - vii. Sahitya Kala Parishad
    - viii. All India Radio/ Doordarshan ('A' Grade Artists)
    - ix. Experts from University fraternity in areas of their expertise
    - x. Other experts / practitioners in the relevant field
    - xi. University Cultural Council nominee.
  - c) College Cultural Council convenor/nominee

The committee constituted hence should not only have expertise in the relevant cultural field but should also have the understanding of the cultural space of the University and its specific requirements.

### **Instructions**

- The allotment of course / subject to the qualified candidates shall conform to University regulations and will be the sole responsibility of the College.
- An applicant being selected in the final list does not a guarantee admission. Admission is subject to availability of seats in a course /college
- The allotment of programme/subject may be finalized by ECA Admission Committee, which will include Chairperson (Principal), members of ECA/Cultural Committee and one faculty member nominated by the Staff Council

- The final list of selected applicants containing marks awarded for the ECA certificates and trials shall be displayed on the University Website for three days for applicants to take cognizance of the grievances, if any. All the grievances shall be resolved within three days
- Applicant having any grievance should apply either to the Central Grievance Committee or to College Grievance Committee
- Applicants will register in the colleges of their choice according to the schedule that will be notified
- The Merit List of the applicants selected for admission after the finals shall be notified on the respective College Website and Notice Board and University Website. The admission of the applicants thereafter will be completed on University Admission Portal
- In case of a tie in the final marks (out of 100), the candidate with higher marks in the trials (out of 75) will be placed higher in the merit list. In case of a tie there also, then both the candidates will have the same rank
- The ECA Admission Committee of the College shall verify the original ECA certificates of the applicants.
- The selected candidates shall submit an Undertaking at the time of admission stating that the candidate will perform for the College and University for the entire period of the candidate's undergraduate programme of study. The college has a right to cancel their admissions if they violate the undertaking during their stay in college
- Any candidate submitting false / fake certificate will be debarred from admission to any programme in any college for three years. If a candidate seeks admission on the basis of false/fake certificates, not only will the admissions be cancelled, an FIR may also be registered
- The college shall maintain proper record of candidates admitted on the basis of ECA
- The decision of ECA Admission Committee shall be final

The following activities have been approved by the admission committee for ECA.

| S.No. | S.No.   | Activities             | Sub-categories   |
|-------|---------|------------------------|--|
| I     | Culture | 1. Dance               | 1.1 Indian Classical<br>1.2 Indian Folk<br>1.3 Western<br>1.4 Choreography       |
|       |         | 2.Vocal                | 2.1 Indian vocal (Classical,Light and Folk)<br>2.2 Western (Classical and light) |
|       |         | 3.Music (Instrumental) | 3.1 Indian Instrumental<br>3.2 Western Instrumental                              |
|       |         | 4.Theatre              | 4.1Theatre   |
|       |         | 5.Creative Writing     | 5.1 Creative Writing : Hindi<br>5.2 Creative Writing : English                   |
|       |         | 6.Debate               | 6.1 Debate : Hindi<br>6.2 Debate : English                                       |
|       |         | 7.Fine Arts            | 7.1 Sketching & Painting<br>7.2 Sculpture  |
|       |         | 8.Digital Media        | 8.1 Still Photography<br>8.2 Film Making<br>8.3 Animation                        |
|       |         | 9.Quiz                 | Quiz   |
|       |         |                        | Divinity for minorities colleges*  |
| II    |         | NCC                    | NCC  |
| III   |         | NSS                    | NSS  |

## ANNEXURE-V

### Admission of candidates under CW categories

- All candidates seeking admission to various undergraduate courses of University of Delhi will have to register online as per schedule notified by the University.
- 5% of seats are reserved for candidates under CW categories course wise in all colleges.
- All the CW candidates have to upload the Educational Concession certificate in the enclosed format to be issued by any of the following authorities on the proper letter head.
  - ❖ Secretary, Kendriya Sainik Board, Delhi.
  - ❖ Secretary, Rajya Zila Sainik Board.
  - ❖ Officer-in-Charge, Record Office.
  - ❖ 1<sup>st</sup> Class Stipendiary Magistrate.
  - ❖ Ministry of Home Affairs (For Police Personnel in receipt of Gallantry Awards)
- Admission may be offered to the Children/Widows of Officers and Men of the Armed Forces including Para-Military Personnel, in the following order of preference:
  - ❖ Widows/Wards of Defence personnel killed in action;
  - ❖ \*Wards of Defence Personnel disabled in action and Boarded out from service with disability attributable to military service;
  - ❖ Widows/Wards of Defence personnel who died in peace time with death attributable to military service;
  - ❖ \*Wards of Defence personnel disabled in peace time and boarded out with disability attributable to the military service; and
  - ❖ Wards of serving Ex-servicemen personnel including personnel of police forces who are in receipt of Gallantry Awards;
    - a. Param Vir Chakra
    - b. Ashok Chakra
    - c. Sarvottam Yudh Seva Medal
    - d. Maha Vir Chakra
    - e. Kirti Chakra
    - f. Uttam Yudh Seva Medal
    - g. Vir Chakra
    - h. Shaurya Chakra
    - i. Yudh Seva Medal
    - j. Sena, Nau Sena, Vayu Sena Medal
    - k. Mention-in- Despatches



- ❖ Wards of Ex-Servicemen.
- ❖ Wives of : a. Defence personnel disabled in action and boarded out from service. b. Defence personnel disabled in service and boarded out with disability attributable to military service c. Ex-servicement and serving personnel who are in receipt of Gallantry Awards. (viii) Wards of Serving Personnel. (ix) Wives of Serving Personnel.

**Format of the Educational Concession Certificate (Sample)**

|   |
|---|
| <p><b>FORMAT</b><br/><b>(ON THE PROPER LETTER HEAD)</b></p> <p style="text-align: center;">OFFICE OF THE _____</p> <p>This is to certify that Mr. /Miss _____ is son/daughter of _____ (No. _____) resident of _____.</p> <p>The above named Officer/JCO/OR _____ :-</p> <p>i. Killed in action on _____ during _____</p> <p>ii. Disabled in action on _____ during _____ and boarded out from service.</p> <p>iii. Died in peace time on duty on _____ with death attributable to military services.</p> <p>iv. Disabled in peace time on duty with disability attributable to military service.</p> <p>v. Gallantry Award: _____.</p> <p>Master/Miss _____ son/daughter of _____ Officer/JCO/OR is eligible for educational concession for admission in University of Delhi against the Armed Forces category under Priority No. _____.</p> <p>No.: _____</p> <p>Date: _____</p> <p style="text-align: right;">(Signature)<br/>Rubber stamp with Name &amp; Designation</p> |
|---|

**Schedule of admission to undergraduate courses (Merit Based)  
under Armed Forces Category (CW) for the academic session  
2018-2019**

The schedule of admission of following priorities of Armed Forces Category including Para Military Personnel for admission to Undergraduate Programmes for the academic session 2018-19:

| <b>Online Registration</b>   | <b>(As per the schedule applicable to all categories)</b>                         |
|--|---|
| <b>Priority I</b>  |   |
| Verification of documents  | 11.06.2018 (Monday) and 12.06.2018 (Tuesday)<br>Time: 10.00 a.m. to 1.00 p.m.     |
| Issue of Provisional Admission Slip  | 13.06.2018 (Wednesday)  |
| Verification of documents, approval of admission and payment of fee by the college | 13.06.2018 (Wednesday) to 14.06.2018 (Thursday)*                                  |
| <b>Priority II</b>   |   |
| Verification of documents  | 18.06.2018 (Monday)<br>Time : 10.00 a.m. to 1.00 p.m.                             |
| Issue of Provisional Admission Slip  | 19.06.2018 (Tuesday)<br>Time : 10.00 a.m. to 1.00 p.m.                            |
| Verification of documents, approval of admission and payment of fee by the college | 19.06.2018 (Tuesday) to 20.06.2018 (Wednesday)*                                   |
| <b>Priority III</b>  |   |
| Verification of documents  | 22.06.2018 (Friday) to 23.06.2018 (Saturday)                                      |
| Issue of Provisional Admission Slip  | 25.06.2018 (Monday)<br>Time : 10.00 a.m. to 1.00 p.m.                             |
| Verification of documents, approval of admission and payment of fee by the college | 25.06.2018 (Tuesday) to 26.06.2018 (Tuesday)*                                     |
| <b>Priority IV</b>   |   |
| Verification of documents  | 28.6.2018 (Thursday) to 29.06.2018 (Friday)<br>Time : 10.00 a.m. to 1.00 p.m.     |
| Issue of Provisional Admission Slip  | 30.06.2018 (Saturday)<br>Time : 10.00 a.m. to 1.00 p.m.                           |
| Verification of documents, approval of admission and payment of fee by the college | 30.06.2018 (Saturday) to 02.07.2018 (Monday)*                                     |
| <b>Priority V(A) &amp; V(B)</b>  |   |
| Verification of documents  | 04.07.2018 (Wednesday) to 05.07.2018 (Thursday)<br>Time : 10.00 a.m. to 1.00 p.m. |
| Issue of Provisional Admission Slip  | 06.07.2018 (Friday)<br>Time : 10.00 a.m. to 1.00 p.m.                             |
| Verification of documents, approval of admission and payment of fee by the college | 06.07.2018 (Friday) to 07.07.2018 (Saturday)*                                     |
| <b>Priority VI</b>   |   |
| Verification of documents  | 09.07.2018 (Monday) to 11.07.2018 (Wednesday)                                     |

|   |  |
|---|--|
| Issue of Provisional Admission Slip   | 12.07.2018 (Thursday)<br>Time : 10.00 a.m. to 1.00 p.m.              |
| Verification of documents, approval of admission and payment of fee by the college  | 12.07.2018 (Thursday) to 13.07.2018 (Friday)*                        |
| <b>Priority VII</b>   |  |
| Verification of documents   | 16.07.2018 (Monday)  |
| Issue of Provisional Admission Slip   | 17.07.2018 (Tuesday)<br>Time : 10.00 a.m. to 1.00 p.m.               |
| Verification of documents, approval of admission and payment of fee by the college  | 17.07.2018 (Tuesday) *   |
| <b>Priority VIII</b>  |  |
| Verification of documents   | 19.07.2018 (Thursday), 20.07.2018 (Friday) and 21.07.2018 (Saturday) |
| Issue of Provisional Admission Slip   | 23.07.2018 (Monday)<br>Time : 10.00 a.m. to 1.00 p.m.                |
| Verification of documents, approval of admission and payment of fee by the college  | 23.07.2018 (Monday) to 24.07.2018 (Tuesday)*                         |
| <b>Priority IX</b>  |  |
| Verification of documents   | 26.07.2018 (Thursday)  |
| Issue of Provisional Admission Slip   | 27.07. 2018 (Friday)<br>Time : 10.00 a.m. to 1.00 p.m.               |
| Verification of documents, approval of admission and payment of fee by the college  | 27.07.2018 (Friday)*   |
| Verification of documents and issue of provisional admission slip to applicants who have not reported on the above dates subject to the availability of seats | 28.07.2018 (Saturday)  |
| Issue of Provisional Admission Slip   | 30.07.2018 (Monday)<br>Time : 10.00 a.m. to 1.00 p.m.                |
| Verification of documents , approval of admission and payment of fee by the college   | 30.07.2018 (Monday)*   |

|                 |  |
|-----------------|--|
| Priority –I     | Widows/Wards of Defence personnel killed in action;  |
| Priority –II    | Wards of disabled in action and boarded out from service.  |
| Priority –III   | Widows/Wards of Defence Personnel who died while in service with death attributable to military service;   |
| Priority -IV    | Wards of disabled in service and boarded out with disability attributable to military service;   |
| Priority –V (A) | Wards of Ex-servicemen and serving personnel who are in receipt of Gallantry Awards; <ul style="list-style-type: none"> <li>i. ParamVir Chakra</li> <li>ii. Ashok Chakra</li> <li>iii. SarvottamYudhSeva Medal</li> <li>iv. MahaVir Chakra</li> <li>v. Kirti Chakra</li> <li>vi. UttamYudh Seva Medal</li> <li>vii. Vir Chakra</li> <li>viii. Shaurya Chakra</li> <li>ix. Yudh Seva Medal</li> <li>x. Sena, Nau Sena, Vayu Sena Medal</li> </ul> |

|                  |   |
|------------------|---|
| Priority – V (B) | xi. Mention-in- Dispatches<br>Wards of the Police personnel who are in receipt of President’s Police Medal for Gallantry, Police Medal for Gallantry.   |
| Priority - VI    | Wards of Ex-Servicemen.   |
| Priority - VII   | Wives of: <ol style="list-style-type: none"> <li>i. Defence personnel disabled in action and boarded out from service.</li> <li>ii. Defence personnel disabled in service and boarded out with disability attributable to military service</li> <li>iii. Ex-servicemen and serving personnel who are in receipt of Gallantry Awards.</li> </ol> |
| Priority –VIII   | Wards of Serving Personnel.   |
| Priority -IX     | Wives of Serving Personnel  |

**Note:**

- Benefit under CW category may extend to the wards of the Personnel of Para Military forces up to priority (v) only.
- Verification of documents & Issue of Provisional Admission Slip at Conference Centre, near Botany Department, University of Delhi, Delhi-07
- Morning college: From 10.00 a.m. to 1:00 p.m.;
- Evening college: From 4:00 p.m. to 7:00 p.m.
- \*After approval of admission, the applicant has to log on to the undergraduate admission portal to make online admission fee payment. This may be done till 12:00 noon of the next day of the last date of admission by the college.

### **Admission of Wards of Kashmiri Migrants**

- All the Wards of Kashmiri Migrants who wish to be considered for admission to various undergraduate courses for university have to register online as per schedule notified by the university.
- Upto 5% seats are reserved course-wise in all colleges for Wards of Kashmiri Migrants.
- All the Wards of Kashmiri Migrants will have to upload a certificate of registration as Kashmiri Migrants issued by Divisional Commissioner/ Relief Commissioner.
- A concession of maximum 10% in the last cut-off marks fixed for General category candidates shall be extended to the Kashmiri Migrants.
- Admission of Wards of Kashmiri Migrants will be based on cut-offs to be announced by the colleges.

### **Prime Minister’s Special Scholarship Scheme for J&K students**

The applicants selected under Prime Minister’s Special Scholarship Scheme for J&K students will be admitted directly to colleges.

**ANNEXURE VI**  
**RESERVATION OF SEATS FOR PERSONS WITH DISABILITIES**  
**(PWD)**  
**(SUPERNUMERARY SEATS)**

As per the provisions of Rights of Persons with Disabilities Act, 2016, not less than five percent (5%) seats are reserved for Persons with Benchmark Disabilities, where “person with benchmark disability” means a person with not less than forty percent (40%) of a specified disability where specified disability has not been defined in measurable terms and includes a person with disability where specified disability has been defined in measurable terms, as certified by the certifying authority. It may be noted that the erstwhile Persons with Disability Act, 1995, under which reservation for Persons with Disabilities in admissions was provided earlier has now been repealed. The following specified categories of disabilities as mentioned in the Schedule to the Rights of Persons with Disabilities Act, 2016 [ See clause (zc) of section 2 of Act of Rights of Persons with Disabilities Act, 2016] are eligible to get the benefit of the said reservation;

**1. Physical disability**

- A. Locomotor disability** (a person's inability to execute distinctive activities associated with movement of self and objects resulting from affliction of musculoskeletal or nervous system or both), including—
- (a). "leprosy cured person" means a person who has been cured of leprosy but is suffering from—
    - (i) loss of sensation in hands or feet as well as loss of sensation and paresis in the eye and eye-lid but with no manifest deformity;
    - (ii) manifest deformity and paresis but having sufficient mobility in their hands and feet to enable them to engage in normal economic activity;
    - (iii) extreme physical deformity as well as advanced age which prevents him/her from undertaking any gainful occupation, and the expression "leprosy cured" shall construed accordingly;
  - (b) "cerebral palsy" means a Group of non-progressive neurological condition affecting body movements and muscle coordination, caused by damage to one or more specific areas of the brain, usually occurring before, during or shortly after birth;
  - (c) "dwarfism" means a medical or genetic condition resulting in an adult height of 4 feet 10 inches (147 centimeters) or less;
  - (d) "muscular dystrophy" means a group of hereditary genetic muscle disease that weakens the muscles that move the human body and persons with multiple dystrophy have incorrect and missing information in their genes, which prevents them from making the proteins they need for healthy muscles. It is characterised by

progressive skeletal muscle weakness, defects in muscle proteins, and the death of muscle cells and tissue;

(e) "acid attack victims" means a person disfigured due to violent assaults by throwing of acid or similar corrosive substance.

**B. Visual impairment—**

(a) "blindness" means a condition where a person has any of the following conditions, after best correction—

- (i) total absence of sight; or
- (ii) visual acuity less than 3/60 or less than 10/200 (Snellen) in the better eye with best possible correction; or
- (iii) limitation of the field of vision subtending an angle of less than 10 degree.

(b) "low-vision" means a condition where a person has any of the following conditions, namely:—

- (i) visual acuity not exceeding 6/18 or less than 20/60 upto 3/60 or upto 10/200 (Snellen) in the better eye with best possible corrections; or
- (ii) limitation of the field of vision subtending an angle of less than 40 degree up to 10 degree.

**C. Hearing impairment—**

(a) "deaf" means persons having 70 DB hearing loss in speech frequencies in both ears;

(b) "hard of hearing" means person having 60 DB to 70 DB hearing loss in speech frequencies in both ears;

**D. "speech and language disability"** means a permanent disability arising out of conditions such as laryngectomy or aphasia affecting one or more components of speech and language due to organic or neurological causes.

**2. Intellectual disability, a condition characterized by significant limitation both in intellectual functioning (reasoning, learning, problem solving) and in adaptive behaviour which covers a range of every day, social and practical skills, including—**

(a) "specific learning disabilities" means a heterogeneous group of conditions wherein there is a deficit in processing language, spoken or written, that may manifest itself as a difficulty to comprehend, speak, read, write, spell, or to do mathematical calculations and includes such conditions as perceptual disabilities, dyslexia, dysgraphia, dyscalculia, dyspraxia and developmental aphasia;

- (b) "autism spectrum disorder" means a neuro-developmental condition typically appearing in the first three years of life that significantly affects a person's ability to communicate, understand relationships and relate to others, and is frequently associated with unusual or stereotypical rituals or behaviours.

### **3. Mental behaviour**

"mental illness" means a substantial disorder of thinking, mood, perception, orientation or memory that grossly impairs judgment, behaviour, capacity to recognize reality or ability to meet the ordinary demands of life, but does not include retardation which is a condition of arrested or incomplete development of mind of a person, specially characterised by subnormality of intelligence.

### **4. Disability caused due to -**

(a) chronic neurological conditions, such as —

- (i) "multiple sclerosis" means an inflammatory, nervous system disease in which the myelin sheaths around the axons of nerve cells of the brain and spinal cord are damaged, leading to demyelination and affecting the ability of nerve cells in the brain and spinal cord to communicate with each other;
- (ii) "parkinson's disease" means a progressive disease of the nervous system marked by tremor, muscular rigidity, and slow, imprecise movement, chiefly affecting middle-aged and elderly people associated with degeneration of the basal ganglia of the brain and a deficiency of the neurotransmitter dopamine.

(b) Blood disorder—

- (i) "haemophilia" means an inheritable disease, usually affecting only male but transmitted by women to their male children, characterised by loss or impairment of the normal clotting ability of blood so that a minor wound may result in fatal bleeding;
- (ii) "thalassemia" means a group of inherited disorders characterised by reduced or absent amounts of haemoglobin.
- (iii) "sickle cell disease" means a hemolytic disorder characterised by chronic anemia, painful events, and various complications due to associated tissue and organ damage; "hemolytic" refers to the destruction of the cell membrane of red blood cells resulting in the release of hemoglobin.

**5. Multiple Disabilities (more than one of the above specified disabilities) including deaf blindness which means a condition in which a person may have combination of hearing and visual impairments causing severe communication, developmental, and educational problems.**

**6. Any other category as may be notified by the Central Government.**



### Concessional/Waiver of fees in respect of Persons with Disabilities (PwD)

1. Consequent upon amendment to Ordinance X(4) of the University, the following provision has been added after Sub-clause 2 of Ordinance X( 4) of the said Ordinance:

“Provided that the Persons with Physical Disabilities shall be waived off all the fees payable including the Examination fee and other University fees, except Admission fee, subscription towards Delhi University Students’ Union and Identity Card fee for pursuing under-graduate, post-graduate or other Programmes in the University or its Colleges.”

In pursuance of the above, the applicants with physical disabilities pursuing various Programmes of study in the Faculties, Departments, Centers, and Institutions / Colleges of the University shall be exempted from payment of fees, including examination fee and other University fees, except Admission fee, subscription towards Delhi University students’ Union and Identity Card fee.

2. PwD applicants who will meet the cut-off for the unreserved category and will take admission in the unreserved category (UR) will pay the fee relevant for PwD applicant.

3. In pursuance of the Executive Council Resolution No. 50 dated 03.11.2012, it is notified that the students with physical disabilities residing in different Hostels / Halls of the University are exempted from payment of all hostel fees and charges except refundable caution fee and the mess fees. The Persons with Physical Disabilities students shall pay 50% of the Mess fee and the remaining 50% of the Mess Fee-in respect of the PwD students is being met by the University of Delhi. Similar norms are to be adopted by the Colleges in respect of PwD Students residing in various hostels of the Colleges.

It is clarified further that the PwD students who are getting fellowships / financial assistance shall be exempted from payment of fees / charges / mess fees subject to the following conditions:

| <b>Value of Fellowship</b>   | <b>Exemption of Fees Waiver etc.</b> |
|------------------------------|--------------------------------------|
| Up to Rs. 3000/- per month   | Fees waiver + 50% Mess Subsidy       |
| Rs. 3001 to 8000 per month   | Fees waiver but no Mess Subsidy      |
| Rs. 8001 and above per month | No fees waiver and no Hostel Subsidy |

**All Eligible SC/ST, OBC, PwD students who are admitted to any college/Department should submit their scholarship form by February for processing**

**ANNEXURE VII**  
**RESERVATION OF SEATS FOR WARD QUOTA**  
**(SUPERNUMERARY SEATS)**

The admission to the wards of University and College employees, both teaching and nonteaching, to the various undergraduate programmes/courses, excluding professional programmes/courses and other courses where admission is made on the basis of entrance test, is made according to the following criteria:

- (a) For admission of the wards (sons/daughters) of the employees at the college where employees are working be given on the basis of merit among such candidates subject to ordinarily one seat for every unit of up to sixty students in a course and subject to fulfillment of minimum eligibility conditions.
- (b) For admission of the wards (sons/daughters) of the employees of the University/other colleges (teaching/non-teaching) the total number of seats for admission will not exceed six (three for the teaching and three for the nonteaching employees) on the basis of merit among such candidates subject to a maximum of ordinarily one seat for every unit of upto sixty students in a course and subject to fulfillment of minimum eligibility conditions.

The admissions on the above norms will be against seats over and above the normal strength.

The applicants who wish to apply for admission under ward quota must fill the online registration form. They need to choose the colleges from the list for which they wish to apply at the time of registration. The admissions under Ward Quota will be done along with fourth cut off list and subsequently thereof. The procedure for admission under Ward Quota will also be online.

### ANNEXURE VIII

**Schedule for Announcement of Cut- off lists#, Verification of Documents, Approval of Admission in Colleges and Payment of Admission Fee for the merit based courses.**

| Cut-off               | Activity   | Date   |
|-----------------------|--|--|
|                       | Online Registration  | 15.05.2018 (Tuesday) 6 PM onwards to 07.06.2018 (Thursday) Till 6 PM                       |
| <b>First Cut-off</b>  | Notification of First Cut-off Marks List by the Colleges           | Tuesday, 19th June 2018  |
|                       | Document verification and approval of admission                    | Tuesday, 19 <sup>th</sup> June 2018 to Thursday, 21 <sup>th</sup> June 2018                |
| <b>Second Cut-off</b> | Notification of Second Cut-off Marks List by the Colleges          | Monday, 25 <sup>th</sup> June 2018   |
|                       | Document verification and approval of admission                    | Monday, 25 <sup>th</sup> June 2018 to Wednesday, 27 <sup>th</sup> June 2018                |
| <b>Third Cut-off</b>  | Notification of Third Cut-off Marks List by the Colleges           | Saturday, 30 <sup>th</sup> June 2018   |
|                       | Document verification and approval of admission                    | Saturday, 30 <sup>th</sup> June 2018 to Tuesday, 3 <sup>rd</sup> July (except Sunday) 2018 |
| <b>Fourth Cut-off</b> | Notification of Fourth Cut-off Marks List by the Colleges (if any) | Friday, 6 <sup>th</sup> July 2018  |
|                       | Document verification and approval of admission                    | Friday, 6 <sup>th</sup> July 2018 to Monday , 9 <sup>th</sup> July 2018                    |
| <b>Fifth Cut-off</b>  | Notification of Fifth Cut-off Marks List by the Colleges (if any)  | Thursday, 12 <sup>th</sup> July 2018   |
|                       | Document verification and approval of admission                    | Thursday, 12 <sup>th</sup> July 2018 to Saturday, 14 <sup>th</sup> July 2018               |

**Note:**

1. For document verification and approval of admission following timing will be observed. Morning College: 9.30 a.m. to 1.30 p.m., Evening College: 4 p.m. to 7 p.m.
2. After approval of admission, the applicant has to log on to the undergraduate admission portal to make online admission fee payment. This may be done till 12:00 noon of the day of the last day of that cut-off in which applicant is taking admission.

**NOTE:** Further cut-off lists/ seat allocation schedule may be declared depending on the vacant.

## ANNEXURE IX

### Schedule of Admission in Non-Collegiate Women's Education Board

The following is the schedule for women applicants seeking admissions to the Non-Collegiate Women's Education Board (NCWEB)

|                                      |  |
|--------------------------------------|--|
| Online Registration                  | 15.05.2018 (Tuesday) 6 PM onwards to 07.06.2018 (Thursday) Till 6 PM |
| Announcement of 1 <sup>st</sup> list | 30.06.2018 (Saturday)  |
| Admission for 1 <sup>st</sup> list   | 30.06.2018 (Saturday) to 03.07.2018 (Tuesday)(except Sunday)         |
| Announcement of 2 <sup>nd</sup> list | 06.07.2018 (Friday)  |
| Admission for 2 <sup>nd</sup> list   | 06.07.2018 (Friday) to 09.07.2018 (Monday) (except Sunday)           |
| Announcement of 3 <sup>rd</sup> list | 12.07.2018 (Thursday)  |
| Admission for 3 <sup>rd</sup> list   | 12.07.2018 (Thursday) to 14.07.2018 (Saturday)                       |
| Announcement of 4 <sup>th</sup> list | 18.07.2018 (Wednesday)   |
| Admission for 4 <sup>th</sup> list   | 18.07.2018 (Wednesday) to 20.07.2018 (Friday)                        |
| Announcement of 5 <sup>th</sup> List | 24.07.2018 (Tuesday)   |
| Admission for 5 <sup>th</sup> List   | 24.07.2018 (Tuesday) to 26.07.2018 (Thursday)                        |

**Further cut-off lists may be declared, depending on the vacant seats in the colleges.  
TIME: 9.30 a.m. to 1:30 p.m.**

**The list shall be displayed at 9:30 a.m. at all centres and the NCWEB website:  
[www.ncweb.du.ac.in](http://www.ncweb.du.ac.in)**

**\*After approval of admission, the applicant has to log on to the undergraduate admission portal to make online admission fee payment. This may be done till 12:00 noon of the next day of the last day of that cut- off on which applicant is taking admission.**

**Note:**

1. Residence proof of NCT Delhi (i.e. Aadhaar card/ Passport/ voter Id card/ Driving license/ Ration card) in original will have to be submitted by the applicant
2. Any student who takes admission in any one NCWEB centre, will not be allowed to change the centre at any later stage during the admission process.

## ANNEXURE X

I. Procedure for calculation of 'Best Four' subjects percentage for Honours Programmes (For admission to Arts/ Humanities Programmes):

- a. The merit shall be determined on the basis of one language and three best academic/elective subjects from LIST A.
- b. Out of three, academic/elective subject chosen above, one must be the concerned subject in which the admission is sought, failing which a deduction of 2.5% will be imposed on the calculated 'Best Four' percentage.

For honours in languages refer to point 6 of Basis of calculation of Best Four given below.

**Note:**

- i. If an applicant doesn't include the subjects given in LIST A in 'Best Four', then a deduction of 2.5% of maximum marks will be levied for each subject for the purpose of calculating 'Best Four'.
- ii. All subjects to be included in the calculation of 'Best Four' must have at least 70% theory component of exam. In case, the subject to be considered does not have 70% theory component and 30% practical component, then the marks of theory and practical only shall be converted to 70% and 30%, respectively on pro rata basis. These new marks will then be considered for calculation of 'Best Four'.

**Examples**

(1) If an applicant has scored: Physics 90 (theory 50, practical 40; max. marks theory 60, practical 40), and Chemistry 91 (theory 52, practical 39; max. marks theory 60, practical 40) which is not in ratio of 70: 30, then the marks can be converted on pro rata basis Pro rata marks in physics = 88.33;  $((50/60) \times 70 + (40/40) \times 30) = 58.33 + 30 = 88.33$  Pro rata marks in chemistry = 89.92;  $((52/60) \times 70 + (39/40) \times 30) = 60.66 + 29.25 = 89.91$

(2) If an applicant has scored: Physics 88 (theory 45, IA 14, practical 29; max. marks theory 56, IA 14, practical 30), Chemistry 92 (theory 48, IA 14, practical 30; max. marks theory 56, IA 14, practical 30), English (90) and Biology 95 (theory 51, IA 14, practical 30; max. marks theory 56, IA 14, practical 30). Mathematics 92. The marks in Physics, Chemistry and Biology have less than 70% theory component and therefore have to be converted to 70:30 ratio on pro rata basis. For Physics, it is  $56.25 + 29 = 85.25$ ;  $((45/56) \times 70 + (29/30) \times 30) = 56.25 + 29.3 = 85.55$  For Chemistry, it is  $60 + 30 = 90$ ;  $((48/56) \times 70 + (30/30) \times 30) = 60 + 30 = 90$  For Biology, it is  $63.75 + 30 = 93.75$ ;  $((51/56) \times 70 + (30/30) \times 30) = 63.75 + 30 = 93.75$

The following discipline subjects must be treated as Academic/ Elective subjects for the purpose of undergraduate admissions. All other subjects offered by different boards may be treated as nonelective.

**LIST A**

|  |              |                   |                       |
|--|--------------|-------------------|-----------------------|
| Arabic                                     | French       | Legal Studies     | Punjabi               |
| Bengali                                    | Geography    | Mathematics       | Sanskrit              |
| Botany                                     | Geology      | Music             | Sociology             |
| Chemistry                                  | German       | Persian           | Spanish               |
| Commerce*                                  | Hindi        | Philosophy        | Statistics            |
| Computer Science/<br>Informatics Practices | History      | Physics           | Urdu                  |
| Economics                                  | Home Science | Political Science | Zoology               |
| English                                    | Italian      | Psychology        | Biology/Biotechnology |

**Basis of calculation of Best Four**

1. Mass Media Studies will be treated as an academic subject for the purpose of admission to B.A. (Hons.) Journalism (Hindi/ English).
2. In case an applicant has studied both elective and core languages, the core/ elective language subject will be treated as language, while elective language can be considered as academic/ music elective subject.
3. Admission to B.A. (Hons.) Applied Psychology will be based on 'Best Four' percentage as in B.A. (Hons.) Psychology.
4. Admission to B.A. (Hons.) Social Work and B.A. (Hons.) Philosophy will be based on 'Best Four' percentage including one language and three academic/elective subjects as per the above procedure.
5. The applicants must have studied and passed Mathematics at the qualifying exam for admission to B.A. (Honours) in Economics.
6.
  - a) For admission to Honours in any language programme, advantage of 2% in the 'Best Four' percentage will be given to those applicants who have studied that particular elective language.
  - b) In case, an applicant has not studied a language at qualifying exam and is seeking admission to Honours in that language (except for Honours in English and Hindi, refer (c)), deduction of 5% will be imposed on 'Best Four' percentage.
  - c) For admission to Honours in English and Hindi, the applicant must have studied and passed the respective language in the qualifying exam and should include respective language for calculation of 'Best Four' percentage.



7. University may define any other relevant subjects as an academic/ elective for a particular Honours programme.

|  |   |
|--|---|
| <p><b>Example 1:</b><br/>If an applicant has scored: Accountancy (90), Business Studies (92), English Core (88) and Economics (94). Total marks in four subjects are <math>90+92+88+94=364</math>, Percentage is 91%.<br/>The effective percentage for:<br/>B.A. (Hons.) English is 91%,<br/>Not eligible for B.A. (Hons.) Economics, (Maths not studied passed)<br/>B.A. (Hons.) Political Science is <math>91\% - 2.5\% = 88.5\%</math>. (Political Science not studied &amp; passed)</p>  | <p><b>Example 2:</b><br/>If an applicant has scored: Physics (96), Chemistry (92), English Core (90) and Mathematics (94), Economics (83).<br/><b>Case1:</b>Total marks in four subjects are <math>96+92+90+94=372</math>, Percentage is 93%. The effective percentage for:<br/>B.A. (Hons.) History is <math>93\% - 2.5\% = 90.5\%</math>,<br/>B.A. (Hons.) English is 93%,<br/>As economics is not considered in Best Four<br/><b>Case2:</b> Total marks in four subjects are <math>96+90+94+83=363</math>, Percentage is 90.75%. The effective percentage for:<br/>B.A. (Hons.) Economics is 90.75%<br/><b>Comparing Case1 &amp; Case2, Best Four for B.A. (Hons.) Economics is 90.75%</b></p> |
| <p><b>Example 3:</b><br/>If an applicant scored: Accounts (88), English Core (92), Punjabi Elective (90), Mathematics (82) and Web Designing (96).<br/>Total marks in four subjects are <math>88+92+90+96=366</math>, Percentage is 91.5%.<br/>The effective percentage for:<br/>B.A. (Hons.) History is <math>91.5\% - 2.5\% - 2.5\% = 86.5\%</math><br/>B.A. (Hons.) Punjabi is <math>95\% + 2\% = 92.5\%</math><br/>B.A. (Hons.) English is <math>90.5\% = 89\%</math>. 2.5% is deducted as Web Designing not listed subject (List A)</p> | <p><b>Example 4:</b><br/>If an applicant has scored: Accounts (90), Business Studies (92), English Core (88) and Home Science (94), Mathematics (85).<br/>Total marks in four subjects are <math>90+92+88+94=364</math>, Percentage is 91%.<br/>The effective percentage for B.A. (Hons.) Psychology is <math>91 - 2.5 = 88.5\%</math><br/>The effective percentage for B.A. (Hons.) Economics is <math>91 - 2.5 = 88.5\%</math><br/>The effective percentage for B.A. (Hons.) English is 91%</p>   |



**Example 5:**

If an applicant has scored: Physics (85), Chemistry (90), English Core (90), Biology (85) and Mathematics (75).

Total marks in Best four are:  
 $85+90+85+90=350$

The percentage is 87.5%

The effective percentage for:

B.A. (Hons.) English is 87.5%

B.A. (Hons.) Political Science is  $87.5\% - 2.5\% = 85\%$

B.A. (Hons.) Economics is  $87.5\% - 2.5\% = 85\%$

**Example 6:**

If an applicant has scored: English Elective (92), History (65), Political Science (85), Geography (89) and Home Science (90).

Total Marks in four subjects are  
 $92+85+89+90=356$ , excluding History.

The percentage is 89%. The effective percentage for:

B.A. (Hons.) English is  $89\% + 2\%$  (Elective) = 91%

B.A. (Hons.) Political Science is 89%

B.A. (Hons.) History is  $89 - 2.5\% = 86.5\%$   
 (History not included)

B.A. (Hons.) Psychology is  $89 - 2.5\% = 86.5\%$

## II. Procedure for calculation of 'Best Four' subjects percentage for B. Com. (Honours)/B.Com.:

One Language from Part 1 of List C1 + three best subjects out of Part 2 of List C1.

OR

One Language from Part 1 of List C1 + any combination of subjects out of Part 2 of List C1, List C2 or any other subject (not listed either in List C1 or List C2). In such a case, the deduction of marks from aggregate percentage of 'Best Four' shall be as follows:

- iii. For every subject included from List C2, a deduction of one percent in aggregate percentage of 'Best Four';
- iv. For every other subject (not listed either in List C1 or List C2), a deduction of 2.5% per subject in aggregate percentage of 'Best Four'.

### Note:

1. The applicant must have studied and passed Mathematics/Business Mathematics at the qualifying examination for admission to B. Com. (Hons.).
2. The computation of 'best four' subjects in the above framework should lead to an effective and unique 'best four' which would be higher than any other combination of 'best four' subjects.

### LIST C1 – List of Core Subjects for B.Com.(Hons.)/B.Com.

| PART 1 (Language) | PART 2 (Core Subjects)      |
|-------------------|-----------------------------|
| English           | Mathematics                 |
| Hindi             | Accountancy                 |
|                   | Business Studies / Commerce |
|                   | Economics                   |

**LIST C2 – ADDITIONAL LIST of Subjects for B. Com. (Hons.)/ B.Com.**

|  |              |                   |            |
|--|--------------|-------------------|------------|
| Botany                                 | Geography    | Legal Studies     | Psychology |
| Business Mathematics                   | Geology      | Philosophy        | Sociology  |
| Chemistry                              | History      | Physics           | Statistics |
| Computer Science/Informatics Practices | Home Science | Political Science | Zoology    |
| Biology/Biotechnology                  |              |                   |            |

**Example 7:**

If an applicant has scored: Accountancy (90), Business Studies (92), English Core (88) and Economics (94). Total marks are  $90+92+88+94=364$ . Percentage is 91%.

Not eligible for B.Com. (Hons.)

The effective percentage for B.Com. is 91%

**Example 8:**

If an applicant has scored: Physics (96)\*, Chemistry (92), English Core (90) and Mathematics (94).

Total marks are  $96+92+90+94=372$ . Percentage is 93%.

The effective percentage for both B.Com. (Hons.) & B.Com. is  $93 - 2 \times 1\% = 90\%$

**Example 9:**

If an applicant scored: Accountancy (88), English Core (92), Punjabi Elective (90), Mathematics (82) and Web Designing (96).

**Case 1:** Total marks are  $88+92+90+96=366$ . Percentage is 91.5%.

The effective percentage is  $91.5 - 2 \times 2.5\% = 86.5$

**Case 2:** Total marks are  $88+92+82+96= 358$

Percentage is 89.5%.

The effective percentage is  $89.5\% - 2.5\% = 87\%$

**Case 2 is unique “best four”, so effective percentage for both B.Com. (Hons.) & B.Com. is 87%**

**Example 10:**

If an applicant has scored: Accountancy (90), Business Studies (92), English Core (88) and Home Science (94), Mathematics (85).

**Case 1:** Total marks are  $90+92+88+94=364$ . Percentage is 91%.

The effective percentage is  $91\% - 1\% = 90\%$

**Case 2:** Total marks are  $90+92+88+85=355$ . Percentage is 88.75%.

The effective percentage is 88.75%

**Case 1 is the “best four”, so effective percentage for both B.Com. (Hons.) & B.Com. is 90%**

**Example 11:**

If an applicant scored: History (88), English Core (92), Political Science (90), Philosophy (67) and Web Designing (96). Total marks are  $88+92+90+96=366$ . Percentage is 91.5%.

Not eligible for B.Com. (Hons.)

The effective Percentage for B.Com. is  $91.5\% - 1\% - 1\% - 2.5\% = 87\%$

**Example 12:**

If an applicant has scored in Mathematics (90), Business Studies (82), Hindi (88), Web designing (94)\* and Painting (95)\*.

**Case 1:** Total marks are  $90+88+94+95=367$ . The Percentage is 91.75%.

The effective percentage is  $91.75\% - 2 \times 2.5\% = 86.75$

**Case 2:** Total marks are  $90+82+88+95=354$ . The Percentage is 88.75%.

The effective percentage is  $88.75\% - 2.5\% = 86.25$

Case 1 is the “best four”, so effective percentage for both B.Com. (Hons.) & B.Com. is 86.75%

## II. Procedure for calculation of ‘Best Four’ subjects percentage for B.A. programme:

- One Language (Core/Elective/Functional)
- Any three elective subjects can be chosen. A deduction of upto 5% on ‘Best Four’ percentage may be imposed if there is a change of stream for admission to B.A. programme, which means either from Commerce stream to or Science stream to Arts/Humanities/Social Sciences.
- One non-listed (LIST A of Annexure II) subject can be included in calculation of ‘Best Four’ without any deduction.
- For admission to B.A. (Vocational) only, related vocational subjects may be treated at par with academic/elective subjects and upto two vocational subjects, which are in relationship with the programme of study may be included for the calculation of ‘Best Four’.
- If an applicant opts for Modern Indian Language (MIL) (Except Hindi) as a subject, an advantage of up to 10% may be given in ‘Best Four’ in those colleges where MIL is offered as a subject.

### Note:

- The college will have to notify the actual deduction upto 5% for change of stream before hand by uploading on their website and intimating the same to the University.
- If more than one non-listed subject is included for calculation of ‘Best Four’, a deduction of 2.5% each in ‘Best Four’ may be levied in addition to deduction due to change of stream, if any.

Examples for calculation of ‘Best Four’ Percentage are given below:

|  |   |
|--|---|
| <p><b>Example 13:</b><br/>If an applicant has scored in Accountancy (90), Business Studies (92), English Core (88) and Economics (94). Total marks are <math>90+92+88+94=364</math>. The Percentage is 91%. The effective percentage for B.A. programme is <math>91\% - 5\%^{**} = 86\%</math></p> | <p><b>Example 14:</b><br/>If an applicant has scored in Physics (96)*, Chemistry (92)*, English Core (90) and Mathematics (94). Total marks are <math>96+92+90+94=372</math> and Percentage is 93%. The effective percentage for B.A. programme is <math>93\% - 5\%^{**} = 88\%</math></p>  |
| <p><b>Example 15:</b><br/>If an applicant scored: History (88), English Core (92), Political Science (90) and Web Designing (96)*<br/>Total marks are <math>88+92+90+96=366</math>, Percentage is 91.5%.<br/>The effective Percentage for B.A. programme is 91.5%</p>                              | <p><b>Example 16:</b><br/>If an applicant has scored in Accountancy (90), Business Studies (62), English Core (88), Web designing (94)* and Painting (95)*. Total marks are <math>90+95+88+94=367</math>. The Percentage is 91.75%.<br/>The effective percentage for B.A. programme is <math>91.75\% - 5\%^{**} - 2.5\%^{\#} = 84.25\%</math></p> |

\*\* is deduction due to change of stream.

# is for second vocational subject

### Admission to Science Programmes

The Basis of Selection for Mathematical Sciences/Science/Interdisciplinary & Applied Sciences programmes is listed in Section 5.1.4 and Section 5.1.5. All the subjects to be included for Basis of Selection (PCM/PCB/PCMB) must have at least 70% theory component of examination. In case, the subject to be considered does not have 70% theory component and 30% practical component, then the marks of theory and practical only must be converted to 70% and 30% , respectively on pro rata basis. These new marks will then be considered for calculation of PCM/PCB etc.

#### Example 17:

If an applicant has scored: Physics 90 (theory 50, practical 40; max. marks theory 60, practical 40), Chemistry 91(theory 52, practical 39; max. marks theory 60, practical 40), English (90) and Mathematics (95), Physical Education (92). Physics and Chemistry have 60% theory component and 40% practical marks.

Pro rata marks in physics = 88.33%

Pro rata marks in chemistry = 89.92%

Therefore, Total marks in PCM are:  $88.33+89.92+95=273.25=91.08\%$  and PCME are:  $88.3+89.92+95+90 = 363.25 = 90.81\%$ .

#### Example 18:

If an applicant has scored: Physics 88 (theory 45, IA 14, practical 29; max. marks theory 56, IA 14, practical 30), Chemistry 92 (theory 48, IA 14, practical 30; max. marks theory 56, IA 14, practical 30), English (90) and Biology 95 (theory 51, IA 14, practical 30; max. marks theory 56, IA 14, practical 30). Mathematics 92. Physics, Chemistry and Biology have less than 70% theory component and must be converted to 70:30.

For Physics, it is  $56.25+29 = 85.25$ ; For chemistry, it is  $60+30= 90$ ; For biology, it is  $63.75+30= 93.75$ . The PCB is 89.77% ; PCM is 89.19%



## ANNEXURE XI

**Rules for refund of fee on account of withdrawal/cancellation of admission  
(as per notification Acad.-I/2015-16/Refund of fee/541 dated 26<sup>th</sup> June, 2015  
& Acad.-I/2015-16/Refund of fee/586 dated 8<sup>th</sup> July 2015).**

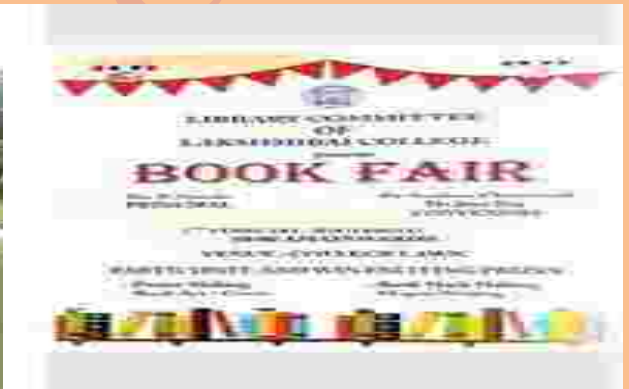
| S.N. | Reasons for seeking refund   | Quantum of fee to be refunded   |
|------|--|---|
| 1.   | When a student applies for withdrawal of admission up to 31 <sup>st</sup> July.  | Full fee after deduction of Rs. 500/- and full examination fee  |
| 2.   | When a student applies for withdrawal of admission on or after 1 <sup>st</sup> August till three working days before the last date of admission (including the last day of admission)                                      | Full fee after deduction of Rs.1000/- and full examination fee  |
| 3.   | When admission is made inadvertently due to error/omission/commission on the part of the University/College  | Full fee and full examination fee.  |
| 4.   | When cancellation of admission is due to concealment/falsification of facts, submission of false/fake certificates(s), providing misleading information by the student or for any error/mistake on the part of the student | No fee will be refunded   |
| 5.   | In case of Migration of a student in III semester from one college to another college (If permissible under the University rules), up to 31 <sup>st</sup> August of the year of migration                                  | Full fee after deduction of 20% of the total fee and full examination fee.                                |
| 6.   | When a student of Self Financing course applies for withdrawal of admission on or before the last date of admission  | Full fee after deduction of Rs. 1000/- and full examination fee   |
| 7.   | If a student provisionally admitted to a course on declaration of the result of his qualifying examination/compartamental examination becomes ineligible for admission and his/her admission is cancelled                  | Full fee after deduction of Rs. 1000/- provided that he/she applies for refund in the same Financial Year |
| 8.   | In case a student after his/her admission expires within one month of the last date of admission   | Full fee including examination fee will be refunded to his/her parents                                    |
| 9.   | When a student has been allowed to change the course of study in the same college or within the departments of the University.   | After adjustment of fees already paid the student will be required to pay the remaining amount due as     |

|  |  |  |
|--|--|--|
|  |  | <p>prescribed for the new course. In case the student paid in the previous course more than the amount due for the second course, the excess amount will be refunded/adjusted towards further month(s) fees.</p> |
|--|--|--|

### PHOTO GALLERY









## प्रिंसिपल की कलम से ....

नौजवान ! सावधान ! वक्त आज कह रहा,  
जाग-जाग वर्तमान, युद्ध का समय हुआ।  
तू महान देश की, एकमात्र आस है,  
देर सी विपत्तियां, एकमात्र त्रास है।  
भारती मुकारती, देश है सिसक रहा,  
जाग-जाग वर्तमान, युद्ध का समय हुआ।

तू ही क्रांति, तू ही शांति, तू प्रलय विराम है  
तू सृजन, दिनाश भी, तू सुबह है शाम है।  
छोड़ दे प्रमाद अब, पाश्वजन्य कह रहा,  
जाग-जाग वर्तमान, युद्ध का समय हुआ।

सो गया था तू तो देख, लाज भी लजा गई,  
म्रष्ट राजनीति ने, ईंट ईंट बांट दी,  
भूल जा तू बचपना, अब विवेक कह रहा,  
जाग-जाग वर्तमान, युद्ध का समय हुआ।

तोड़ दे वे रूढ़ियां, बन रही जो बेडियां,  
नव सृजन के गीत तब, सुन सकेंगी पीडियां।  
थाम ले समाज को, लड़खड़ा कदम रहा,  
जाग-जाग वर्तमान, युद्ध का समय हुआ।  
धर्म-युद्ध सन्निकट, है अधर्म बढ़ गया,  
कौरवों के मोह में, कृष्ण आज फस गया।  
तू ही कृष्ण, तू ही पार्थ, आत्मज्ञान कह रहा,  
जाग-जाग वर्तमान, युद्ध का समय हुआ।

रंगरेलियां भुला, जिंदगी को जी जरा  
भारती के दुश्मनों को, दुश्मनी की दे सजा।  
शांति हेतु क्रांति हो, आज वक्त कह रहा,  
जाग-जाग वर्तमान, युद्ध का समय हुआ !

डॉ. प्रत्यूष वत्सला

